

Revise BTEC National Business Revision Workbook (REVISE BTEC Nationals In Business)

Construction Mathematics is an introductory level mathematics text, written specifically for students of construction and related disciplines. Learn by tackling exercises based on real-life construction maths. Examples include: costing calculations, labour costs, cost of materials and setting out of building components. Suitable for beginners and easy to follow throughout. Learn the essential basic theory along with the practical necessities. The second edition of this popular textbook is fully updated to match new curricula, and expanded to include even more learning exercises. End of chapter exercises cover a range of theoretical as well as practical problems commonly found in construction practice, and three detailed assignments based on practical tasks give students the opportunity to apply all the knowledge they have gained. Construction Mathematics addresses all the mathematical requirements of Level 2 construction NVQs from City & Guilds/CITB and Edexcel courses, including the BTEC First Diploma in Construction. Additional coverage of the core unit Mathematics in Construction and the Built Environment from BTEC National Construction, Civil Engineering and Building Services courses makes this an essential revision aid for students who do not have Level 2 mathematics experience before commencing their BTEC National studies. This is also the ideal primer for any reader who wishes to refresh their mathematics knowledge before going into a construction HNC or BSc.

Bursting with full-colour screenshots, photographs and illustrations, you will find it easy to locate all the information you need in this brand new book. With bite-sized chunks of information linked to the learning outcomes and activities to help generate the necessary evidence, you are clearly guided towards a pass, merit or distinction. The core units are covered along with the most popular optional units, giving you comprehensive coverage.

This title targets the specific needs of business and management students to ensure that these students get the most relevant and most useful study skills advice possible. The contents of the book cover how to manage your stress, getting the most out of lectures, excelling in exams, develop your writing skills, and much more.

A comprehensive and accessible Student Book containing all the content you'll need to cover when you're studying the Edexcel GCSE (9-1) Business qualification, plus plenty of exam tips and examples that will help you to develop the skills you'll need for your written exams.

My Revision Notes: OCR GCSE (9-1) Business

Business Start-Up 1 Student's Book Klett Edition

BTEC National for IT Practitioners: Business Units: Core and Specialist Units for the IT and Business Pathway

Manifesting Abundance

Revise BTEC National Information Technology Revision Workbook

Exam Board: Pearson BTECAcademic Level: BTEC NationalSubject: SportFirst teaching: September 2016First Exams: Summer 2017 This Revision Workbook delivers hassle-free hands-on practice for the externally assessed units. For both of the externally assessed Units 1 & 2 Builds confidence with scaffolded practice questions. Unguided questions that allow students to test their own knowledge and skills in advance of assessment. Clear unit-by-unit correspondence between this Workbook and the Revision Guide and ActiveBook. Updates to this title If you purchased this title before 3rd April 2017, you will have an older edition. In light of updates to the qualification, there may be changes required to this older edition, which will be outlined at www.pearsonfe.co.uk/BTECchanges. An updated edition of this title will release in time for the new academic year in September 2017. This new edition will reflect updates to the qualification that have been made. If you have the older edition and would like a copy of the new edition, please contact our customer services team, with proof of purchase, on 0845 313 6666 or email customersolutions@pearson.com

For students on BTEC National Engineering courses. This textbook covers key points and definitions, highlighting the most important concepts of the 2010 BTEC National course, and hundreds of activities and worked examples help put theory in context. Questions throughout the book allow students to test their knowledge as they go, while end-of-unit review questions are ideal for exam revision and set course work. The companion website includes interactive quizzes and a comprehensive 2D CAD package.

Written by an expert author team of BTEC teachers and professions, this Second Edition of BTEC Tech Award in Enterprise Student Book includes: " full coverage of all three components, structured to match the latest version of the specification (Issue 3)* content broken down into 1 hour lessons to help with your planning and delivery" plenty of case studies and examples that students can relate to* additional features including key terms, 'did you know' sections and plenty of assessment practice.

This student text provides all the underpinning knowledge needed to pass the BTEC first diploma. It provides learning objectives to help the reader focus on what they need, up-to-date case studies and assessment activities to test the readers' knowledge and understanding.

Manager 3.0

BTBTEC Nationals Business Student Book 1 + Activebook

BTEC National Applied Science Revision Workbook

Why Writing Well Matters

Btec Firsts in Business. Student Book

Millennials have begun moving into management positions everywhere and are shaking up the workplace as they go. The generation that was raised in an age of instant communication, questioning authority and traditions, and Ritalin has begun tearing down the corporate ladder, communicating on the fly, and bringing play to work. But even with all the exciting potential that lies ahead for these creative, bold thinkers, it will all be for not if they cannot effectively bridge the gap between the hierarchical management style of senior executives and the casual, more collaborative approach of their peers.In Manager 3.0, the first-ever management guide written exclusively for the Millennial generation, readers will learn how to master crucial skills such as dealing with difficult people, delivering constructive feedback, and making tough decisions--while gaining insight into the four generations--yes, four!--currently in the workplace and how they can successfully bring out the best in each.Packed with interviews and examples from companies like Zappos, Groupon, Southwest Airlines, and Google, this invaluable, one-of-a-kind resource will help these promising new managers connect with and encourage the unique talents of the generations around them, while also developing an effective leadership style of their own.

BTEC and Heinemann have joined forces to bring you BTEC's own resources for BTEC Level 3 National Business - by the BTEC team, for BTEC learners - to support you every step of the way to BTEC success.

Covers the business pathway of the BTEC National specifications. This book contains topics such as: Exploring Business Activity; IT Project; Investigating Business Resources; E Commerce; Introduction to Marketing; Impact of the Use of IT on Business Systems; IT Project; E Commerce; and Impact of the Use of IT on Business Systems.

Following on from Book 1, this student book covers the various options from BTEC National Business to ensure that students have almost everything they need to complete their Certificate or Diploma.

Btec National Engineering

Book 2

Business

Revise BTEC National Sport Units 1 and 2 Revision Workbook

Unit 1

Business Start-up is a two-level (CEF Level A1/A2) Business English course for adults who need English for their work. This new Business English course takes beginners and false beginners from basic English up to the point where they can start preparing for the BEC Preliminary examination. Business Start-up brings reality to the most basic levels of language learning through the use of authentic material, real companies and credible communication scenarios, ensuring that adult learners remain interested and motivated. Communication skills are carefully prioritized, allowing learners to start working in English at the earliest opportunity. To complement the professional English syllabus, the final lesson in each unit deals with a 'Time Out' topic, focusing on essential language for travel and socializing, allowing learners to build important general vocabulary. The Business Start-up Workbooks provide self-study practice of the language from the Student's Books. In addition, the Workbooks come with a free CD-ROM/Audio CD containing extra grammar, listening and vocabulary practice. This version is available in German-speaking markets only.

This Revision Workbook delivers hassle-free hands-on practice for the externally assessed units.

Absolute clarity is the aim with a new generation of revision guide for the 2020s. This guide has been expertly compiled and edited by successful former teachers of Computer Science, highly experienced examiners and a good dollop of scientific research into what makes revision most effective. Past examinations questions are essential to good preparation, improving understanding and confidence. This guide has combined revision with tips and more practice questions than you could shake a stick at. All the essential ingredients for getting a grade you can be really proud of. Each specification topic has been referenced and distilled into the key points to make in an examination for top marks. Questions on all topics assessing knowledge, application and analysis are all specifically and carefully devised throughout this book.

Exam board: OCR Level: GCSE Subject: Business First teaching: September 2017 First exams: Summer 2019 Target success in OCR GCSE (9-1) Business with this proven formula for effective, structured revision; key content coverage is combined with exam-style tasks and practical tips to create a revision guide that students can rely on to review, strengthen and test their knowledge. With My Revision Notes every student can: - Plan and manage a successful revision programme using the topic-by-topic planner - Consolidate their knowledge by working through clear and focused coverage of the OCR GCSE Business specification - Test understanding and identify areas for improvement with regular 'Check your understanding' activities and answers, plus end-of-topic 'I can' checklists - Improve exam technique through practice questions, expert tips and examples of typical mistakes to avoid - Revise, remember and accurately use key business terms with definitions alongside the text for quick and easy reference

Revise BTEC National Business Unit 3 Practice Assessments Plus

The Fundamentals of Horticulture

Revise BTEC National Engineering Revision Workbook

A Millennial's Guide to Rewriting the Rules of Management

Education, Change, and the Policy Process

Please note: Specification changes to Unit 3 were announced by Pearson in late May 2021. These changes will apply to learners sitting Unit 3 exams from January 2022 and onwards. This means that Unit 3 within this book does not now match the revised specification. Units 4,5,6 and 7 within this book remain unchanged. There is a new Book 2 Revised Edition for the revised Unit 3 specification coming in Spring 2022. / Written by Cara Flanagan and other leading authors, two books support the Pearson BTEC Level 3 National in Applied Psychology and are endorsed for BTEC. / Book 2 covers the Extended Certificate Units and Book 1 covers the Certificate Units. The Extended Certificate comprises of four units - the Certificate Units plus Health Psychology and one optional unit. / Each book provides knowledge and evaluation of theories and studies combined with many engaging activities to deliver the vocational element; / Activities aim to prepare you for internal and external assessments; / A brilliant visual style and tone will encourage you through every step of the course.

Units covered:Unit 1 Introduction to the Internet and e-BusinessUnit 2 Internet MarketingUnit 3 Website Design and ConstructionUnit 5 e-Business ProjectUnit 6 GovernmentUnit 7 Database SystemsUnit 13 e-Business PlanningUnit 14 e-Business Implementation

Exam Board: Cambridge Level: KS4 Subject: Business First Teaching: September 2016 First Exam: June 2017 Support your teaching of the new Cambridge Technicals 2016 suite with Cambridge Technical Level 3 Business, developed in partnership between OCR and Hodder Education; this textbook covers each specialist pathway and ensures your ability to deliver a flexible course that is both vocationally focused and academically thorough. Cambridge Technical Level 3 Business is matched exactly to the new specification and follows specialist pathways in human resources, marketing, accounting and business planning. - Ensures effective teaching of each specialist pathway offered within the qualification. - Focuses learning on the skills, knowledge and understanding demanded from employers and universities. - Provides ideas and exercises for the application of practical skills and knowledge. - Developed in partnership between Hodder Education and OCR, guaranteeing quality resources which match the specification perfectly

The aim of this book is to track the historical elements of change in educational policy formation and implementation in relation to the specifics of responses to change, the possibilities of change, and attempts to achieve it. Chapter 1 assess whether the future is in past historical change or is simply illuminated by it. The notion of an explicit relationship between history and policy analysis is expounded in chapter 2. The answer for successful policy making in British higher education is looked for in chapter 3. Chapter 4 describes versions of accountability in public sectors of higher education. Chapter 5 delineates the decline in the reputation of British higher education from the mid-1960s to the 1980s. Chapter 6 places vocationalism in the context of further education, describing its intentions and outcomes. Chapter 7 contains a history of periods in British education from 1780 until now. Chapter 8 examines the American zeal for change in education as a historical process beginning in the 1980s. Chapter 9 describes the plight of socially disadvantaged children in school from 1920-80. Chapter 10 reinforces the general thrust of the book as a concern for using "historical policy analysis" as a point of entry into considerations for educational change. Notes at the end of each chapter and an index are provided. (EJS)

Do I Make Myself Clear?

Revise BTEC National Applied Science Revision Guide

Revise BTEC National Business Revision Workbook

Edexcel GCSE (9-1) Business Student Book

BTEC student book for the 2010 specification BTEC Level 3 National Engineering, giving students a work-focused, approachable textbook, with all the assignment help learners need to achieve the best grade they can.

BTEC National for IT Practitioners: Business Units has been written specifically to cover the business pathway of the BTEC National specifications. This book caters for one of the most popular pathways in the BTEC National specifications, bringing together all the key specialist units for students who have chosen the business route, including the core units specific to this pathway that aren't covered in the core unit book. When used alongside its companions for the core units and systems support pathways, this series delivers the most accessible and usable student textbooks available for the BTEC National. Units covered: Unit 1 – Exploring Business Activity Unit 4 – IT Project Unit 2 – Investigating Business Resources Unit 34 – E Commerce Unit 3 – Introduction to Marketing Unit 35 – Impact of the Use of IT on Business Systems Unit 4 – IT Project Unit 34 – E Commerce Unit 35 – Impact of the Use of IT on Business Systems Written by an experienced tutor, each unit is illustrated with assessment activities, end-of-chapter questions, case studies and practical exercises. The result is a clear, straightforward textbook that encourages independent study and acts as a reference to various topics within the qualification.

What if I told you that you can have absolutely anything your heart desires and you can have it within a relatively short space of time? Would you believe me? The abundance of the Universe is everywhere and for everyone, not just for some. Your mind likely ties the concept of abundance to money, yet, it is something much deeper. Being abundant does not mean being full of money, even if at the same time it does not exclude it. To receive abundance, we must first of all be "abundant", even in small things. Unfortunately, there are many negative beliefs and filters, which prevent us from living in abundance. Manifesting Abundance will teach you how to replace these filters and how to allow abundance flowing through your life. Here is a sneak peek of what this book is going to reveal to you: to identify where many of your deep-rooted fears come from and how you can replace them with positive energy. Which is the difference between your conscious and subconscious mind and how you can reset your mindset to shift your feelings from negative ones to positive ones. How to set your intention and change your vibrations through positive affirmations. how to manifest your innermost desires and create your personal vision of abundance. If you are willing to joining me on this fascinating journey through the secrets of abundance, scroll up to the page and click the BUY button now!

'BTEC National in Health & Social Care' is an ideal textbook for this new qualification, offering full coverage of all 8 mandatory units, and a further 6 optional units on CD-ROM within the textbook.

Revise Btec National Health and Social Care Revision Workbook

Study Skills for Business and Management Students

Btec National in Health and Social Care L3

BTEC Level 3 National Engineering

BTEC Tech Award Enterprise Student Book 2nd Edition

The aim of this book is to provide comprehensive coverage of topics in Unit 1 of the BTEC Level 3 course in Information Technology in an interesting and approachable manner. If you are studying this course, you need to notice, read about, experience and analyse the impact and implications of current and emerging digital technologies. Examples and case studies from scenarios and events that have recently been in the news are used to bring the subject to life. Reading and discussing articles from quality newspapers, whether printed or online, discussing relevant TV documentaries, noticing and analysing the use of digital technology in countless aspects of life, as well as learning from a textbook, are all going to contribute to a successful exam result. The book is divided into six sections corresponding to the six Learning Aims outlined in the specification, complementing each of the PG Online teaching resource packs. These sections are divided into between four and eight chapters, each containing material that can be covered in one or two lessons. The chapters have in-text questions which can be used as discussion points in a lesson. An extra chapter at the end of Learning Aim B on "Drawing System Diagrams" will be useful for students faced with a question on the exam for which they are required to draw such a diagram. In addition to almost 100 in-text questions and discussion points, there are over 80 end-of-chapter exercises that are designed to give practice in answering exam-style questions, using command words such as state, describe, explain, analyse. As much practice as possible is needed in answering such questions and getting feedback from the teacher so as to understand how to gain the maximum possible marks in the final exam.

Essential reading for all studying horticulture and keen gardeners. This clear introduction to the principles underlying the practical applications of horticulture opens up the excitement of growing plants and garden development without readers wading through complex information. Written by a team of highly motivated and experienced horticultural tutors, the text supports the newly restructured RHS Level 2 qualifications with related Level 3 topics in boxes and signposting to Level 4 topics, together with other horticultural qualifications at these levels. Full colour images tied closely to the text and practical case study boxes inspire readers by making topics relevant to their own horticultural experiences. A comprehensive glossary helps build confidence in the use of classical horticulture language as well as new developing terms, and end-of-chapter questions encourage readers to apply what they have learnt. Extensive online supporting material includes mind maps showing the relationship of topics and aiding students in revision.

This title contains many features to aid learning and teaching. Activities and reflections provide additional ideas for lessons and homework tasks, case studies and theory in practices add the important real-world focus, so you don't have to spend time looking for your own examples, and assessment zones and assessment practices guide learners through internal and external assessment, with practice questions to help them achieve their potential.

Revise BTEC National Business Unit 2 Practice Assessments PlusRevise BTEC National Business Revision WorkbookREVISE BTEC Nationals in Business

National in IT

BTEC National Sport and Exercise Science Student Book

Pearson BTEC Level 3 in Information Technology

ClearRevise OCR GCSE Computer Science J277

Revise BTEC National Business Unit 2 Practice Assessments Plus

Study Skills Guide Your study Skills Guide is designed to help you develop the skills you need to successfully complete your BTEC National course. It will help you to: Understand the best way for you to learn Cope with assessments Manage your time Get the most from your work experience Work in a team Use resources Find, organise and interpret your information Get the most out of your BTEC

With plenty of activities and case studies to improve your understanding, your Study Skills Guide will be a valuable companion as you work through the course. Includes: A full sample assignment with advice on how you can improve your grade Lots of easily-digestible tips and ideas to help you on your way Write-in skills building section where you can practice essential personal, learning and thinking skills and functional skills

*New York Times Bestseller * One of NPR's Best Books of 2017 A wise and entertaining guide to writing English the proper way by one of the greatest newspaper editors of our time. Harry Evans has edited everything from the urgent files of battlefield reporters to the complex thought processes of Henry Kissinger. He's even been knighted for his services to journalism. In DO I MAKE MYSELF CLEAR?, he brings his indispensable insight to us all in his definite guide to writing well. The right words are oxygen to our ideas, but the digital era, with all of its TTYL, LMK, and WTF, has been cutting off that oxygen flow. The compulsion to be precise has vanished from our culture, and in writing of every kind we see a trend towards more--more speed and more information but far less clarity. Evans provides practical examples of how editing and rewriting can make for better communication, even in the digital age. DO I MAKE MYSELF CLEAR? is an essential text, and one that will provide every writer an editor at his shoulder.

Suitable for BTEC National Sport and Exercise Sciences to match Edexcel's 2007 specification, this book covers the curriculum in manageable chunks that link to the specification headings, so that students can be confident that they have covered the underpinning theory they need. It features a full-colour format.

Theory and Practice

BTEC National Business

Children's Play, Learning and Development

BTEC Level 3 National Business Study Guide

BTEC National E-Business