Hr Written Test Questions And Answers

Human Resources for the Non-HR Manager appeals to anyone

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interested in management issues. The book explains why human resource issues are increasing the responsibilities of front-line managers rather than the HR department. Chapters present the basics of HR including the

fundamentals of hiring, performance appraisal, reward systems, and disciplinary systems, so that any manager--regardless of his or her background or functional area--can approach these parts of the job with confidence. The book also covers the

latest developments in equal opportunity law and describes the manager's responsibilities in controlling sexual harassment and managing diverse employees, including older workers and employees with disabilities. Each

chapter's material is firmly grounded in the current HR academic literature, but the book's friendly, conversational tone conveys basic principles of good practice without technical jargon. Designed to make the material more accessible

and personally relevant, the book includes the following special features: *Manager's Checkpoints--a series of questions that help the reader apply the material to his or her own organizational context; *Boxes that describe real-life

examples of how companies respond to HR challenges; *For Further **Reading--references to articles** published in outlets that bridge the academic-practitioner divide; *Manager's Knots--presented in a question-and-answer format, these

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people. No matter how much technology and mechanisation is developed, no organisation could survive and prosper without them". --- Luszez and Kleiner, 2001 The most important corporate resource over the next few years will be

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talent: smart, sophisticated business people who are technologically literate, globally astute, and operationally agile. And even as the demand for talent goes up, the supply of it will be going down. This seems to

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particularly hold true in case of the IT-ITES (Information **Technology and Information Technology- Enabled Services)** industry in India which requires high quality and highly skilled labour force to cater to the rapidly increasing

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global demand for software services but is currently facing an increasing shortage of skills supply. Moreover, due to shortages of skilled workers, high turnover rates, and rapid business growth in the service sectors, it has

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been noted that recruiting, selecting, and placing applicants are among the top three priorities of human resource professionals. Since the IT industry in India is faced with these three challenges, recruitment and

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selection comprises an important human resource practice in this industry. Further, in this industry, human resources comprise both the raw material and the 'technology', and are therefore of prime

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importance. As India completes the transition from being an agrarian economy to being a full-fledged, firstworld economy, operating at the leading edge of contemporary technology, the IT sector is emerging as major

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driver of the economy. The **Indian IT industry comprises** of domestic software and services firms as well as foreign firms looking to consolidate their presence in India owing to the increasing cost pressures in US and

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Europe. This has increased the need to setup in-house development centers or outsource to third-party service providers in low cost countries such as India. IT and IT enabled services include a wide range of

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services from back-office data entry and processing to customer contact services, corporate support functions, knowledge support functions and research and design activities. As per the latest Forbes Research, India now

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controls 44 per cent of the global offshore outsourcing market for software and back office services. As per Nasscom estimates, it is projected to grow to 51 per cent. If this growth is sustained, Nasscom has

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estimated that there will be a potential shortfall of above 2, **10,000 IT and ITES** professionals in India by the year 2012 and demand will out-pace the supply. Though the Indian IT industry is in a strong position to leverage

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this global software opportunity (as India currently has one of the world's largest, most qualified pools of scientific and engineering manpower), this growing global demand is not only for numbers but also for

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appropriately skilled, industryoriented professionals as companies are further scaling their operations and offering high value-added services which involve higher levels of technology and more specialized, higher-end

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services. Hence, firms which want to maintain their competitive advantage have to carefully recruit and select the most suitable out of the large pool of available manpower. Moreover, according to a recent study by

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McKinsey & Co., although the potential supply of talent in low wage countries such as India is large and growing rapidly, only a fraction of the job candidates could successfully work at a foreign company on account of their

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limited suitability i.e. though there are many candidates with the technical skills to fill a position, they may not have the cultural skills to "fit in" with the organisation. The same issue is also faced by large globally competitive

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domestic Indian firms who are competing for the same pool of talent and skills as their foreign counterparts to remain competitive and survive in global and domestic markets.

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ethics and social responsibility, and special issues. Throughout the book, Human Resources Management in the Hospitality Industry focuses on the unique HR dilemmas you face in the hospitality industry. The General Aptitude and Abilities

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Series provides functional, intensive test practice and drill in the basic skills and areas common to many civil service, general aptitude or achievement examinations necessary for entrance into schools or occupations. The Mechanical

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choice questions that include, but are not limited to: use and knowledge of tools and machinery; basic geometry and mathematics; mechanical comprehension; and more.

The conference will be held in

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Guangzhou, China during June 29-30, 2014. The aim objective of ichss2014 is to present the latest research and results of scientists related to Humanity and Social Science topics. This conference provides opportunities for the

different areas delegates to exchange new ideas and application experiences face to face, to establish business or research relations and to find global partners for future collaboration. We hope that the conference results

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