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O'Reilly's Pocket Guides have earned a reputation as inexpensive, comprehensive, and compact guides that have the stuff but not the fluff. Every page of Linux Pocket Guide lives up to this billing. It clearly explains how to get up to speed quickly on day-to-day Linux use. Once you're up and running, Linux Pocket Guide provides an easy-to-use reference that you can keep by your keyboard for those times when you want a fast, useful answer, not hours in the man pages. Linux Pocket

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Guide is organized the way you use Linux: by function, not just alphabetically. It's not the 'bible of Linux'; it's a practical and concise guide to the options and commands you need most. It starts with general concepts like files and directories, the shell, and X windows, and then presents detailed overviews of the most essential commands, with clear examples. You'll learn each command's purpose, usage, options, location on disk, and even the RPM package that installed it. The Linux Pocket Guide is tailored to Fedora Linux--the latest spin-off of Red Hat Linux--but most of the

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information applies to any Linux system. Throw in a host of valuable power user tips and a friendly and accessible style, and you'll quickly find this practical, to-the-point book a small but mighty resource for Linux users.

If you're a programmer or database administrator who uses SQL in your day-to-day work, this popular pocket guide is the ideal on-the-job reference. You'll find many examples that address the language's complexity, along with key aspects of SQL used in IBM DB2 Release 9.7, MySQL 5.1, Oracle Database 11g Release 2, PostgreSQL 9.0, and Microsoft SQL Server 2008

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Release 2. SQL Pocket Guide describes how these database systems implement SQL syntax for querying, managing transactions, and making changes to data. It also shows how the systems use SQL functions, regular expression syntax, and type conversion functions and formats. All example SQL statements in this book execute against a set of tables, with data that you can quickly download. The third edition covers important database changes, including: Oracle's support of the recursive WITH syntax, and addition of PIVOT and UNPIVOT operators

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Functions new to Oracle, such as LISTAGG, NTH_VALUE, and more PostgreSQL's support of recursive WITH and some window functions DB2 syntax and datatypes, some compatible with Oracle MySQL features such as the TIMESTAMP type and the TO_SECONDS function

This pithy yet thorough book provides an evidence-based guide on how to prepare for online teaching, especially for those who are making a swift transition from face-to-face to online instruction. Guided by the Model Teaching Characteristics created by The Society for the Teaching of Psychology, this

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book covers important topics like: how to adapt to expected and unexpected changes in teaching, how to evaluate yourself and your peers, and tips on working smarter/optimizing working practices with the resources available. The features of the book include: Practical examples exploring how to solve the typical problems of designing and instructing online courses. Interactive "Worked Examples" and "Working Smarter" callouts throughout the book which offer practical demonstrations to help teachers learn new skills. Further reading and resources to build

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on knowledge about online education. End of chapter checklists which summarizes suggestions about how to be a model online teacher. This essential resource will provide support for teachers of all levels and disciplines, from novice to the most experienced, during the transition to online teaching. If you use SQL in your day-to-day work as a data analyst, data scientist, or data engineer, this popular pocket guide is your ideal on-the-job reference. You'll find many examples that address the language's complexities, along with key aspects of SQL used in Microsoft SQL Server,

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MySQL, Oracle Database, PostgreSQL, and SQLite. In this updated edition, author Alice Zhao describes how these database management systems implement SQL syntax for both querying and making changes to a database. You'll find details on data types and conversions, regular expression syntax, window functions, pivoting and unpivoting, and more. Quickly look up how to perform specific tasks using SQL Apply the book's syntax examples to your own queries Update SQL queries to work in five different database management systems NEW: Connect Python and R to a

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relational database NEW: Look up frequently asked SQL questions in the "How Do I?" chapter

Quick Look-up and Advice

Linux Pocket Guide

Q# Pocket Guide

ADA Pocket Guide to Nutrition Assessment

A Pocket Guide to Egypt

JUnit, created by Kent Beck and Erich Gamma, is an open source framework for test-driven development in any Java-based code. JUnit automates unit testing and reduces the effort required to frequently test code while developing it. While there are lots of bits of documentation

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all over the place, there isn't a go-to-manual that serves as a quick reference for JUnit. This Pocket Guide meets the need, bringing together all the bits of hard to remember information, syntax, and rules for working with JUnit, as well as delivering the insight and sage advice that can only come from a technology's creator. Any programmer who has written, or is writing, Java Code will find this book valuable. Specifically it will appeal to programmers and developers of any level that use JUnit to do their unit testing in test-driven development under agile methodologies such as Extreme Programming (XP)

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**[another Beck creation].
The Pocket Guide to Teaching
for Clinical Instructors, 3rd
edition, provides a concise
introduction to teaching.
Written by experienced
medical educators from the
Advanced Life Support Group
and Resuscitation Council
(UK), this best-selling guide
gives comprehensive and
practical advice on the most
effective teaching methods.
Pocket Guide to Teaching for
Clinical Instructors covers
basic principles and practical
aspects of teaching in a
variety of modalities. This
edition includes material
which reflects current
developments within
instructor courses and**

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includes new material on feedback, an awareness of non-technical skills, the teaching of teams and supporting learners. This book is essential reading for anyone interested in teaching doctors and healthcare professionals in any context. It is aimed at the relative newcomer to the teaching role in all its variety and provides essential, practical advice as to how to get the best out of learners. This pocket guide is a practical book and provides compulsory reading material for anyone who wants to learn more about SqEME® process management, or intends using SqEME. It acts as an instructive guide, with

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directives and tips showing an efficient approach for structuring, mastering and improving processes; supported by real life case studies. This pocket guide explains the essentials of SqEME® process management. As a methodology, SqEME® views processes from four different perspectives known as 'windows'. The content of this title is broken down into these four 'windows': Constitution; Correspondence; Chemistry; Construction; The language and drawing conventions for SqEME are dealt with as key issues. SqEME® is an open standard for developing a processed-centred

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architecture of an enterprise. It may be reproduced freely by any organization wishing to use it to develop a governance structure on the quality of their business processes.

SqEME® Process

Management is a method that facilitates discussion of the design of the organization, in a subtle but unambiguous way. Processes have to hold a prominent place in observing organizations: how are the different parts of the organization tuned to each other and how does adequate communication take place? SqEME® as a methodology views processes from four different perspectives.

SqEME® calls these

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'windows', by means of which one seeks for the Constitution, Chemistry, Correspondence and Construction of the enterprise. SqEME® is the result of more than twenty years experience with the management of business processes within various organizations. SqEME® has been applied successfully in industry (chemistry, automotive, construction, paper), in the business sector (IT service, healthcare), in the non-profit sector, and in public companies such as the Prosecution Counsel, County Councils and local authorities. The SqEME® Foundation is a platform for discussing the

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method and its application, where insights into the basic assumptions and backgrounds are shared: www.sqeme.org.

A handy pocket size guide to 25 basic bidding conventions.

A Quick Reference for Simplified Enterprise Java Development

A Pocket Guide to Iran

ArchiMate® 2.0 - A Pocket Guide

A Pocket Guide to Netherlands East Indies

ArchiMate® 3.0.1 - A Pocket Guide

Ready to build quantum computing applications using Q# and the Microsoft Quantum Development Kit? This is the book for you. Q# is a domain-

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specific language for expressing quantum algorithms that combines familiar "classical" language constructs with quantum-specific ones. Ideal for any developer familiar with (or willing to learn) the basics of quantum computing and looking to get started with quantum programming, this pocket guide quickly helps you find syntax and usage information for unfamiliar aspects of Q#. You'll explore the quantum software development lifecycle from implementing the program to running it on quantum simulators to testing and

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debugging it. You'll learn to use the tools provided by Microsoft's Quantum Development Kit for each step of the process. You'll explore: Q# language details, including data types, statements, and operators Guidelines for organizing Q# code and invoking it from different environments Information on simulators and tools in the Microsoft Quantum Development Kit Advice on testing and debugging tools and techniques for quantum programs

Founder's Pocket Guide: Term Sheets and Preferred

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This handy guide provides an overview of Java Enterprise Edition 6's main technologies and includes extensive, easy-to-understand code samples that demonstrate the platform's many improvements. You'll quickly understand how Java EE 6 simplifies the process of developing and deploying web and enterprise applications. Explore what's new in Java EE 6, including Contexts and Dependency Injection and the Java API for RESTful Web Services Discover how Java EE 6 features relate to design patterns in web and enterprise

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applications Get the specifications for making your application Java EE compliant Learn about revisions to Enterprise JavaBeans, JavaServer Faces, and other components Find out how Java EE 6 profiles change the platform's "one size fits all" approach Get started with Java EE 6 development and deployment, using NetBeans IDE and GlassFish Presents a guide to RTF, the internal document markup language that is used by Microsoft Word. The Pocket Guide to Critical Thinking

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The ASQ Quality Improvement
Pocket Guide

Pocket Guide to Herbal
Medicine

The Open FAIR™ Body of
Knowledge - A Pocket Guide

The quantum computing market is predicted to grow by nearly \$1.3 billion over the next five years. Why? Given their quantum mechanical nature, quantum computers are expected to solve difficult problems in chemistry, optimization, finance, and machine learning that classical computers find impossible to unravel. This pocket guide provides software developers

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with a quick reference to Qiskit, an open source SDK for working with quantum computers. Packed with helpful programming examples, tables, figures, and lists, this handy book helps you find the information you need to develop and debug quantum programs. Whether you're focused on business, engineering, or scientific applications, you'll learn how to choose and apply appropriate Qiskit classes, methods, and functions. Learn how to create quantum circuits, define quantum gates, and leverage the transpiler Explore modules for implementing quantum

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information concepts and quantum algorithms Survey features of Qiskit that abstract and facilitate working with various quantum computers and simulators Learn how to use the latest version of the Open Quantum Assembly Language The 'Pocket Guide to Health Promotion' is a short, punchy and practical guide aimed at students and practitioners. The book includes precise definitions and examples of key concepts and methods in health promotion practice and a chapter by chapter description of the management planning, strategy selection,

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implementation and evaluation of health promotion programmes. Written in an accessible and concise style, the book offers the reader a practical and flexible resource that is ideal for students and practitioners looking to plan and implement health promotion activities. A must buy for those new to health promotion or who want a pocket guide to this core health activity. "Clearly written and practical, this excellent guide will prove indispensable to practitioners of health promotion globally, and a very useful starting point

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for students. It will be worth buying a pocket to put it in!" David Ross, Professor of Epidemiology and International Public Health, London School of Hygiene and Tropical Medicine, UK "The Pocket Guide to Health Promotion is easy to navigate with complex concepts in health promotion explained in a user-friendly way. Whether you are practicing health promotion or studying the discipline, this will be a welcome addition to any book shelf." Dr James Woodall, Co-Director of the Centre for Health Promotion Research & Course Leader MSc Public Health, Leeds Metropolitan

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University, UK
Presents information about
160 North American bird
species, including facts
about physical features,
voice, habitat, food, and a
map indicating the regions
in which each species can be
found.

The POCKET GUIDE TO APA
STYLE, 5E is an essential
tool for writing research
papers across the
disciplines. Concise and
thorough, the POCKET GUIDE
offers straightforward
explanations, annotated
examples, and margin notes
designed to help writers
produce properly documented
papers in the latest APA
style. Not only less

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expensive and easier to use than the APA Manual, the POCKET GUIDE also includes extensive coverage of electronic sources, preparing writers to evaluate and use Internet references correctly in their research. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Archimate® 2.1 – A Pocket Guide

Translating the Evidence-Based Model Teaching Criteria

A Guide to SQL Usage

A Pocket Guide to Online

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Teaching SQL Pocket Guide

Presents a complete guide to the Arabic writing system, with a summary on word structure and grammar.

This pocket guide provides a first introduction to the Open FAIR Body of Knowledge. It will be of interest to individuals who require a basic understanding of the Open FAIR Body of Knowledge, and professionals who are working in roles associated with a risk analysis project, such as those responsible for information system security planning, execution, development, delivery, and operation. The Open FAIR Body of Knowledge provides a taxonomy and method for understanding, analyzing and measuring information risk. The outcomes are more cost-effective

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information risk management, greater credibility for the information security profession, and a foundation from which to develop a scientific approach to information risk management. This allows organizations to: Speak in one language concerning their risk Consistently study and apply risk analysis principles to any object or asset View organizational risk in total Challenge and defend risk decisions

The audience for this Pocket Guide is: Individuals who require a basic understanding of the Open FAIR Body of Knowledge Professionals who are working in roles associated with a risk analysis project, such as those responsible for information system security planning, execution, development, delivery, and operation Risk analysts who are looking for a

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first introduction to the Open FAIR Body of Knowledge

This pocket guide is designed to be a quick, on-the-job reference for anyone interested in making their workplace more effective and efficient. It will provide a solid initial overview of what "quality" is and how it could impact you and your organization. Use it to compare how you and your organization are doing things, and to see whether what's described in the guide might be useful. The tools of quality described herein are universal. People across the world need to find better, more effective ways to improve the creation and performance of products and services. Since organizational and process improvement is increasingly integrated into all areas of an organization, everyone must

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understand the basic principles of process control and process improvement. This succinct and concentrated guide can help. Unlike any other pocket guide on the market, included throughout are direct links to numerous free online resources that not only go deeper but also to show these concepts and tools in action: case studies, articles, webcasts, templates, tutorials, examples from the ASQ Service Division's Service Quality Body of Knowledge (SQBOK), and much more. This pocket guide serves as a gateway into the wealth of peerless content that ASQ offers.

Any time you need quick answers for developing or debugging Java programs, this pocket guide is the ideal reference to standard features of the Java programming language

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and its platform. You'll find helpful programming examples, tables, figures, and lists fast—including Java 9 features such as modular source code and the new JShell interactive command-line REPL. It's a handy companion, whether you're in the office, in the lab, or on the road. This book also provides material to help you prepare for the Oracle Certified Associate Java Programmer exam. Quickly find Java language details, such as naming conventions, types, statements and blocks, and object-oriented programming Get details on the Java SE platform, including development basics, memory management, concurrency, and generics Use new features in Java 9, including modular source code and JShell Browse through information on basic input/output, NIO 2.0, the Java

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collections framework, and the Java Scripting API Get supplemental references to fluent APIs, third-party tools, and basics of the Unified Modeling Language (UML) Fifth Edition

Qiskit Pocket Guide

RTF Pocket Guide

The Pocket Guide to Bridge

Conventions You Should Know

ArchiMate® 2.1 - A Pocket Guide

A Pocket Guide to Netherlands

East Indies was originally a

5.25"x4.24" pocket-size booklet

released in 1943 for American GIs in World War II on their way to Indo-

European countries, including

Sumatra, Java, and Borneo, which

were near territories occupied and

controlled by the Japanese. The pamphlet outlines the role of the

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soldier, as well as descriptions of the different countries and peoples, their habits and cultures, and the native vegetation and wildlife. The booklet includes a map of the 3,000 countries making up the East Indies, guides to currency, time, measurements, and language, and a list of dos and don'ts when interacting with the general population. The War and Navy Departments, Washington D.C., publish pamphlets, reports, manuals, and instructions ranging on topics from countries and regions of the world, machine and weapon operation, roles of persons and positions, vehicle operation and safety, and other topics pertinent in wartime and for the

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military.

ArchiMate®, an Open Group Standard, is an open and independent modeling language for Enterprise Architecture that is supported by different tool vendors and consulting firms. ArchiMate provides instruments to enable enterprise architects to describe, analyze, and visualize the relationships among business domains in an unambiguous way. This Pocket Guide is based on ArchiMate® 2.1. It gives a concise introduction to ArchiMate. What's more, it's authoritative with material derived from the official ArchiMate documentation. Topics covered include:

- A high-level introduction to ArchiMate and its

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relationship to Enterprise Architecture;

- *The Business Layer, which includes the modeling concepts relevant in the business domain;*
- *The Application Layer, which includes modeling concepts relevant for software applications;*
- *The Technology Layer, which includes modeling concepts relevant for system software applications and infrastructure;*
- *The relationships that the ArchiMate language includes to model the links between elements, and also the relationships to model the cross-layer dependencies;*
- *The Motivation Extension;*
- *The Implementation and Migration Extension;*
- *The ArchiMate framework for defining and*

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classifying ArchiMate viewpoints, including a summary of all the viewpoints in the ArchiMate 2.1 Standard; • The ArchiSurance Case Study, a fictitious example developed to illustrate use of the Modeling language in the context of the TOGAF Framework.

This handy low-priced book is packed with HTML/XHTML definitions and tips, including those for HTML5 elements in depth. Snappy writing and illustrative code samples walk readers through HTML uses and element definitions. Handy pocket size provides a convenient reference for HTML coders. A true companion to standards-compliant design. The HTML Pocket Guide is for both

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beginning users, who want an introduction to HTML, and more advanced users, who are looking for a convenient reference. While HTML5 is still under development, browser manufacturers are already supporting many of its features in Google Chrome, Firefox, Opera, Safari, and the upcoming Internet Explorer 9. So, now is the time to start learning about it. The HTML Pocket Guide is a valuable companion to creating standards-compliant markup that will help Web designers and developers quickly define content and meaning. Accessible, convenient, and inexpensive, this pocket guide is exactly what web designers and developers need.

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All organizations experience unintended variation and its consequences. Such problems exist within a broad range of scope, persistence, and severity across different industries. Some problems cause minor nuisances, others leads to loss of customers or money, others yet can be a matter of life and death. The purpose of this pocket guide is to provide you with easily accessible knowledge about the art of problem solving, with a specific focus on identifying and eliminating root causes of problems. Root cause analysis is a skill that absolutely everybody should master, irrespective of which sector you work in, what educational background you have,

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and which position in the organization you hold. The content in this little pocket guide can contribute to disseminating this skill a little further in the world.

*Pocket Guide to Teaching for
Clinical Instructors*

Pocket Guide to Arabic Script

Pocket Guide to APA Style

The HTML Pocket Guide

A Pocket Guide to Epidemiology

First comes clear thinking, then comes clear writing. *** The Pocket Guide to Critical Thinking teaches very clearly the essential skills to reason better--for classwork, for writing, and in everyday life.

Hundreds of pertinent, analyzed, and engaging examples from the Internet, magazines, newspapers, radio, as well as dialogues of

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cartoon characters illustrate how to analyze arguments and make better decisions. The Pocket Guide is both the perfect supplement for any course that requires critical thinking and a practical aid for self-study. This fifth edition has new chapters on reasoning in the sciences that provide the basics for any student to begin the study of any science: explanations, experiments, the scientific methods, and models and theories. In the nearly three years since the publication of the ActivEpi companion text, the authors received several suggestions to produce an abbreviated version that narrows the discussion to the most "essential" principals and methods. A Pocket Guide to Epidemiology contains less than half as many

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pages as the ActivEpi Companion Text and is a stand-alone introductory text on the basic principals and concepts of epidemiology.

ArchiMate®, an Open Group Standard, is an open and independent modeling language for Enterprise Architecture that is supported by different tool vendors and consulting firms. ArchiMate provides instruments to enable enterprise architects to describe, analyze, and visualize the relationships among business domains in an unambiguous way. This Pocket Guide is based on ArchiMate® 2.1. It gives a concise introduction to ArchiMate. What s more, it s authoritative with material derived from the official ArchiMate documentation. Topics covered

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include:- A high-level introduction to ArchiMate and its relationship to Enterprise Architecture;- The Business Layer, which includes the modeling concepts relevant in the business domain;- The Application Layer, which includes modeling concepts relevant for software applications;- The Technology Layer, which includes modeling concepts relevant for system software applications and infrastructure;- The relationships that the ArchiMate language includes to model the links between elements, and also the relationships to model the cross-layer dependencies;- The Motivation Extension;- The Implementation and Migration Extension;- The ArchiMate framework for defining and classifying ArchiMate

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viewpoints, including a summary of all the viewpoints in the ArchiMate 2.1 Standard;- The ArchiSurance Case Study, a fictitious example developed to illustrate use of the Modeling language in the context of the TOGAF Framework. Also available: ArchiMate® 3.0 Specification, ISBN 9789401800471 Thorough and practical, Pocket Guide is a must have for any discipline using APA documentation standards. Based on the current edition of The Publication Manual of the American Psychological Association (5th ed.), this convenient and affordable reference tool offers straitghforward instruction on APA style for undergraduates, graduate students and working professionals in a wide variety of fields.

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***The ASQ Pocket Guide to Root
Cause Analysis***

JUnit Pocket Guide

Java EE 6 Pocket Guide

***National Geographic Pocket Guide
to the Birds of North America***

***The Managers Pocket Guide to
Leadership Skills***

***ArchiMate® , an Open Group
Standard, is an open and
independent modeling
language for Enterprise
Architecture that is supported
by different tool vendors and
consulting firms. ArchiMate
provides instruments to
enable enterprise architects
to describe, analyze, and
visualize the relationships
among business domains in
an unambiguous way. This
Pocket Guide is based on***

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ArchiMate® 2.0. It gives a concise introduction to ArchiMate. What's more, it's authoritative with material derived from the official ArchiMate documentation. Topics covered include: A high-level introduction to ArchiMate and its relationship to Enterprise Architecture The Business Layer, which includes the modeling concepts relevant in the business domain The Application Layer, which includes modeling concepts relevant for software applications The Technology Layer, which includes modeling concepts relevant for system software applications and

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infrastructureThe relationships that the ArchiMate language includes to model the links between elements, and also the relationships to model the cross-layer dependenciesThe Motivation ExtensionThe Implementation and Migration ExtensionThe ArchiMate framework for defining and classifying ArchiMate viewpoints, including a summary of all the viewpoints in the ArchiMate 2.0 StandardThe ArchiSurance Case Study, a fictitious example developed to illustrate use of the Modeling language in the context of the TOGAF Framework

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There is an herbal remedy for most ailments - and you will find the most important ones in this concise pocket guide. Co-authored by Karin Kraft, one of the members of the German Commission E, and Christopher Hobbs, a renowned North-American herbalist, this handy pocket guide gives you the decisive facts about important medicinal herbs, taking into consideration both major European monographs (Commission E and ESCOP) and up-to-date clinical trials. The book goes on to inform the reader on the usage of herbal remedies for a number of common indications. The book gives first-hand, easy to

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access information on the administration of herbal remedies for the medical practitioner and herbal therapist alike. Profit from the wealth of German tradition, extended by North American experience in the usage of herbal medicines. A concise, practical guide that provides the skills and knowledge for current and future managers across the hospitality industry. The book provide a concise resource for all emerging hospitality managers, and for academics preparing students for careers within the hospitality industry. With a 'how to do' agenda, the authors offer a practical guide to the skills

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and knowledge needed by those who will be managing bars, restaurants and hotels in the fast moving hospitality retailing contexts. Written in a non-academic style, this book will be a valuable resource for students and early career managers working in the hospitality sector.

Compact and convenient, The Broadview Pocket Guide to Citation and Documentation includes information on MLA, APA, Chicago, and CSE styles of citation and documentation. The second edition has been fully updated to reflect the 2016 revisions to the MLA style of documentation. A wide range

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of examples are provided throughout the book, and full sample essays in both MLA and APA styles are also included. The book discusses summary and paraphrase as well as direct quotation, and includes an extensive treatment of how to integrate quoted material into the text of an academic paper. There is coverage too of what constitutes plagiarism—and how to avoid it.

***SqEME Process Management -
A Pocket Guide***

***Instant Help for Java
Programmers***

***Founder's Pocket Guide: Term
Sheets and Preferred Shares***

Essential Commands

A Pocket Guide to Burma

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This practical guide for supervisors and managers discusses contemporary leadership responsibilities, and goes on to specifically describe the steps and skills needed to successfully apply 14 leadership competencies including: Leading organization change, managing time, coaching, creating a motivating environment and more. ArchiMate®, an Open Group Standard, is an open and independent modeling language for Enterprise Architecture that is supported by different tool vendors and consulting firms. The ArchiMate language enables Enterprise Architects to describe, analyze, and visualize the relationships among architecture domains in an unambiguous way. This Pocket Guide is based on the ArchiMate® 3.0.1

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Specification. It gives a concise introduction to the ArchiMate language. What's more, it's authoritative with material derived from the official ArchiMate documentation. Topics covered include:

- *A high-level introduction to the ArchiMate Specification and its relationship to Enterprise Architecture*
- *The high-level structure of the ArchiMate language, including an introduction to layering, and the ArchiMate Framework*
- *The Generic Metamodel for the language*
- *The relationships that the ArchiMate language includes to model the links between elements*
- *The Motivation Elements, which includes concepts such as goal, principle, and requirement*
- *The Strategy Elements,*

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which includes concepts such as resource, capability, and course of action• *The Business Layer, which includes the modeling concepts relevant in the business domain*• *The Application Layer, which includes modeling concepts relevant for software applications*• *The Technology Layer, which includes modeling concepts relevant for system software applications and infrastructure*• *The Physical Elements, which include concepts relevant for the modeling of physical concepts like machines and physical installations*• *The relationships between different layers of the language*• *The Implementation and Migration Elements, which include concepts to support modeling Enterprise Architecture-enabled*

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transformation • A summary of the major changes from ArchiMate 2.1 to ArchiMate 3 • A Glossary of terms

This easy to follow guide helps startup founders understand the key moving parts of an investment term sheet, and review typical preferred share rights, preferences, and protections. Along the way, we also provide easy-to-follow examples for the most common calculations related to preferred share equity deals. Expanding on these fundraising concepts, this Founder's Pocket Guide helps startup founders learn: What a term sheet is and how to summarize the most important deal terms for your fundraising and startup building goals. How preferred stock shares differ from common shares, with review of how each key preferred share

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right and preference is tied to the investor's shares. Key terms and definitions associated with equity fundraising, such as pre-money valuation, founder dilution, and down round. How to decipher legalese associated with a term sheet deal, such as pro rata, fully diluted, and pari passu. The full list of the most common term sheet clauses, their plain English meaning, and their importance to an early-stage investment deal. Simple math for the key term sheet financial aspects, including calculating fully diluted shares outstanding, investor equity ownership percentages, and the impact of option pools on founder dilution. Example exit scenarios, showing how term sheet deal points impact how exit proceeds get divided

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among investors and founders.

*Basic History, Concepts, Tools, and
Relationships*

*The Practical Engineer's Pocket Guide
a Concise Treatise on Weights and
Measures, the Superficial and Solid
Contents of Bodies, the Centre of
Gravity, Composition and Resolution
of Forces, Terrestrial Gravitation,
Pendulums, the Elements of
Machinery, Friction, and Other
Assistances*

Java Pocket Guide

*The Moulder's and Founder's Pocket
Guide*

*EBOOK: The Pocket Guide to Health
Promotion*