Acces PDF Beyond Bullet Points: Using Microsoft® Office PowerPoint® 2007 To Create Presentations That Inform, Motivate, And Inspire

Beyond Bullet Points: Using Microsoft® Office PowerPoint® 2007 To Create Presentations That Inform, Motivate, And Inspire

Advance your everyday proficiency with PowerPoint 2016. And earn the credential that proves it! Demonstrate your expertise with Microsoft PowerPoint! Designed to help you practice and prepare for Microsoft PowerPoint! Designed to help build the skills measured by the exam Hands-on tasks to practice what you've learned Practice files and sample solutions About MOS A Microsoft Office Specialist (MOS) certification validates your proficiency with Microsoft Office programs, demonstrating that you can meet globally recognized performance standards. Hands-on experience with the technology is required to successfully pass Microsoft Certification exams.

With over 500 million users worldwide, Microsoft's PowerPoint's celebrated ease and efficiency actually mask a profoundly disturbing but little-understood transformation in human communication. Using fascinating examples (including the most famous PowerPoint presentation of all: Colin Powell's indictment of Iraq before the United Nations), Frommer systematically deconstructs the slides, bulleted lists, and flashy graphics we all now take for granted. He shows how PowerPoint has promoted a new, slippery "grammar," where faulty causality, sloppy logic, decontextualized data, and seductive showmanship have replaced the traditional tools of persuasion and surprising account of its reach into the most unsuspecting nooks of work, life, and education. For anyone concerned with the corruption of language, the dumbing-down of society, or the unchecked expansion of "efficiency" in our culture, here is a book that will become a rallying cry for turning the tide.

A guide to the presentation graphics program covers such topics as using ready-made templates, creating charts and graphs, adding animation and sound, and e-mailing presentations. Get expert techniques and best practices for creating professional-looking documents, slide presentations, and workbooks. And apply these skills as you work with Microsoft Word, PowerPoint, and Excel in Office 2010 or Office for Mac 2011. This hands-on guide provides constructive advice and advanced, timesaving tips to help you produce compelling content that delivers—in print or on screen. Work smarter—and create content with impact! Create your own custom Office themes and templates for better data analysis and reporting Automate and customize documents with Microsoft Visio samples—Visio 2010 is required for

Slides for Students Using PowerPoint to Tell a Persuasive Story that Gets Results

Microsoft Office PowerPoint 2007 Step by Step

Windows Server 2012 Security from End to Edge and Beyond PowerPoint 2019 For Dummies

How PowerPoint Makes You Stupid

Building PowerPointTemplates Supercharge your PowerPoint® presentations with custom templates and themes! Want to create presentations that are more consistent and cost-effective? Presentations that are more consistent and cost-effective? Presentations that are more consistent and cost-effective? Presentations that fully reflect your branding? Then don 't settle for Microsoft 's "out-of-the-box" templates and themes: create your own! In this easy, hands-on guide, two PowerPoint MVPs teach you every skill and technique you 'Il need to build the perfect template-from planning and design, through theme building, custom layouts, colors, and deployment. Echo Swinford and Julie Terberg have distilled their immense PowerPoint 2010 or 2007 for Windows, or PowerPoint 2011 for Mac. Well-built templates are the backbone of great presentations—whether building them for your own use or designing from older versions of PowerPoint, such as PowerPoint, such as PowerPoint 2003? Your old templates may no longer work. This book will help you make the transition painlessly! • Plan new templates and themes to maximize their business value for years to come • Understand the differences between templates for individual users, teams, and large organizations • Incorporate Notes and Handout Masters into your presentation templates • Provide example slides and default settings that lead to better presentations • Use Microsoft 's little-known Theme Builder to create effects and background styles • Work around hidden guirks in PowerPoint 's advanced template and theme features Echo Swinford, a Microsoft PowerPoint MVP since 2000, has been a featured speaker at the Presentatio Summit (formerly PowerPoint Live) since its inception. She is the expert voice and instructor behind PowerPoint 2007 Complete Makeover Kit. Julie Terberg is a Microsoft PowerPoint MVP and featured speaker at the Presentation Summit. She is the owner of Terberg Design and has been designing presentations since the mid-1980s. She is co-author of Perfect Medical Presentations. As contributing author for Presentations Magazine, she won awards for her Creative Techniques columns.

Giving good presentations is not just common sense. Cognitive neuroscientist Stephen M. Kosslyn shows how to make presentations work better based on how our brains work. Where many books focus on how to create a first draft, Better PowerPoint gives you quick steps to improve one you already have. 8 key rules that are easy to remember and use. Clear principles about how to design effective slides based on well-established scientific data. Quick steps to sharpen and strengthen your presentation. Easy-to-use checklists guide you through each aspect of your presentation below what works, and what doesn't be because the most effective edits. Memorable examples and illustrations to show what works, and what doesn't be because the most effective edits. you create better first drafts faster. If you have a PowerPoint presentation that is not giving you the results you want, take advantage of what scientific research can tell you about how your audience is seeing and thinking about what you have to say.

Experience learning made easy-and quickly teach yourself how to create dynamic presentations with PowerPoint 2010. With STEP BY STEP, you set the pace-building and practicing the skills you need them! Topics include creating great-looking slides using templates or your own designs; creating sophisticated charts and diagrams; using animation, sound, and other special effects; creating presentations simultaneously with others over the Web; delivering presentations; and other core topics.

Get up and running fast with the PowerPoint 2019 PowerPoint continues to be the go-to tool for business presentations. The software helps anyone who needs to communicate clearly by creating powerful and effective slideshow presentations for the Web. In PowerPoint 2019 For Dummies, expert Doug Lowe shows you how to use this popular tool to make show-stopping presentations that will get your message across — and your audience excited. Create a slide presentation with special effects Work with master slides and templates Collaborate with other users in the cloud Add charts, clip art, sound, and video Want to learn to use PowerPoint quickly and efficiently? Look no further!

Using Microsoft PowerPoint to Create Presentations That Inform, Motivate, and Inspire

Information Systems for Business and Beyond How Bill Gates Fumbled the Future of Microsoft

MOS 2016 Study Guide for Microsoft PowerPoint

Total Workday Control Using Microsoft Outlook T-SQL Fundamentals

The Missing Manual Unlock the amazing story buried in your presentation—and forget boring, bullet-point-riddled slides forever! Guided by communications expert Cliff Atkinson, you'll walk you through an innovative, three-step methodology for increasing the impact of your presentation. Discover how to combine classic storytelling techniques with the power of visual media to create a rich, engaging experience with your audience. Fully updated for PowerPoint 2010, and featuring compelling presentation examples from classroom to boardroom, this book will help transform your presentations—and your business impact!

The smart way to learn Office PowerPoint 2007—one step at a time! Work at your own pace through the easy numbered steps, practice files on CD, helpful hints, and troubleshooting help to master the fundamentals of working with the latest version of PowerPoint, including how to navigate the new, easy-to-use user interface. You will discover how to create presentation outlines, work with slide masters and slide designs, add graphics and drawings, and publish your presentations to the Web. You'll even learn how to add narrations and custom animations—and more! With STEP BY STEP, you can take just the lessons you need or work from cover to cover. Either way, you drive the instruction—building and practicing the skills you need, just when you need them! Includes a companion CD with hands-on practice files. For customers who purchase an ebook version of this title, instructions for downloading the CD files can be found in the ebook. Reveals the underlying story form of all great presentations that will not only create impact, but will move people to action Presentations don't resonate with the audience and move them to transformative action. Just as the author's first book helped

winning An Inconvenient Truth Focuses on content development methodologies that are not only fundamental but will move people to action Upends the usual paradigm by making the audience the hero and full of meaning. Leave your audiences energized and ready to take action with Resonate. This is the eBook of the printed book and may not include any media, website access codes, or print supplements that may come packaged with the bound book. Introducing Microsoft Power BI enables you to evaluate when and how to use Power BI. Get inspired to improve business processes in your company by leveraging the available analytical and collaborative features of this environment. Be sure to watch for the

presenters become visual communicators, Resonate helps you make a strong connection with your audience and lead them to purposeful action. The author's approach, you'll convey your content with passion, persuasion, and impact. Author has a proven track record, including having created the slides in Al Gore's Oscar-

Sweating Bullets The Effective Use of Powerpoint in Education

Beyond Bullet Points, 3rd Edition Using Microsoft PowerPoint to Create Presentations that Inform, Motivate and Inspire

Using Microsoft Office to Create Content That Gets Noticed How to Fix the Most Annoying Things About Your Favorite Database

Quick Fixes Based On How Your Audience Thinks Presents practical approaches for developing an effective presentation, covering such topics as creating diagrams, displaying data, arranging elements, creating movement, and interacting with slides.

publication of Alberto Ferrari and Marco Russo's upcoming retail book, Analyzing Data with Power BI and Power Pivot for Excel (ISBN 9781509302765). Go to the book's page at the Microsoft Press Store here for more details: http://aka.ms/analyzingdata/details. Learn more about Power BI at https://powerbi.microsoft.com/.

What's the secret to sales success? If you're like most business leaders, you'd say it's fundamentally about relationships with customers. They challenge them. The need to understand what top-performing reps are doing that their average performing colleagues are not drove Matthew Dixon, Brent Adamson, and their colleagues at Corporate Executive Board to investigate the skills, behaviors, knowledge, and attitudes that matter most for high performance. And what they discovered may be the biggest shock to conventional sales wisdom in decades. Based on an exhaustive study of thousands of sales reps across multiple industries and geographies, The Challenger Sale argues that classic relationship building is a losing approach, especially when it comes to selling complex, large-scale business-tobusiness solutions. The authors' study found that every sales rep in the world falls into one of five distinct profiles, and while all of these types of reps can deliver average sales performance, only one-the Challenger- delivers consistently high performance. Instead of bludgeoning customers with endless facts and features about their company and products, Challengers approach customer's every demand or objection, they are assertive, pushing back when necessary and taking control of the sale. The things that make Challengers unique are replicable and teachable to the average sales rep. Once you understand how to identify the Challengers in your organization, you can model their approach and embed it throughout your sales force. The authors explain how almost any average-performing rep, once equipped with the right tools, can successfully reframe customers experience that drives higher levels of customer loyalty and, ultimately, greater growth.

text effects—and see a live preview Organize information with new SmartArt diagrams and charts Insert references, footnotes, indexes, a table of contents Send documents for review and manage revisions Turn your ideas into blogs, Web pages, and more Your all-in-one learning experience includes: Files for building skills and practicing the book's lessons Fully searchable eBook Bonus quick reference to the Ribbon, the new Microsoft Office interface Windows Vista Product Guide eBook-plus more resources and extras on CD For customers who purchase an ebook version of this title, instructions for downloading the CD files can be found in the ebook. This book focuses exclusively on the application of PowerPoint to the creation of online training programs. Better than Bullet Points, Creating Engaging e-Learning with PowerPoint fills that gap. By providing in-depth guidance, specific instructions, and helpful exercises, the book will enable

Experience learning made easy—and quickly teach yourself how to create impressive documents with Word 2007. With Step By Step, you set the pace—building and practicing the skills you need, just when you need them! Apply styles and themes to your document for a polished look Add graphics and

training practitioners to create impactful learning interactions in PowerPoint. The author steps readers through the powerful features of this popular desktop application, covering everything from text to art, animation to interactivity. Provided that the reader owns a copy of PowerPoint, this book will immediately put free real-world tools into the hands of those who need it. The information is practical rather than theoretical and immediately applicable. Most importantly, this book will help make e-learning accessible to those who have previously been excluded from taking advantage of the opportunities e-learning can provide. Jane Bozarth is the e-learning coordinator for the North Carolina Office of State Personnel's Human Resource Development Group and has been a training practitioner since 1989. She is a columnist for Training Magazine and has written for numerous publications including Creative Training Techniques Newsletter and the Journal of Educational Technology and Society.

Pitching Out Corrupts Within Beyond Bullet Points

In Practice Access Complete

Slide:ology Microsoft PowerPoint 2013

Using PowerPoint to tell a compelling story that gets results Microsoft Office 2016

Beyond Bullet Points, 3rd EditionUsing Microsoft PowerPoint to Create Presentations That Inform, Motivate, and InspirePearson Education

In this new Edition 3. Linenberger updates his longtime #1 bestselling Outlook book to include Microsoft's new version 2010 release. This seminal guide presents the author's best practices in Microsoft Outlook. Anyone who finds they are overburdened by e-mail or working too late each day will benefit from this book.

"Information Systems for Business and Beyond introduces the concept of information systems, their use in business, and the larger impact they are having on our world."--BC Campus website. FOREWORD BY GUY KAWASAKI Presentation designer and internationally acclaimed communications expert Garr Reynolds, creator of the most popular Web site on presentation, and guidance that will change the way you think about making presentations with PowerPoint or Keynote. Presentation Zen challenges the conventional wisdom of making "slide presentations" in today's world and encourages you to think differently and more creatively about the preparation, design, and delivery of your presentations. Garr shares lessons and perspectives that draw upon practical advice from the fields of communication and business. Combining solid principles of design with the tenets of Zen simplicity, this book will help you along the path to simpler, more effective presentations.

Architecting, Designing, Planning, and Deploying Windows Server 2012 Security Solutions Better PowerPoint (R)

Fixing Access Annoyances **Breaking Windows**

Documents, Presentations, and Worksheets

Introducing Microsoft Power BI Microsoft Outlook 2013 Step by Step

Beyond Bullet Points, Fourth Edition "Throw away those room-emptying, left-brain slides-and use Atkinson's book to turn your PowerPoint presentation, this popular classic illuminates an innovative, step-by-step methodology designed to unlock the amazing visual story waiting to be released from your message. Communications expert Cliff Atkinson shows how to apply classic storytelling tenets and practical, research-based guidelines as you work with Microsoft PowerPoint-for memorable, meaningful, and persuasive visual stories. Change your approach-and transform your results! Find your story thread Create an emotional connection to increase your impact. Cut through the clutter Distill your message and get right to the point. Bring your story to life Storyboard your ideas, find your natural voice, and deliver a compelling presentation! Today's audiences have come to expect presentations that are not only informative, but also innovative and visually exciting. Power Points! shows readers how to: * Captivate audiences with a mastery of graphics, diagrams, cartoons, and

photos. * Speak and present with confidence and style. * Learn to influence any kind of audience. * Use the hundreds of professionally designed samples and PowerPoint 2007's new features. With these invaluable tips, even the most reluctant speakers can deliver informative, entertaining, and persuasive presentations. Windows Server 2012 Security from End to Edge and Beyond shows you how to architect, design, plan, and deploy Microsoft security technologies for Windows 8 security features in your systems based on different business and deployment scenarios. The book is a single source for learning how to secure Windows 8 in many systems, including core, endpoint, and anywhere access. Authors Tom Shinder and Yuri Diogenes, both Microsoft employees, bring you insider knowledge of the Windows 8 platform, discussing how to deploy Windows security technologies effectively in both the traditional datacenter and in new cloud-based solutions. With this book, you will understand the conceptual underpinnings of Windows 8 security and how to deploy these features in a test lab and in pilot and production environments. The book's revolutionary "Test Lab Guide" approach lets you to understand the technologies and move from lab to production faster than ever before. Critical material is also presented in key concepts

and scenario-based approaches to evaluation, planning, deployment, and management. Videos illustrating the functionality in the Chapter. Provides practical examples of how to design and deploy a world-class security infrastructure to protect both Windows 8 and non-Microsoft assets on your system Written by two Microsoft employees who provide an inside look at the security features of Windows 8 Test Lab Guides enable you to test everything before deploying live to your system Everything you need to get productive in the Cloud with Office 365 With 70 million users worldwide, Microsoft Office 365 combines the familiar Office 365 combines the familiar Office desktop suite with other products, over-the-air updates in the cloud that don't require anything from the user, single sign on for access to everything right away, and so much more. Office 365 For Dummies offers a basic overview of cloud computing and goes on to cover Microsoft cloud solutions and the Office 365 product in a language you can understand. This includes an introduction to each component which leads into topics around using each feature in each application. Get up to speed on instant messaging Use audio, video, and web conferencing

Get seamless access to the Office suite with Office Web apps Access information anywhere, anytime Office 365 is the key to office productivity — and now you can put it to use for you!

Creating Engaging e-Learning with PowerPoint The Cognitive Style of PowerPoint

The Backchannel Using PowerPoint to Tell a Compelling Story That Gets Results Better Than Bullet Points

Office 365 For Dummies

Discover the power of Microsoft Teams with this intuitive and timely new guide Microsoft Teams is unlocking the potential of remote work and virtual meetings at a time when they couldn't be more necessary. Its feature-rich interface and ease-of-use promise to bring your team together—as long as you can harness its full suite of capabilities. In Teach Yourself VISUALLY Microsoft Teams, Microsoft experts and authors Matt Wade and Sven Seidenberg turn their years of engineering and IT experience loose on the virtual collaboration software now used by over one hundred million people across the globe. Using the book's huge collection of vibrant and full-sized images and walkthroughs, you'll see exactly what you need to do in order to: Realize) the key benefits of Teams by using its messaging and video-conferencing capabilities to stay connected with your colleagues Manage multiple teams and channels to use Teams by using additional apps and add-ons Learn valuable tips, best practices, and work-arounds to make the most of and avoid the landmines in Teams Rapidly becoming the central hub for working in Microsoft 365, Microsoft Teams promises to transform the way you work and communicate. And you'll master it faster and easier by using this ultimate guide to get the most out of Microsoft's latest and greatest software! Armed with laptops and smartphones, audiences today are no longer sitting quietly taking notes during live presentations. Instead, they're carving out a new space in the room and out. When audiences are happy, the backchannel vastly

extends the reach of ideas and creates a new sense of community and connectedness. But when they are unhappy, the intersection of frustrated audiences with unaware presenters can often create dramatic and public breakdowns of communication—and even mob mentality. In this book, communications consultant Cliff Atkinson shows that if these new kinds of audience participation are embraced and the conversations properly handled, the outcome can be a new, more effective form of communicating. Whether you're a host, presenter, or an audience member, Cliff will help you understand how this convergence of social forces is upending the presentation norm and how you can effectively manage the change.

Describes how to improve PowerPoint presentations Provides a collection of tips on fixing annoyances found in Microsoft Access, covering such topics as performance, security, database design, queries, forms, page layout, macros, and expressions.

Microsoft PowerPoint 2010 Step by Step How to Design and Deliver Presentations that Sizzle and Sell Building PowerPoint Templates Step by Step with the Experts

Microsoft Office Word 2007 Step by Step

Teach Yourself VISUALLY Microsoft Teams

The Art and Science of Creating Great Presentations Occupational Outlook Handbook

Like every other application in Microsoft Office suite, PowerPoint is loaded with features. So many, in fact, that even veterans don't know where to find them all. Microsoft solved this problem in PowerPoint 2007 also boasts improved graphics, additional templates, the ability to save custom layouts, and improved collaboration through SharePoint. One thing Microsoft hasn't improved is its poor documentation. To learn the program, you may be lost the first time you fire up the new PowerPoint; or you would be if it weren't for PowerPoint 2007: The Missing Manual. This book, written specifically for this version of the software, not only offers the basics of how to create, save, set up, run, and print a basic bullets-and-background slideshow, but takes you into the world of multimedia, animation, and interactivity. You'll learn how to add pictures, sound, video, animated effects, and controls (buttons and links) to their slides, along with ways to pull text, spreadsheets, and animations created in other programs. You can also create your own reusable design templates and learn to automate repetitive tasks with macros. Learn how to take advantage of advanced functions (such as adding custom background images) that existed in previous PowerPoint versions, but were so cleverly hidden that few people ever found them.

PowerPoint was the first presentation software designed for Macintosh and Windows, received the first venture capital investment ever made by Apple, then became the first significant acquisition ever made by Microsoft, who set up a new Graphics Business Unit in Silicon Valley to develop it further. Now, twenty-five years later, PowerPoint is installed on more than one billion computers, worldwide. In this book, Robert Gaskins (who invented the idea, managed its design and development, and then headed the new Microsoft group) tells the story of its first years, recounting the perils and disasters narrowly evaded as a startup, dissecting the complexities of being the first distant development group in Microsoft, and explaining decisions and insights that enabled PowerPoint to become a lasting success well beyond its original business uses.

Profiles the people who executed Bill Gates' plan to establish a monopoly by creating a new kind of business organism, and how they are dealing with the limits of Microsoft's growth and their own mid-life crises. A guide to using Microsoft PowerPoint describes how to use stories to create effective business presentations

Fixing PowerPoint Annoyances Present Visual Stories that Transform Audiences

Presentation Zen PowerPoint 2007: The Missing Manual

How Audiences are Using Twitter and Social Media and Changing Presentations Forever The Challenger Sale

Notes about Inventing PowerPoint

Unlock the amazing story buried in your presentation--and forget boring, bullet-point-riddled slides forever! Guided by communications expert Cliff Atkinson, you'll walk you through an innovative, three-step methodology for increasing the impact of your presentation. Discover how to combine classic storytelling techniques with the power of visual media to create a rich, engaging experience with your audience. Fully updated for PowerPoint 2010, and featuring compelling presentation examples from classroom to boardroom, this book will help transform your presentations--and your business impact!

Experience learning made easy—and quickly teach yourself how to stay organized and social media accounts Send, search, filter, and organize messages Manage one or more calendars, and share your schedule Help protect your inbox and outbox Create and track tasks, to-do lists, and appointments Effectively query and modify data using Transact-SQL Master T-SQL fundamentals and write robust code for Microsoft SQL Server and Azure SQL Database. Itzik Ben-Gan explains key T-SQL concepts and helps you apply your knowledge with hands-on exercises. The book first introduces T-SQL's roots and underlying logic. Next, it walks you through core topics such as single-table queries, joins, subqueries, table expressions, and set operators. Then the book also explains how to modify data, work with temporal tables, and handle transactions, and provides an overview of programmable objects. Microsoft Data Platform MVP Itzik Ben-Gan shows you how to: Review core SQL concepts and its mathematical roots Create tables by using joins, subqueries, table expressions, and set operators Use advanced query techniques such as window functions, pivoting, and grouping sets Insert, update, delete, and batches to user-defined functions, stored procedures, triggers, and dynamic SQL Beyond Bullet Points, Fourth Edition "Throw away those room-emptying, left-brain slides-and use Atkinson's book to turn your PowerPoint presentation into an epic." -Daniel H. Pink, author of Drive and A Whole New Mind Think beyond bullet points-and amplify the impact of your message! Now in its fourth edition, this popular classic illuminates an innovative, step-by-step methodology designed to unlock the amazing visual story waiting to be released from your message. Communications expert Cliff Atkinson shows how to apply classic storytelling tenets and practical, research-based guidelines as you work with Microsoft PowerPoint-for memorable, meaningful,

and persuasive visual stories. Change your approach-and transform your results! Find your story thread Create an emotional connection to increase your impact. Cut through the clutter Distill your message and get right to the point. Bring your story to life Storyboard your ideas, find your natural voice, and deliver a compelling presentation! Taking Control of the Customer Conversation

How to Fix the Most Annoying Things About Your Favorite Presentation Program **Power Points!**

illustrations and packed with sidebars, tips, and tricks, as well as links to cool resources on the Web.

Simple Ideas on Presentation Design and Delivery The Faulty Causality, Sloppy Logic, Decontextualized Data, and Seductive Showmanship That Have Taken Over Our Thinking

If you're vexed and perplexed by PowerPoint, pick up a copy of Fixing PowerPoint Annoyances. This funny, and often opinionated, guide is chock full of tools and techniques for eliminating all the problems that drive audiences and presenters crazy. There's nothing more maddening than technical glitches that turn your carefully planned slide show into a car wreck. Envious when you see other presenters effectively use nifty features that you've never been able to get to work right? Suffer no more! Fixing PowerPoint Annoyances by Microsoft PowerPoint MVP Echo Swinford rides to the rescue. Microsoft PowerPoint and you've never been able to get to work right? Suffer no more! Fixing PowerPoint is the most popular presentation software on the planet, with an estimated 30 million presentations given each day. So no matter how frustrated you get, you're not about to chuck the program in the Recycle Bin. Fixing PowerPoint Annoyances, presents smart solutions to a variety of all-too-familiar, real-world annoyances. The book is divided into big categories, with annoyances grouped by topic. You can read it cover to cover or simply jump to the chapter or section most relevant to you. Inside its pages you'll learn how to create your own templates, work with multiple masters and slide layouts, and take advantage of various alignment and formatting tools. You'll also learn how to import Excel data; insert graphics, PDF, and Word content; create, edit, and format organization charts and diagrams; use action settings and hyperlinks to jump to other slides; and add sound, video, and other types of multimedia to spark up your presentations. Entertaining and informative, Fixing PowerPoint Annoyances is filled with humorous

300 million powerpoint presentations are given daily, yet there is a disconnect between the amazing technology of powerpoint and a mediocre students. Slides for Students does just that. Slides for Students is an open and honest discussion about powerpoint in the classroom. A need exists for thoughtfully designed and implemented classroom instruction that focuses on the learner rather than on the technology. This book was written to translate academic studies on the topic, and demonstrates how to design slides to best suit educational needs and engage with students to avoid the dreaded "death by powerpoint."