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Architects must be proficient in a variety of business practices to contribute to, manage, or launch a successful firm. They are responsible for the same kind of legal, financial, marketing, management, and administrative activities as any other professional. Within these broad categories, however, there are many details, including professional standards and documents, that are unique to the profession of architecture.

Construction Change Order Claims brings you up-to-

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date with the latest methods for determining value of work or all types of projects. Commonly encountered claim issues are covered in detail, including: Surety issues Evaluating changes resulting from ambiguous specifications or inadequate design Measuring the cost impact of delays Proving the price of damages This all-in-one resource guides you through every type and aspect of change claims, offering hands-on guidance and analysis from 25 experienced practitioners. Construction Change Order Claims helps you quickly answer difficult questions such as: Is a change order on a construction project an

and “extraand” and—or is it included within the scope of the basic contract price? When does an ownerand ’ s unintentional interference cross the line between a mere impairment or hindrance to an alteration of the contractorand ’ s intended methods of performance? What specific circumstances support the use of the cardinal change doctrine? What circumstances must be present to employ the Percentage of Completion accounting method? Construction Change Order Claims delivers: Innovative defenses to avoid being bound by a release Guidance for anticipating contractor

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defenses, and for preparing opposing arguments
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progress and calculating payments Federal, state
and local certification requirements for public and
private projects And more!

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The Newsletter of AIA Document Supplement Service

A Practical Guide for the Construction Professional
PPI ARE 5.0 Exam Review All Six Divisions, 2nd Edition eText - 3 Months, 6 Months, 1 Year

How to Pass the Examination for Master Builder and General Contractor

LEED, BREEAM, and Green Globes

AIA Document G701, G702, G703, G706 Law and

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Real Estate Financing contains over 40 deal-specific forms and checklists online, covering everything from complex loan workouts to simple residential closings. The forms include information about each term and how it can be modified, with separate variations for lenders, borrowers or other parties. A "Data Input Sheet" lets you use the forms with widely available software and can serve as a "term sheet" for the transaction. The accompanying volume provides explanations of the issues along with the guidance you need to draft working documents quickly. Real Estate Financing includes:

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checklists for loan modifications; wraparound mortgage loans; subordinations; loans secured by condos, co-ops and time shares; sale-leasebacks; contingent interests; securitizations; deeds in lieu and consensual foreclosures; participations; installment sales; sales of mortgage loans; and much more. The checklists highlight "deal" terms, flag risks and hot issues, and direct users, through cross-references, to alternative approaches and analysis.

Standards issued by ratings agencies for securitized loans are discussed in detail, as are the EPA and ASTM standards for Phase I environmental reports and the best Web sites for forms and drafting requirements. Book ?

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looseleaf, one volume, 1,550 pages; published in 1997, updated as needed; no additional charge for updates during your subscription. Looseleaf print subscribers receive supplements. The online edition is updated automatically. ISBN: 978-1-58852-076-0.

The authoritative resource for the organization, preparation, use, and interpretation of construction documents encompassing the entire life cycle of a facility. This new edition considers the need for interdependent processes of design, construction and facility use. The Fifth Edition expands the scope of the manual to meet the requirements of all participants involved in a construction

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project in a stage-by-stage progression, including owners, A/Es, design-builders, contractors, construction managers, product representatives, financial institutions, regulatory authorities, attorneys, and facility managers. It promotes a team model for successful implementation.

Architecture Exam Review

CSI Manual of Practice, 5th Edition

Contracting in All 50 States

The CSI Construction Contract Administration Practice Guide

Law and Practice for Architects

This new updated third edition of Construction

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Jobsite Management deals with all facets of construction project management from the contractor's point of view. It examines the duties that are handled by the project manager, construction superintendent, and construction engineer throughout the progress of a job, from the configurations of a project team through project closeout. A hallmark of this book is its dedicated focus on the activities of jobsite personnel that includes helpful techniques and procedures for effectively managing a project from start to finish. The clear, concise language in which it is written makes this book an essential introduction to the real

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world of effective management techniques.

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NCARB Approved for all Six Divisions PPI's second edition of the ARE 5.0 Exam Review by David Kent Ballast offers a comprehensive review of content areas covered in all six NCARB ARE 5.0 division exams. Building on the first edition, the content has been thoroughly reviewed and updated to the ARE 5.0 exam objectives for all six divisions

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prepare you to pass all six divisions Over 150 example questions reinforce what you've learned and clarify how to apply key architectural concepts Pages tabbed in six different colors, one for each division, for easy lookup of a particular exam division Hundreds of tables and figures to facilitate referencing and problem solving Advice, tips, and exam taking strategies to prepare you for exam day Binding: Paperback Publisher: PPI, a Kaplan Company All Six ARE 5.0 Exam Divisions Covered Comprehensively Practice Management Project Management Programming & Analysis Project Planning & Design Project Development &

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Documentation Construction & Evaluation
Get the must-have reference on construction contract administration -- and the essential study aid for the Certified Construction Contract Administrator (CCCA) Exam. The CSI Construction Contract Administration Practice Guide: Takes an in-depth look at standard contract documents and their successful use in construction projects. Provides expert commentary on various standard forms and their use in documenting design decisions made during project construction and providing for clear project communications. Discusses the roles and responsibilities of all parties to construction

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agreements and their effective management. Packaged with the book is an access code which provides access to a password-protected Web site with bonus content, including a PDF of the printed book and copies of CSI format documents, such as UniFormat and SectionFormat/PageFormat. This easy-to-follow guide offers invaluable tips all construction professionals can immediately put to use for improving the overall skill and efficiency of document preparation that accurately conveys stated goals, ensuring that all interested individuals receive fair representation throughout the entire construction process. Part of the CSI Practice

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Guides, a library of comprehensive references specifically and carefully designed for the construction professional. Each book examines important concepts and best practices integral to a particular aspect of the building process.

Supplement

Contractor's Exam Book

The Architect's Handbook of Professional Practice
Update 2004

Construction Change Order Claims

Yearbook of Agriculture

Handbook of Green Building Design and Construction: LEED, BREEAM, and Green Globes, Second Edition directly

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addresses the needs of building professionals interested in the evolving principles, strategies, and concepts of green/sustainable design. Written in an easy to understand style, the book is updated to reflect new standards to LEED. In addition, readers will find sections that cover the new standards to BREEAM that involve new construction Infrastructure, data centers, warehouses, and existing buildings. Provides vital information and penetrating insights into three of the top Green Building Codes and Standards applied Internationally Includes the latest updates for complying with LEED v4 Practices and BREEAM Presents case studies that draws on over 35 years of personal experience from across the world

By the year 2000, an estimated \$180 billion will be spent

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annually on residential renovations. Here, architect Greg Gibson guides homeowners through the renovation process, showing them how they can manage the process as informed participants. For everything from a small add-on to a complete home renovation, this is the homeowner's guide to staying in control of the project from beginning to end.

Photos.

With new features such as expanded design guidelines and new information on international building standards, this tenth edition will keep architects and design professionals up to date with over 50 percent new material from the previous edition. Illustrations.

Construction Administration in Architectural Practice
Smith, Currie and Hancock's Common Sense Construction

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Law

Remodel! An Architect's Advice on Home Renovation
Project Management Checklist: A Complete Guide For
Exterior and Interior Construction

Handbook of Green Building Design and Construction

A true management time-saver, this volume covers all project management stages, from pre-design up to the point that construction begins. Following the standard American Institute of Architects (AIA) project format and three-hole punched for portability, it supplies checklist for site analysis, schematic design, design development, and covers

all phases of prebidding, bidding, and negotiations, as well as contracts and post-construction administration.

**REDEFINING THE PRACTICE OF ARCHITECTURE
CLIENT • BUSINESS • DELIVERY • SERVICES** This second companion volume to the Thirteenth Edition of *The Architect's Handbook of Professional Practice* brings architects and others working in the architectural community up to date on the current state of the practice, from important issues affecting day-to-day operations and emerging business trends to the latest AIA contract

documents. The three sections of this easy-to-use reference present accessible, field-tested knowledge on running a successful business: Practice reports—Read real-world reports from practitioners in the field, including a survey of client decision makers in the health care sector describing how these clients perceive services performed by architects. Learn from firms that are striking out in new directions by blending expanded services with core design offerings. Find out how to attract new business by making your firm more environmentally conscious, and see how the power

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of digital technology can transform the traditionally segmented project delivery process. Practice topics–Add practical techniques for uncovering client and user needs to your practice arsenal. Discover the distinctive aspects and challenges of small projects in small practice settings. Enhance your knowledge of managing multiple offices, keeping key staff, and maintaining the intent and quality of your project designs. Gain an understanding of expert witnesses and facility evaluation services. AIA contract documents–Find out what's new in the AIA documents program and

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update your files with an accompanying CD-ROM containing all existing, revised, and new AIA contract documents.

Realistic practice exams for the 4 nonstructural divisions of the ARE simulate the actual exams through the format, number of questions, time limit, and topics covered.

The Yearbook of Agriculture, 1973

Handbook for the Home

AIA Document G701, G702, G703, G706

Attorneys, Accountants, Insurance Agents & Brokers, Architects, Engineers

Electrical Specifications for Building Construction

Provides a framework for understanding of the legal, contractual and procedural implication of architectural practice.

The book acts as a useful aide-memoire for students and practitioners based on the premise that smooth legal administration will provide the conditions under which client relations can be constructive and good design can be achieved.

The #1 construction law guide for construction professionals Updated and expanded to reflect the most recent changes in construction law, this practical guide teaches readersthe difficult theories, principles, and established rules that regulate the construction business. It addresses the practical steps required to avoid and mitigate risks—whether the project is performed

domestically or internationally, or whether it uses a traditional design-bid-build delivery system or one of the many alternative project delivery systems. Smith, Currie & Hancock's Common Sense Construction Law: A Practical Guide for the Construction Professional provides a comprehensive introduction to the important legal topics and questions affecting the construction industry today. This latest edition features: all-new coverage of Electronically Stored Information (ESI) and Integrated Project Delivery (IPD); extended information on the civil False Claims Act; and fully updated references to current AIA, ConsensusDocs, DBIA, and EJDC contract documents. Chapters cover the legal context of construction; interpreting a contract; public-private partnerships (P3); design-build and EPC; and

international construction contracts. Other topics include: management techniques to limit risks and avoid disputes; proving costs and damages, including for changes and claims for delay and disruption; construction insurance, including general liability, builders risk, professional liability, OCIP, CCIP, and OPPI; bankruptcy; federal government construction contracting; and more. Fully updated with comprehensive coverage of the significant legal topics and questions that affect the construction industry Discusses new project delivery methods including Public-Private Partnerships (P3) and Integrated Project Delivery (IPD) Presents new coverage of digital tools and processes including Electronically Stored Information (ESI) Provides extended and updated coverage of the civil False Claims Act as it relates to

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government construction contracting Filled with checklists, sample forms, and summary “Points to Remember” for each chapter, Smith, Currie & Hancock's Common Sense Construction Law: A Practical Guide for the Construction Professional, Sixth Edition is the perfect resource for construction firm managers, contractors, subcontractors, architects and engineers. It will also greatly benefit students in construction management, civil engineering, and architecture.

CD-ROM contains: Samples of all AIA contract documents.

Construction Contracting

Handbook of Design Office Administration

Minnesota Trial Lawyers Association Presents a Seminar on the Current Trend in Professional Negligence

Project Design Handbook

The Architect's Responsibilities in the Project Delivery Process

Design administrators serve a dual role: while acting as office managers, they must also become a liaison between the designers and client, as well as the consultants on projects. This professional practice book is written for both large and small design firms, with chapters devoted to all aspects of design administration, from project management and marketing, to human resources and accounting.

This is the leading reference on the organization, preparation, and use of construction information and the

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only one to cover the construction process from planning and design to construction administration. It details the basic practices involved in project delivery systems, cost estimating, construction documents, and code appliance. This new edition expands that scope to include information on project conception and project representation., This material, combined with a full complement of documents, contracts, and forms, makes this the single most comprehensive practice reference in the construction industry.

"This book is specifically written for architecture students about to begin their careers"--

The Architect's Handbook of Professional Practice
The Project Resource Manual (PRM) : CSI Manual of
Practice, 5th Edition
Construction Jobsite Management

Smith, Currie & Hancock's Common Sense Construction
Law

A practical guide for architects working at the construction site, showing them how to avoid lawsuits and other problems by explaining exactly what their role is during the construction phase of a project--as well as the responsibilities of owners, contractors, developers, and construction attorneys. Annotation copyrighted by Book News, Inc., Portland, OR

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To help you successfully prepare for and pass the examination for certified General, Builder, and Residential Contractor.

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Construction Contracting and Administration for Contract Centers