# Excel Quick Guide 2015

Part I explores 35 Excel functions, while Part II contains 20 Analysis ToolPak tools. To make it easy to see what each function or tool looks like when applied, at-a-glance two-page spreads describe each function and its use with corresponding screenshots. In addition, actual data files used in the examples are readily available online at an open-access Student Study Site. New to this Edition: New data sets along with expanded Excel functions and ToolPak features provide additional opportunities for students to work with and understand the data. Screenshots and steps feature Microsoft Excel 2013 and are compatible with Microsoft 97 -2003 and Excel 5.0/95 for students using previous program versions. Part II now includes five new database functions that cover computing averages, tests of significance, and looking at data, to help readers organize and analyze information.

This report focuses on the challenges of governing infrastructure investment and public-private partnerships (PPPs) at the subnational level. Subnational governments – cities and regions – play a vital role in the infrastructure landscape.

Everyday technology is constantly changing, and it's hard to keep up with it at times. What is all this talk about automation, STEM, analytics and super-computers, and how will it really affect my daily life at work and in the home? This book is a simple guide to everyday technology and analytics written in plain language. It starts with explaining how computer networks are increasing in speed so fast that we can do more in less time than ever before. It explains the analytical jargon in plain English and why robotics in the home will be aided by the new technology of the quantum computer. Richly furnished with over 200 illustrations, photos and with minimal equations, A Simple Guide to Technology and Analytics is a ready reference book for those times when you don't really understand the technology and analytics being talked about. It explains complicated topics such as automated character recognition in a very simple way, and has simple exercises for the reader to fully understand the technology (with answers at the back). It even has explanations on how home appliances work, which are very useful the next time you go shopping for a microwave or TV. Even the Glossary at the back can be used as a quick look-up explanation for those on the go.

Microsoft has released another update to the Microsoft Office 365 suite of programs. This latest update for the Office suite is designed, as the initial versions, to meet the needs of Mac users in the professional, home or school spheres. Consequently, it has received rave reviews for its attention to the demands of the market. The updated Suite of programs include Microsoft Word, Microsoft PowerPoint, Microsoft Excel and Microsoft Outlook. This update is an enhanced version of the model released in July 2015 for the OS X software. Microsoft PowerPoint in this version boasts an improved user interface, provides users with new and modern animation panes, Collaboration and the Threaded Comments feature that enables seamless integration of notations, pointers and slides. Microsoft Excel is designed to be compatible with the basic keyboard shortcuts. It also boasts features that include Analysis Toolpak and Pivot Table; both ideal for efficient analytical functions and filters.

Emerging Trends in Analytical Techniques

Optimization of Process Flowsheets through Metaheuristic Techniques

A Computer Program for Managing Uneven-aged Loblolly Pine Stands

FAO/INFOODS Food Composition Table for Western Africa (2019) / Table de composition des aliments FAO/INFOODS pour l'Afrique de l'Ouest (2019)

Microsoft Office 365 Apps: A Simple Guide the Best Apps

Teaching Macroeconomics with Microsoft Excel®

Are you conducting business research for the first time and aren't sure where to begin? This book gives you everything you need to successfully complete your research project. From choosing a direction for your research and considering ethics to data collection and presenting your results, it offers straightforward guidance on every step of the research process. Covering topics such as social media research, group working and how to research your own organisation, it provides a thorough view of research for business and management students. The book: Enables you visualise how each stage of research links to the next, and makes sure you don't miss a step with a handy 'Research Project Wheel' Empowers you to increase your employability and develop transferable skills, such as proposal writing and data analysis Provides student research examples that show common challenges you might face - and how to address them. Key features include research snapshots, offering short how-to examples for doing real research, and concept cartoons, which put forward different views about research so you can broaden your knowledge. It also has end-of-chapter questions, online multiple choice questions and Kahoot! questions so you can test your understanding. Guiding you through working with and understanding both primary and secondary data, this book is the perfect companion for any undergraduate conducting a business and management research project.

Microsoft PowerPivot is a free add-on to Excel from Microsoft that allows users to produce new kinds of reports and analyses that were simply impossible before, and this book is the first to tackle DAX formulas, the core capability of PowerPivot, from the perspective of the Excel audience. Written by the world's foremost PowerPivot blogger and practitioner, the book's concepts and approach are introduced in a simple, step-by-step manner tailored to the learning style of Excel users everywhere. The techniques presented allow users to produce, in hours or even minutes, results that formerly would have taken entire teams weeks or months to produce. It includes lessons on the difference between calculated columns and measures; how formulas can be reused across reports of completely different shapes; how to merge disjointed sets of data into unified reports; how to make certain columns in a pivot behave as if the pivot were filtered while other columns do not; and how to create time-intelligent calculations in pivot tables such as "Year over Year" and "Moving Averages" whether they use a standard, fiscal, or a complete custom calendar. The "pattern-like" techniques and best practices contained in this book have been developed and refined over two years of onsite

training with Excel users around the world, and the key lessons from those seminars costing thousands of dollars per day are now available to within the pages of this easy-to-follow guide. This updated second edition covers new features introduced with Office 2015.

This textbook presents a general multi-objective optimization framework for optimizing chemical processes by implementing a link between process simulators and metaheuristic techniques. The proposed approach is general and shows how to implement links between different process simulators such as Aspen Plus®, HYSIS®, Super Pro Designer® linked to a variety of metaheuristic techniques implemented in Matlab®, Excel®, C++, and others, eliminating the numerical complications through the optimization process. Furthermore, the proposed framework allows the use of thermodynamic, design and constitutive equations implemented in the process simulator to implement any process. Aimed at graduate and undergraduate students, it presents introductory chapters for process simulators and metaheuristic optimization techniques and provides several worked exercises as well as proposed exercises. In addition, accompanying tutorial videos clearly explaining the implemented methodologies are available online. Also, some Matlab® routines are included as electronic supporting material.

Alan C. Elliott and Wayne A. Woodward's Quick Guide to IBM® SPSS®: Statistical Analysis With Step-by-Step Examples gives students the extra guidance with SPSS they need without taking up valuable in-class time. A practical, accessible guide for using software while doing data analysis in the social sciences, students can learn SPSS on their own, allowing instructors to focus on the concepts and calculations in their lectures, rather than SPSS tutorials. Designed to work across disciplines, the authors have provided a number of SPSS "step-by-step" examples in chapters showing the user how to plan a study, prepare data for analysis, perform the analysis and interpret the output from SPSS. The new Third Edition covers IBM® SPSS® version 25, includes a new section on Syntax, and all chapters have been updated to reflect current menu options along with many SPSS screenshots, making the process much simpler for the user. In addition, helpful hints and insights are provided through the features "Tips and Caveats" and "Sidebars."

Automate the Boring Stuff with Python, 2nd Edition
A Simple Guide to Technology and Analytics
Meeting Infrastructure Challenges
Power BI is Better When You Learn To Write DAX
The Excel User's Guide to DAX, Power Query, Power BI & Power Pivot in Excel 2010-2016
Delivering Products in a Risky Environment

Ideal for those already familiar with basic Excel features, this updated Third Edition of Neil J. Salkind's Excel Statistics: A Quick Guide shows readers how to utilize Microsoft® Excel's functions and Analysis ToolPak to answer simple and complex questions about data. Part I explores 35 Excel functions, while Part II contains 20 Analysis ToolPak tools. To make it easy to see what each function or tool looks like when applied, at-a-glance two-page spreads describe each function and its use with corresponding screenshots. In addition, actual data files used in the examples are readily available online at an open-access Student Study Site.

This book synthesizes the current state of knowledge on logistics infrastructures and process modeling, especially for processes that are exposed to changing and uncertain environments. It then builds on this knowledge to present a new concept of dependable product delivery assurance. In order to quantitatively assess dependability, a service continuity oriented approach as well as an imperfect knowledge based concept of risk are employed. This approach is based on the methodology of service engineering and is closely related to the idea of the resilient enterprise, as well as the concept of disruption-tolerant operation. The practical advantages of this concept are subsequently illustrated in three sample applications: a modified FMECA method, an expert system with fuzzy reasoning, and a simulation agent-based model of logistic network resilience. The book will benefit a broad readership, including: researchers, especially in systems science, management science and operations research; professionals, especially managers; project managers and analysts; and undergraduate, postgraduate and MBA students in engineering.

The second edition of this best-selling Python book (over 500,000 copies sold!) uses Python 3 to teach even the technically uninclined how to write programs that do in minutes what would take hours to do by hand. There is no prior programming experience required and the book is loved by liberal arts majors and geeks alike. If you've ever spent hours renaming files or updating hundreds of spreadsheet cells, you know how tedious tasks like these can be. But what if you could have your computer do them for you? In this fully revised second edition of the best-selling classic Automate the Boring Stuff with Python, you'll learn how to use Python to write programs that do in minutes what would take you hours to do by hand--no prior programming experience required. You'll learn the basics of Python and explore Python's rich library of modules for performing specific tasks, like scraping data off websites, reading PDF and Word documents, and automating clicking and typing tasks. The second edition of this international fan favorite includes a brand-new chapter on input validation, as well as tutorials on automating Gmail and Google Sheets, plus tips on automatically updating CSV files. You'll learn how to create programs that effortlessly perform useful feats of automation to: • Search for text in a file or across multiple files • Create, update, move, and rename files and folders • Search the Web and download online content • Update and format data in Excel spreadsheets of any size • Split, merge, watermark, and encrypt PDFs • Send email responses and text notifications • Fill out online forms Step-by-step instructions walk you through each program, and updated practice projects at the end of each chapter challenge you to improve those programs and use your newfound skills to automate similar tasks. Don't spend your time doing work a well-trained monkey could do. Even if you've never written a line of code, you can make your computer do the grunt work. Learn how in Automate the Boring Stuff with Python, 2nd Edition.

The MicroStrategy Office User Guide covers the instructions for using MicroStrategy Office to work with MicroStrategy reports and documents in Microsoft? Excel, PowerPoint, Word, and

Outlook, to analyze, format, and distribute business data.
Reliable, Secure and Resilient Logistics Networks
Practical Programming for Total Beginners
Excel 2016 Bible
Introducing Microsoft Power BI
Refining the Practice of Teaching in Higher Education
The Ultimate SAP User Guide: The Essential SAP Training Handbook for Consultants and Project Teams

*Introduction to nonparametrics -- Analyzing single variables and single groups -- Comparing two or more independent groups -- Comparing two or more related groups -- Predicting with multiple independent variables -- Appendix -- Index*

*Data visualization has emerged as a serious scholarly topic, and a wide range of tools have recently been developed at an accelerated pace to aid in this research area. Examining different ways of analyzing big data can result in increased efficiency for many corporations and organizations. Data Visualization and Statistical Literacy for Open and Big Data highlights methodological developments in the way that data analytics is both learned and taught. Featuring extensive coverage on emerging relevant topics such as data complexity, statistics education, and curriculum development, this publication is geared toward teachers, academicians, students, engineers, professionals, and researchers that are interested in expanding their knowledge of data examination and analysis.*

*Excel User GuideLearn How to Master Excel and Boost Your Productivity With This Comprehensive ManualColombo Publishing Company*

*An original contribution to our understanding of a phenomenon that is reshaping the world, this title thoroughly discusses the transformation of the energy security policy arena brought on by two dramatic developments – the increased potential availability of energy in many parts of the world on the supply side, and on the demand side increasing concerns over the harmful effects on the environment brought on by the use of fossil fuels. An in depth discussion specifically focuses on what energy security means to different countries, and examines which of those countries appear to be managing their energy/climate transitions successfully and which are having a more difficult time adapting to the new environment. Part 1 introduces the topic, covering the main themes and provides an overview of the chapters Part 2 provides a framework for policy evaluation, considering the evolving factors affecting energy security and the energy/climate policy trilemma Parts 3 to 6 discuss energy transitions in the carbon producing countries (Saudi Arabia, Canada, Iran, Russia, Mexico), in intermediate carbon/producing/consuming countries (China, United States, UK, Brazil, Argentina, South Africa), in carbon consuming countries (Germany, Japan, South Korea, Israel, India, Spain) and finally in carbon reduction countries (France, Denmark, Switzerland) Part 7 looks at attempts at regional/international cooperation Part 8 considers the prospects for the future, examining technological breakthroughs. This title builds on the theme of unfolding energy transformations driven by, but increasingly constrained by climate/environmental considerations. It is ideal for researchers and students in the areas of environmental politics and policy, climate change, and energy and climate security, as well as for academics and professionals.*

*OECD Multi-level Governance Studies Subnational Public-Private Partnerships Meeting Infrastructure Challenges*
*Learning from Each Other*
*Handbook of Transitions to Energy and Climate Security*
*Supercharge Power BI*
*The beginner's guide to Microsoft Excel and Google Sheets*
*Risk Assessment and Management*

*Humberto Barreto gives professors a simple way to teach fundamental concepts for any undergraduate macroeconomics course using Microsoft Excel® with Excel workbooks and add-ins and videos freely available on his university website. The Excel files are designed to be used by students with any textbook, and have been used many times by the author in his own teaching. Each Excel workbook contains links to short screencasts, around five to ten minutes, that show the cursor and typing as the file is manipulated with narration that walks the student through the steps needed to complete a task. The book shows professors a simple way to present macroeconomic models and incorporate data into their courses.*

*Designed for users already familiar with basic computer operations, Neil J. Salkind's Excel Statistics: A Quick Guide shows readers how to utilize the features of Microsoft® Excel to answer both simple and complex questions about data analysis. Part I explores thirty Excel functions, each one detailed on a two-page spread. The description and use of each function appear on one page with corresponding screen shots of the function in action on the facing page, allowing the user to see what the function looks like as it is being applied. Part II of the text contains fifteen Analysis Toolpak tools, each explained using the same two-page spread design as for the functions. Excel novices and experts alike will find this text not only practical but easy to use and engaging. Key Features: - Each function and tool is accompanied by an Excel file, accessible through the SAGE Web site, to be used as an example of each analysis. Access these files through the SAGE website (www.sagepub.com/salkindexcelstats) or through www.onlinefilefolder.com. - The screenshots and steps feature Microsoft Excel 2010 and are compatible with Microsoft 97-2003 and Excel 5.0/95. - Designed to be used as both an introduction and a reference book as needed. Perfect as an accompaniment to existing introductory statistics books or in a lab setting.*

*The complete guide to Excel 2016, from Mr. Spreadsheet himselfstrong style="box-sizing: border-box; color: #1b1c1d; font-family: 'Open Sans', sans-serif; font-size: 16px;" Whether you are just starting out or an Excel novice, the Excel 2016 Bible is your comprehensive, go-to guide for all your Excel 2016 needs. Whether you use Excel at work or at home, you will be guided through the powerful new features and capabilities by expert author and Excel Guru John Walkenbach to take full advantage of what the updated version offers. Learn to incorporate templates, implement formulas, create pivot tables, analyze data, and much more. Navigate this powerful tool for business, home management, technical work, and much more with the only resource you need, Excel 2016 Bible. Create functional spreadsheets that work Master formulas, formatting, pivot tables, and more Get acquainted with Excel 2016's new features and tools Customize downloadable templates and worksheets Whether you need a walkthrough tutorial or an easy-to-navigate desk reference, the Excel 2016 Bible has you covered with complete coverage and clear expert guidance.*

*The world's most popular spreadsheet program is now more powerful than ever, but it's also more complex. That's where this Missing Manual comes in. With crystal-clear explanations and hands-on examples, Excel 2013: The Missing Manual shows you how to master Excel so you can easily track, analyze, and chart your data. You'll be using new features like PowerPivot and Flash Fill in no time. The*

*important stuff you need to know: Go from novice to ace. Learn how to analyze your data, from writing your first formula to charting your results. Illustrate trends. Discover the clearest way to present your data using Excel's new Quick Analysis feature. Broaden your analysis. Use pivot tables, slicers, and timelines to examine your data from different perspectives. Import data. Pull data from a variety of sources, including website data feeds and corporate databases. Work from the Web. Launch and manage your workbooks on the road, using the new Excel Web App. Share your worksheets. Store Excel files on SkyDrive and collaborate with colleagues on Facebook, Twitter, and LinkedIn. Master the new data model. Use PowerPivot to work with millions of rows of data. Make calculations. Review financial data, use math and scientific formulas, and perform statistical analyses.*

*Nonparametrics and Other Strategies*
*A Quick Guide*
*Invasive Species*
*Quick Guide to IBM® SPSS®*
*Business Case Studies Using SAS*
*Applying Data Science*

This book takes a hands-on approach to developing dashboards, from instructing users on advanced Excel techniques to addressing dashboard pitfalls common in the real world. Dashboards for Excel is your key to creating informative, actionable, and interactive dashboards and decision support systems. Throughout the book, the reader is challenged to think about Excel and data analytics differently—that is, to think outside the cell. This book shows you how to create dashboards in Excel quickly and effectively. In this book, you learn how to: Apply data visualization principles for more effective dashboards Employ dynamic charts and tables to create dashboards that are constantly up-to-date and providing fresh information Use understated yet powerful formulas for Excel development Apply advanced Excel techniques mixing formulas and Visual Basic for Applications (VBA) to create interactive dashboards Create dynamic systems for decision support in your organization Avoid common problems in Excel development and dashboard creation Get started with the Excel data model, PowerPivot, and Power Query

Completely updated guide for students, scientists and engineers who want to use Microsoft Excel 2013 to its full potential. Electronic spreadsheet analysis has become part of the everyday work of researchers in all areas of engineering and science. Microsoft Excel, as the industry standard spreadsheet, has a range of scientific functions that can be utilized for the modeling, analysis and presentation of quantitative data. This text provides a straightforward guide to using these functions of Microsoft Excel, guiding the reader from basic principles through to more complicated areas such as formulae, charts, curve-fitting, equation solving, integration, macros, statistical functions, and presenting quantitative data. Content written specifically for the requirements of science and engineering students and professionals working with Microsoft Excel, brought fully up to date with the new Microsoft Office release of Excel 2013. Features of Excel 2013 are illustrated through a wide variety of examples based in technical contexts, demonstrating the use of the program for analysis and presentation of experimental results. New to this edition: The Backstage is introduced (a new Office 2013 feature); all the 'external' operations like Save, Print etc. are now in one place The chapter on charting is totally revised and updated – Excel 2013 differs greatly from earlier versions Includes many new end-of-chapter problems Most chapters have been edited to improve readability

Food composition data are useful throughout the food system for nutrition-sensitive agriculture, improved processing methods that ensure greater nutrient retention in foods, nutrition labelling, and to inform, educate and protect consumers through food-based dietary guidelines, nutrition education and communication, and legislation. The FAO/INFOODS Food Composition Table for Western Africa (WAFCT 2019) is an update of the West African Food Composition Table of 2012, which lacked some important components, foods and recipes. WAFCT 2019 contains almost three times as many food entries and double the number of components, with increased overall data quality. Many of the data points from WAFCT 2012 have been replaced with better data – mostly analytical data from Africa, with a special emphasis on Western Africa. These improvements are essential to understanding the nutrient composition of foods in the region and to promoting their appropriate use. WAFCT 2019 is the result of four years of collaboration among INFOODS network researchers in Africa and the Nutrition and Food Systems Division of FAO, and was developed as part of the International Dietary Data Expansion (INDDEX) Project, implemented by Tufts University's Gerald J. and Dorothy R. Friedman School of Nutrition Science and Policy, with funding from the Bill & Melinda Gates Foundation. These new data from WAFCT 2019 will support further research towards an expanded and improved evidence base and will support better, more informed decisions and effective policies and programmes for improved nutrition in Africa.

This book explores how Asia's fast-growing cities can fulfil their potential as engines of economic prosperity and provide a livable environment for all citizens. But for this to happen, major challenges that reduce urban communities' quality of life and economic opportunities must be addressed. These include poor planning, a lack of affordable housing, inequalities, pollution, climate vulnerabilities, and urban infrastructure deficits. The book's 19 articles unwrap these challenges and present solutions focused on smart and inclusive planning, sustainable transport and energy, innovative financing, and resilience and rejuvenation.

Simple Statistical Tests for Geography
Power Pivot and Power BI
Data Visualization and Statistical Literacy for Open and Big Data

Smartphone-Based Detection Devices
Excel 2013: The Missing Manual
Integrating SharePoint with Excel, Outlook, Access and Word

See how data science can answer the questions your business faces! Applying Data Science: Business Case Studies Using SAS, Gerhard Svolba, shows you the benefits of analytics, how to gain more insight into your data, and how to make better decisi eight entertaining and real-world case studies, Svolba combines data science and advanced analytics with business questions illustrating them with data and SAS code. The case studies range from a variety of fields, including performing headcount su analysis for employee retention, forecasting the demand for new projects, using Monte Carlo simulation to understand outco distribution, among other topics. The data science methods covered include Kaplan-Meier estimates, Cox Proportional Hazard Regression, ARIMA models, Poisson regression, imputation of missing values, variable clustering, and much more! Written for business analysts, statisticians, data miners, data scientists, and SAS programmers, Applying Data Science bridges the gap be high-level, business-focused books that skimp on the details and technical books that only show SAS code with no business The genesis of Microsoft began in April of 1975 with founder Bill Gates. Since its inception, the company has amassed a larg of software and services for the field of technology. In June 2011, tech-giants Microsoft introduced a package of service off software to its global users. This new service, which is available for Home or Personal, School and Business use, is known as As a subscription service, Office 365 offers its users the most current version of the Microsoft Office Suite and is available of plan options; depending on the subscriber's needs. The subscription plans can be paid on an annual or monthly basis and a subscribers to share the plan with up to four users.

Do you want to learn how to use Microsoft Excel, for a career boost, or to better handle numbers, lists, and other data? Thi Excel user guide covers basic spreadsheet concepts, including the Excel interface, formatting, functions, formulas, AutoFill, ch print, filtering, and sorting. Step-by-step instructions are easy to follow, and include many examples. Instructions apply to rec versions of Microsoft Excel, Excel Online, Excel for Android and iOS, and Google Sheets.

Data analysis expressions (DAX) is the formula language of Power BI. Learning the DAX language is key to empower Power BI so they can take advantage of these new Business Intelligence (BI) capabilities. This volume clearly explains the concepts of at the same time offering hands-on practice to engage the reader and help new knowledge stick. This third edition has been the new Power BI Ribbon interface while still providing a bridge for readers wanting to learn DAX in the Power BI, Power Piv Excel.

Creating Livable Asian Cities
SouthPro
Office and SharePoint 2010 User's Guide
Microsoft Office 365 2017 for Mac: An Easy Guide for Beginners
Office User Guide for MicroStrategy 9.5
Desktop User Guide for MicroStrategy 10

Web sites, collaboration, document management, paperless offices—we want it all in business today, but how do we achieve all of these goals? More importantly, if you work for one of the millions of small-to-medium-sized businesses, how do you find the time to build the expertise necessary to reach these goals? Even the most powerful tool will not allow you to succeed unless you can get the majority of your staff to use it efficiently and effectively. You need a guide that demonstrates a platform that small-to-medium-sized businesses can use to reach these goals. Office and SharePoint 2010 User's Guide demystifies the path that every Microsoft Office user can follow to benefit from the synergism of tools they are already familiar with. Together with SharePoint 2010, users can achieve goals like web sites with a consistent single view, improved collaboration within their organization, and better document management, and may even get one step closer to the paperless office we've been promised for years. This book has topics for Office users of all skill levels, from those just starting to use Office tools to experienced power users. It examines each major Office tool and shows how it contributes to the support and use of SharePoint in today's increasingly electronic-based office environment.

This is the eBook of the printed book and may not include any media, website access codes, or print supplements that may come packaged with the bound book. Introducing Microsoft Power BI enables you to evaluate when and how to use Power BI. Get inspired to improve business processes in your company by leveraging the available analytical and collaborative features of this environment. Be sure to watch for the publication of Alberto Ferrari and Marco Russo's upcoming retail book, Analyzing Data with Power BI and Power Pivot for Excel (ISBN 9781509302765). Go to the book's page at the Microsoft Press Store here for more details:http://aka.ms/analyzingdata/details. Learn more about Power BI at https://powerbi.microsoft.com/.

This book is aimed directly at students of geography, particularly those who lack confidence in manipulating numbers. The aim is not to teach the mathematics behind statistical tests, but to focus on the logic, so that students can choose the most appropriate tests, apply them in the most convenient way and make sense of the results. Introductory chapters explain how to use statistical methods and then the tests are arranged according to the type of data that they require. Diagrams are used to guide students toward the most appropriate tests. The focus is on nonparametric methods that make very few assumptions and are appropriate for the kinds of data that many students will collect. Parametric methods, including Student's t-tests, correlation and regression are also covered. Although aimed directly at geography students at senior undergraduate and graduate level, this book provides an accessible introduction to a wide range of statistical methods and will be of value to students and researchers in allied disciplines including Earth and environmental science, and the social sciences.

The Ultimate SAP ® User Guide is the essential handbook for all aspiring SAP professionals. SAP master and experienced author Rehan Zaidi has put out an easy-to-follow, illustrated guide that will help you take your SAP skills to the next level. At a time when SAP jobs are competitive, it's important to exceed expectations. This book will help you to do just that - with up-to-date content on the latest ERP 6.0 screens across modules. Whether you need help getting started on SAP, personalizing your SAP system,

or creating your own reports, this book will guide you. Polished by a review panel of SAP experts, The Ultimate SAP User Guide is an affordable alternative to costly training. You can use the book as step-by-step training, or simply use it as a reference when your job calls for a new task or SAP skills. With The Ultimate SAP User Guide, you are on the way to SAP mastery.
Excel Basics In 30 Minutes (2nd Edition)
Statistical Analysis With Step-by-Step Examples
Learn How to Master Excel and Boost Your Productivity With This Comprehensive Manual
Dashboards for Excel
Understanding Research for Business Students
A Complete Student's Guide

*Do you want to learn how to use Microsoft Excel, for a career boost or to better handle numbers, lists, and other data? The revised and expanded second edition of Excel Basics In 30 Minutes will quickly get you up to speed with basic spreadsheet concepts, tips, and tricks! Excel Basics In 30 Minutes, 2nd Edition is written in plain English, with lots of step-by-step instructions, screenshots, and examples that demonstrate exactly what to do. Instructions apply to recent versions of Excel, including Excel 2013, Excel for Office 365, and Excel Online. For users who don't own Excel, the guide explains how to use a free online spreadsheets program called Google Sheets.*

*With climate change and increasing globalisation of trade and travel, the risks presented by invasive pests and pathogens to natural environments, agriculture and economies have never been greater, and are only increasing with time. Governments world-wide are responding to these increased threats by strengthening quarantine and biosecurity. This book presents a comprehensive review of risk-based techniques that help policy makers and regulators protect national interests from invasive pests and pathogens before, at, and inside national borders. Selected from the research corpus of the Centre of Excellence for Biosecurity Risk Analysis at the University of Melbourne, this book provides solutions that reflect scientific rigour coupled with practical, hands-on applications. Focusing on surveillance, stochastic modelling, intelligence gathering, decision making and risk communication, the contents combine the strengths of risk analysts, mathematicians, economists, biologists and statisticians. The book presents tested scientific solutions to the greatest challenges faced by quarantine and biosecurity policy makers and regulators today.*

## *Do you think Excel is a difficult software to use?*

## *Do you want to increase your Excel abilities with all its functions?*

*Using Excel has never been easier and faster!*

*With this step-by-step guide you will learn to master the most useful and famous spreadsheet in the world: you will discover the shortcuts to simplify your work and the formulas to automate your projects.*

*Excel is an indispensable tool for companies. The problem is, that many people find it complicated or don't know how to take full advantage of all its formulas. This software has specific features for any situation: using them, you can save a lot of time.*

*The more you advance your Excel skills, the more efficiently you will be able to complete a variety of projects and tasks. For example:*

*◆ Conditional formatting allows you to apply a format to a cell or a range of cells based on a given criteria which will make data easier to read.*

*◆ Pivot Tables and charts will allow you to quickly identify trends in large datasets and inform business decisions.*

*Would you like to become a pro in Excel?*

*"Excel user guide" is a unique manual of its kind: practical and fast, it contains all the information you need to learn how to use Excel in the best way. You will start from the basics and increase your notions to have a complete training on the multiple functions.*

*Here is what you will find inside the book:*

- *The steps to start using Excel*

- *The basic functions*

- *Data entry and editing*

- *Date and time functions*

- *Logical and Math features*

- *Lookup functions*

- *Information and Financial functions*

- *Top Excel tips and tricks*

*... and much more!*

*Whether you're a complete beginner, or someone who wants to learn more using best practice, this is the book for YOU.*

## *So, what are you waiting for? Click on "Buy-now" button to start learning Excel quickly!*

*Learning from Each Other includes 20 original chapters written by well-known experts in the field of teaching and learning. Conceived for both new and experienced faculty at community colleges, four-year institutions, and research-intensive universities, the volume also addresses the interests of faculty and graduate students in programs designed to prepare future faculty and campus individuals responsible for faculty professional development. With the aim of cultivating engagement amongst students and deepening their understanding of the content, topics covered in this edited volume include: employing the science of learning in a social science context understanding the effects of a flipped classroom on student success pedagogical techniques to create a community of inquiry in online learning environments the risks and rewards of co-teaching reaching and teaching "non-traditional" students facilitating learning and leadership in student team projects connecting students with the community through research issues of assessment, including backward design, developing and using rubrics, and defining and implementing the scholarship of teaching and learning Through Learning from Each Other, all faculty who care about their teaching, but especially faculty in the social sciences, can successfully employ curricular innovations, classroom techniques, and advances in assessment to create better learning environments for their students.*
*Excel Statistics*
*Excel User Guide*
*Office User Guide for MicroStrategy 10*
*The Beginner's Guide to Microsoft Excel, Excel Online, and Google Sheets*

*User Guide & Condensed Food Composition Table / Guide d'utilisation & table de composition des aliments condensée*
Smartphone usage has created a new means for detection, analysis, diagnosis and monitoring through the use of new apps and attachments. These breakthrough analytical methods offer ways to overcome the drawbacks of more conventional methods, such as the expensive instrumentation that is often needed, complex sample pre-treatment steps, or time-consuming procedures. Smartphone-Based Detection Devices: Emerging Trends in Analytical Techniques gathers these modern developments in smartphone analytical methods into one comprehensive source, covering recent advancements in analytical tools while paying special attention to the most accurate, highly efficient approaches. Serving as a guide not only to analytical chemists but also to environmentalists, biotechnologists, pharmacists, forensic scientists and toxicologists, Smartphone-Based Detection Devices: Emerging Trends in Analytical Techniques is an important source for researchers who require accurate analysis of their on- and off-site samples. Students in these fields at the graduate and post-graduate level will also benefit from this topical and comprehensive book. Provides an integrated approach for advanced analytical methods and techniques using smartphones Covers the usage of smartphones in sample prep, integration and detection stages of analytical chemistry Applicable for researchers of all levels, from graduate students to professionals
Data Analysis with Small Samples and Non-normal Data
A Guide to Microsoft Excel 2013 for Scientists and Engineers