

Myitlab Powerpoint Chapter 3

"For over 17 years, instructors have relied upon the GO! series to teach Microsoft Office successfully. The series uses a project-based approach that clusters learning objectives around projects, rather than software features, so students can practice solving real business problems. Gaskin uses easy-to-follow Microsoft Procedural Syntax so students always know where to go on the ribbon; she combines this with a Teachable Moment approach that offers learners tips and instructions at the precise moment they're needed. Updated to Office 365, GO! with Microsoft® Office 365®, Excel 2019 Comprehensive adds tips for Mac users, revised instructional projects, and improved coverage of the what, why, and how of skills application."--Publisher's web page.

For use in the Office Applications course Teach the course YOU want in LESS TIME! The primary goal of the GO! Series, aside from teaching computer applications, is ease of implementation, with an approach that is based on clearly defined projects for students and a one-of-a-kind supplements package. Teaching and Learning Experience This program will provide a better teaching and learning experience--for you and your students. Here's how: Personalize Learning: MyITLab delivers proven results in helping students succeed, provides engaging experiences that personalize learning, and comes from a trusted partner with educational expertise and a deep commitment to helping students and instructors achieve their goals. Engage Students with a Project-Based Approach: GO!'s project-based approach teaches students to solve real problems as they practice and learn the features. Motivate Students with Clear Instruction: Based on professor and student feedback, this text has been designed to offer clear instruction for full student comprehension. Teach the Course You Want in Less Time: The GO! series' one-of-a kind instructional system provides you with everything you need to prepare for class, teach the material, and assess your students. NOTE: This is the standalone book, the access code that is found in this book gives you access to data files/student content that used to be on a CD that was bound into the book. This content was all moved online and the CD was discontinued. This is not the access card for MyITLab, that comes with the ISBN below. NOTE: If you want the book/access card order the ISBN below: 0133820769 / 9780133820768 GO! with Office 2013 Volume 1 & NEW MyITLab with Pearson eText -- Access Card -- for GO! Package consists of: 0133142663 / 9780133142662 GO! with Office 2013 Volume 1 0133775062 / 9780133775068 NEW MyITLab with Pearson eText -- Access Card -- for GO! with Office 2013 Volume 1 (Replacement Card)

For use in the Office Applications course. This book is also suitable for students and individuals seeking an introduction to Microsoft Excel 2013. The primary goal of the GO! Series, aside from teaching computer applications, is ease of implementation, with an approach that is based on clearly defined projects. Teaching and Learning Experience This program will provide a better teaching and learning experience--for you and your students. Here's how: Personalize Learning: MyITLab delivers proven results in helping students succeed, provides engaging experiences that personalize learning, and comes from a trusted partner with educational expertise and a deep commitment to helping students and instructors achieve their goals. Engage Students with a Project-Based Approach: GO!'s project-based approach teaches students to solve real problems as they practice and learn the features. Motivate Students with Clear Instruction: Based on professor and student feedback, this text has been designed to offer clear instruction for full student comprehension. Teach the Course You Want in Less Time: The GO! series' one-of-a kind instructional system provides you with everything you need to prepare for class, teach the material, and assess your students. Designed for a new generation of learners "Skills for Success" teaches students the way they prefer to learn software instead of reading big blocks of text, they'd rather see and do. Using the hallmark visual layout, students complete an entire skill in just two pages. Step-by-step instructions are aligned with full size screens image to guide students as they progress through each new skill. No matter what device they are using desktop or tablet or their current skill level, students will learn what they need to get started quickly. Note: You are purchasing a standalone product; MyMathLab does not come packaged with this content. Students, if interested in purchasing this title with MyMathLab, ask your instructor for the correct package ISBN and Course ID. Instructors, contact your Pearson representative for more information. "

Exploring Microsoft Word 2016 Comprehensive

**GO! with Microsoft Office 2019 Getting Started
Your Office**

Vista Getting Started

Study more effectively and improve your performance at exam time with this comprehensive guide. Written to work hand-in hand with DISCOVERING COMPUTERS 2011: COMPLETE, 1st Edition, this user-friendly guide includes a wide variety of learning tools to help you master the key concepts of the course.

Designed for a new generation of learners Skills for Success teaches students the way they prefer to learn software-instead of reading big blocks of text, they'd rather see and do. Using the hallmark visual layout, students complete an entire skill in just two pages. Step-by-step instructions are aligned with full size screens image to guide students as they progress through each new skill. No matter what device they are using--desktop or tablet--or their current skill level, students will learn what they need to get started quickly. Note: You are purchasing a standalone product; MyMathLab does not come packaged with this content. Students, if interested in purchasing this title with MyMathLab, ask your instructor for the correct package ISBN and Course ID. Instructors, contact your Pearson representative for more information.

For introductory courses in Microsoft (R) Word (TM) . Seamless digital instruction, practice, and assessment For over 17 years, instructors have relied upon the GO! series to teach Microsoft Office successfully. The series uses a project- based approach that clusters learning objectives around projects, rather than software features, so students can practice solving real business problems. Gaskin uses

easy-to-follow Microsoft Procedural Syntax so students always know where to go on the ribbon; she combines this with a Teachable Moment approach that offers learners tips and instructions at the precise moment they're needed. Updated to Office 365, GO! with Microsoft(R) Office 365(R), Word 2019 Comprehensive adds tips for Mac users, revised instructional projects, and improved coverage of the what, why, and how of skills application. Also available with MyLab IT By combining trusted author content with digital tools and a flexible platform, MyLab personalizes the learning experience and improves results for each student. MyLab IT 2019 delivers trusted content and resources through an expansive course materials library, including new easy-to-use Prebuilt Learning Modules that promote student success. Through an authentic learning experience, students become sharp critical thinkers and proficient in Microsoft Office, developing essential skills employers seek. Note: You are purchasing a standalone product; MyLab IT does not come packaged with this content. Students, if interested in purchasing this title with MyLab IT, ask your instructor to confirm the correct package ISBN and Course ID. Instructors, contact your Pearson representative for more information. If you would like to purchase both the physical text and MyLab IT, search for: 0135768942 / 9780135768945 GO! with Microsoft Word 2019 Comprehensive, 1/e + MyLab IT w/ Pearson eText, 1/e Package consists of: 0135442842 / 9780135442845 GO! with Microsoft Office 365, Word 2019 Comprehensive, 1/e 0135651263 / 9780135651261 MyLab IT with Pearson eText -- Access Card -- for GO! with Microsoft Office 365, 2019 Edition, 1/e

This is the eBook of the printed book and may not include any media, website access codes, or print supplements that may come packaged with the bound book. GO! with Office 2016 Getting Started is an Introductory text that offers a chapter on core Office 2016 features, and then one chapter for each of the four primary applications that introduces students to the basic features of each. Using the scenario-based instructional projects students learn the basics and then apply them through mastery, problem-solving, and critical thinking projects. In today's fast-moving, mobile environment, the GO! with Office 2016 series focuses on the job skills needed to succeed in the workforce. With job-related projects that put Microsoft Office® into context, students learn the how and why at the moment they need to know, all in the appropriate Microsoft procedural syntax. For Office 2016, the hallmark guided-practice to skill-mastery pathway is better than ever. Students have many opportunities to work live in Microsoft office to apply the skills they've learned. In addition, these learning objectives are presented in project-based scenarios that prompt students to prove mastery in the context of real-world application. NOTE: This is the standalone book(spiral bound), if you want the book/access card order the ISBN below; 0134582152 / 9780134582153 GO! with Microsoft Office 2016 Getting Started & MyITLab with Pearson eText -- Access Card -- for GO! 2016 with Technology In Action Package Package consists of: 0134444957 / 9780134444956 MyITLab with Pearson eText -- Access Card -- for GO! 2016 with Technology In Action 0134497066 / 9780134497068 GO! with Microsoft Office 2016 Getting Started ALERT: Before you purchase, check with your instructor or review your course syllabus to ensure that you select the correct ISBN. Several versions of Pearson's MyLab & Mastering products exist for each title, including customized versions for individual schools, and registrations are not transferable. In addition, you may need a CourseID, provided by your instructor, to register for and use Pearson's MyLab & Mastering products.

GO! All in One

Skills for Success with Microsoft Office 2016

Go! with Microsoft Office 2016 Integrated Projects

Comprehensive

Go! with Microsoft Excel 2013

For introductory courses in computer concepts and Microsoft(R) Office. Seamless Microsoft Office instruction, practice, and assessment - coupled with computer concepts With Computer Concepts and Applications , you can teach computer concepts and applications together - the way they're meant to be used. Engage students with jobs-related projects Microsoft Office in the context of a real workplace. Put concepts into action using a jobs-focused, unit-based approach, or take an IC3-based approach to prepare students for IC3 Throughout projects, Gaskin uses easy-to-follow Microsoft Procedural Syntax so students always know where to go on the ribbon; she combines this with a Teachable Moment approach that offers learners tips and instructions at the precise moment they're needed. Also available with MyLab IT By combining trusted author content with digital tools and a flexible platform, MyLab personalizes the learning experience and improves results for each student. MyLab IT 2019 delivers trusted content and resources through an expansive course materials library, including new easy-to-use Prebuilt Learning Modules that promote student success. Through an authentic learning experience, students become sharp critical thinkers and proficient in Microsoft Office, developing essential skills employers seek. Note: You are purchasing a standalone product; MyLab IT does not come packaged with this content. Students, if interested in purchasing this title with MyLab IT, ask your instructor to confirm the correct package ISBN and Course ID. Instructors, contact your Pearson representative for more information. If you would like to purchase both the physical text and MyLab IT, search for: 0135833183 / 9780135833186 GO! All in One: Computer Concepts and Applications + MyLab IT w/ Pearson eText, 4/e Package consists of: 0135191769 / 9780135191767 GO! All in One: Computer Concepts and Applications, 4/e 0135438764 / 9780135438763 MyLab IT with Pearson eText -- Access Card -- for GO! All in One: Computer Concepts and Applications, 4/e

For introductory computer courses on Microsoft Office 2010 or courses in computer concepts with a lab component for Microsoft Office 2010 applications. The goal of the Exploring series has been to move students beyond the point and click, helping them understand the why and how behind each skill. The Exploring series for Office 2010 also enables students to extend their learning beyond the classroom. Students go to college now with a different set of skills than they did five years ago. With this in mind, the Exploring series seeks to move students beyond the basics of the software at a faster pace, without sacrificing coverage of the fundamental skills that everybody needs to know

This is the eBook of the printed book and may not include any media, website access codes, or print supplements that may come packaged with the bound book. This book covers Microsoft Word, Excel, Access, and PowerPoint, with an additional Windows 10 chapter. Beyond point-and-click The goal of the Exploring series is to move students beyond the point-and-click, to understanding the why and how behind each skill. And because so much learning takes place outside of the classroom, this series provides learning tools that students can

anywhere, anytime. Students go to college now with a different set of skills than they did years ago. With this in mind, the Exploring series seeks to move students beyond the basic software at a faster pace, without sacrificing coverage of the fundamental skills that everyone needs to know. Also available with MyITLab MyITLab® is an online homework, tutoring, and assessment program designed for Information Technology (IT) courses, which engages students and improves results. HTML5 Simulation exercises and Live-in-Application Grader programs come with the convenience of auto-grading and instant feedback, helping students learn more quickly and effectively. Digital badges lets students showcase their Microsoft Office Concepts competencies, keeping them motivated and focused on their future careers. MyITLab builds the critical skills needed for college and career success. Note: You are purchasing a standalone product; MyITLab does not come packaged with this content. Students, if interested in purchasing this title with MyITLab, ask your instructor for the correct package ID and Course ID. Instructors, contact your Pearson representative for more information.

Microsoft Office is the industry standard in business software. Learn how to make Office 2007 work for you! As part of the In Business System, Microsoft Office 2007 In Business is the only Office 2007 book that prepares students expressly for core business courses such as Accounting, Economics, Marketing, Finance, and Business Statistics by providing exposure to real-world business files that meet professional standards, useful references that can be used in later courses, an understanding of how to use the software as a tool to accomplish business objectives, and coverage of the core Office skills needed in business. The second edition includes several new features that reinforce the primary mission of the series, which is to illustrate how Microsoft Office is used to accomplish both personal and professional business objectives. Microsoft Office skills are essential for anyone working in a business environment. Whether you need Excel skills for Marketing or Excel skills for Accounting, Microsoft Office 2007 In Business Core ensures that you can meet your business goals.

Technology in Action

Last Year's Mistake

GO! with Office 365 Getting Started

Skills for Success with Office 2010

GO! with Office 2016

"Portions of this book were previously published under the title Introduction to hospitality management"--T.p. verso.

For courses in Python programming. A clear and student-friendly introduction to the fundamentals of Python In Starting Out with Python, 4th Edition Tony Gaddis' accessible coverage introduces students to the basics of programming in a high level language. Python, an easy-to-learn and increasingly popular object-oriented language, allows readers to become comfortable with the fundamentals of programming without the troublesome syntax that can be challenging for novices. With the knowledge acquired using Python, students gain confidence in their skills and learn to recognize the logic behind developing high-quality programs. Starting Out with Python discusses control structures, functions, arrays, and pointers before objects and classes. As with all Gaddis texts, clear and easy-to-read code listings, concise and practical real-world examples, focused explanations, and an abundance of exercises appear in every chapter. Updates to the 4th Edition include revised, improved problems throughout, and new Turtle Graphics sections that provide flexibility as assignable, optional material. Also Available with MyLab Programming.

MyLab(tm)Programming is an online learning system designed to engage students and improve results. MyLabProgramming consists of programming exercises correlated to the concepts and objectives in this book. Through practice exercises and immediate, personalized feedback, MyLab Programming improves the programming competence of beginning students who often struggle with the basic concepts of programming languages. Note: You are purchasing a standalone product; MyLab Programming does not come packaged with this content. Students, if interested in purchasing this title with MyLab Programming, ask your instructor for the correct package ISBN and Course ID. Instructors, contact your Pearson representative for more information. If you would like to purchase both the physical text and MyLab Programming, search for: 0134543661 / 9780134543666 Starting Out with Python Plus MyLab Programming with Pearson eText -- Access Card Package, 4/e Package consists of: 0134444329 / 9780134444321 Starting Out with Python 0134484967 / 9780134484969 MyLab Programming with Pearson eText -- Access Code Card -- for Starting Out with Python Students can use the URL and phone number below to help answer their questions:

<http://247pearsoned.custhelp.com/app/home> 800-677-6337

This book presents Proceedings of the 2021 Intelligent Systems Conference which is a remarkable collection of chapters covering a wider range of topics in areas of intelligent systems and artificial intelligence and their applications to the real world. The conference attracted a total of 496 submissions from many academic pioneering researchers, scientists, industrial engineers, and students from all around the world. These submissions underwent a double-blind peer-review process. Of the total submissions, 180 submissions have been selected to be included in these proceedings. As we witness exponential growth of computational intelligence in several directions and use of intelligent systems in everyday applications, this book is an ideal resource for reporting latest innovations and future of AI. The chapters include theory and application on all aspects of artificial intelligence, from classical to intelligent scope. We hope that readers find the book interesting and valuable; it provides the state-of-the-art intelligent methods and techniques for solving real-world problems along with a vision of the future research.

This is the eBook of the printed book and may not include any media, website access codes, or print supplements that may come packaged with the bound book. This two-workshop book provides an overview of key project management topics and skills, using Microsoft Project 2013 to give students hands-on learning. Real world problem solving for business and beyond The Your Office series prepares students to use both technical and soft skills in the real world. Hands-on technical content is woven into realistic business scenarios and focuses on using Microsoft Office® as a decision-making tool. The series features a unique running business scenario that

connects all of the cases together and exposes students to using Office to solve problems relating to business areas like finance and accounting, production and operations, sales and marketing. Each chapter introduces a realistic business case for students to complete via hands-on steps that are easily identified in blue shaded boxes. Each blue box teaches a skill and comes complete with video and interactive support. Chapters are grouped into Business Units, which collectively illustrate a specific set of business concepts to achieve AACSB-related outcomes. Each Business Unit ends with a Capstone section, testing students' ability to apply concepts and skills beyond a single chapter. Note: You are purchasing a standalone product; MyITLab does not come packaged with this content. Students, if interested in purchasing this title with MyITLab, ask your instructor for the correct package ISBN and Course ID. Instructors, contact your Pearson representative for more information.

Intelligent Systems and Applications

Skills for Success with Microsoft Office 365, 2019 Edition

Exploring Microsoft Office 2010

GO! with Microsoft Word 2016 Comprehensive

Exploring Microsoft Office 2013, Volume 1

This is the eBook of the printed book and may not include any media, website access codes, or print supplements that may come packaged with the bound book. GO! with Office 2016 is the right approach to learning for today's fast-moving, mobile environment. The GO! Series focuses on the job and success skills students need to succeed in the workforce. With GO! All in One, you can teach Computer Concepts and Applications together - the way it is in the real world! Engage your students right away by focusing on jobs and incorporating cloud computing and collaboration in a logical way. And, put concepts into action using a unique, integrated, jobs-focused, unit approach, or take an IC3 approach to help prepare students to take the IC3 exams. By using jobs-related projects, students learn Microsoft Office in the context of a real work environment. With these projects, students learn the how and why at the moment they need to know, and they never get lost because the GO! Series using Microsoft procedural syntax. MyITLab ® is designed with the learner in mind. It provides access to all of the resources, including the interactive eText with videos, IT Concepts simulations, and quick check quizzes built in, plus the Grader Projects and Simulations for Microsoft applications

It is widely agreed throughout the world that education and access to education are human rights. In order to accommodate the educational needs of people globally, technology will be required that supports inclusion and promotes equity for both learning processes and governance in educational institutions. In order to achieve this, technological resources must be designed to be accessible and usable for all individuals by implementing user-centered design (UCD) and user experience design (UXD) processes. UXD and UCD Approaches for Accessible Education is an academic research publication that explores thoughts and experiences on accessible and equitable education from perspectives on human-computer interaction, user research, and design thinking. It seeks to improve the understanding on how technology should be designed to truly contribute to and support accessibility and equity in education. Featuring a wide range of topics such as online courses, inclusive education, and virtual reality, this publication is essential for academicians, curriculum designers, researchers, instructional designers, educational software developers, IT consultants, policymakers, administrators, and students.

Teach the course YOU want in LESS TIME! In today's fast-moving, mobile environment, the "GO! with Office 2016" series focuses on the job skills needed to succeed in the workforce. With job-related projects that put Microsoft Office(r) into context, students learn the "how" and "why" at the moment they need to know, all in the appropriate Microsoft procedural syntax. For Office 2016, the hallmark guided-practice to skill-mastery pathway is better than ever. The seven integrated projects cover the core applications: Word, Excel, PPT, and Access. There are also an additional 7 capstone projects. This title can be used for a course on integrated projects, or as a supplemental text to an introductory or advanced applications course. The projects for this book are manually graded and not included in MyITLab as Grader projects. "

This is the eBook of the printed book and may not include any media, website access codes, or print supplements that may come packaged with the bound book. The book offers full, comprehensive coverage of Microsoft Word. Beyond point-and-click The goal of the Exploring series is to move students beyond the point-and-click, to understanding the why and how behind each skill. And because so much learning takes place outside of the classroom, this series provides learning tools that students can access anywhere, anytime. Students go to college now with a different set of skills than they did years ago. With this in mind, the Exploring series seeks to move students beyond the basics of the software at a faster pace, without sacrificing coverage of the fundamental skills that everyone needs to know. Also available with MyITLab MyITLab ® is an online homework, tutorial, and assessment program designed for Information Technology (IT) courses, which engages students and improves results. HTML5 Simulation exercises and Live-in-Application Grader projects come with the convenience of auto-grading and instant feedback, helping students learn more quickly and effectively. Digital badges lets students showcase their Microsoft Office or Computer Concepts competencies, keeping them motivated and focused on their future careers. MyITLab builds the critical skills needed for college and career success. Note: You are purchasing a standalone product; MyITLab does not come packaged with this content. Students, if interested in purchasing this title with MyITLab, ask your instructor for the correct package ISBN and Course ID. Instructors, contact your Pearson representative for more information.

Skills for Success with Microsoft Excel 2016 Comprehensive

GO! with Microsoft Office 365, Excel 2019 Comprehensive

Getting Started with Project Management Using Microsoft Project 2016

Exploring Microsoft Office 2016

The Image of Rome

Is there anything that electric chemistry can't overcome? The past may be gone, but love has a way of holding on in this

“thoughtful romance” (School Library Journal) told in alternating Before and After chapters. The summer before freshman year, Kelsey and David became inseparable best friends—until the night a misunderstanding turned Kelsey into the school joke and everything around her crumbled, including her friendship with David. So when Kelsey’s parents decide to move away, she can’t wait to start over and leave the past behind. But David’s not quite ready for her to leave. Now it’s senior year and Kelsey has a new group of friends, genuine popularity, and a hot boyfriend. Her life is perfect. That is, until David’s family moves to town. Old feelings bubble to the surface and threaten to destroy Kelsey’s second chance at happiness. The more time she spends with David, the more she realizes she never let him go. And maybe she never wants to...

Get ready to learn about today's digital world with Essential Introduction to Computers. This concise text provides a visually-engaging introduction to the most current information on computers and technology. Students will gain an understanding of the essential computer concepts they need to know to help them be successful in today's computing world. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Smith/Hashemi's Foundations of Materials Science and Engineering, 5/e provides an eminently readable and understandable overview of engineering materials for undergraduate students. This edition offers a fully revised chemistry chapter and a new chapter on biomaterials as well as a new taxonomy for homework problems that will help students and instructors gauge and set goals for student learning. Through concise explanations, numerous worked-out examples, a wealth of illustrations & photos, and a brand new set of online resources, the new edition provides the most student-friendly introduction to the science & engineering of materials. The extensive media package available with the text provides Virtual Labs, tutorials, and animations, as well as image files, case studies, FE Exam review questions, and a solutions manual and lecture PowerPoint files for instructors.

This is the eBook of the printed book and may not include any media, website access codes, or print supplements that may come packaged with the bound book. Skills for Success is written with today’s students in mind. The book provides step-by-step guidance in an easy-to-use format. Each skill is presented on a two-page spread with clearly numbered steps and clear instruction. Key skills required to get started with Microsoft Office are covered, giving readers a complete introduction to the core tools.

Microsoft Office 2016

GO! with Office 2019 Volume 1

The Failure to Safeguard the Federal Investment and Ensure Student Success

Starting Out with Python

Microsoft Office 2007 in Business

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Through an authentic learning experience, students become sharp critical thinkers and proficient in Microsoft Office, developing essential skills employers seek. Note: You are purchasing a standalone product; MyLab IT does not come packaged with this content. Students, if interested in purchasing this title with MyLab IT, ask your instructor to confirm the correct package ISBN and Course ID. Instructors, contact your Pearson representative for more information.

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For Profit Higher EducationThe Failure to Safeguard the Federal Investment and Ensure Student SuccessTechnology in ActionPearson College Division

Technology in Action, Complete

For Profit Higher Education

Proceedings of the 2021 Intelligent Systems Conference (IntelliSys) Volume 3

Nonlinear Systems

Exploring Microsoft Office Excel 2016 Comprehensive

This is the eBook of the printed book and may not include any media, website access codes, or print supplements that may come packaged with the bound book. This book covers introductory Word and PowerPoint, with additional sections on integrating those applications, as well as a Windows 8 workshop. Ideal for business courses. Real world problem solving for business and beyond The prepares students to use both technical and soft skills in the real world. Hands-on technical content is woven into realistic business scenarios and focuses on using Microsoft Office® as a decision-making tool. The series features a unique running business scenario that connects all of the cases together and exposes students to using Office to solve problems relating to business areas like finance and accounting, operations, sales and marketing. Each chapter introduces a realistic business case for students to complete via hands-on steps that are easily identified in blue shaded boxes. Each blue box teaches a skill, complete with video and interactive support. Chapters are grouped into Business Units, which collectively illustrate a specific set of business concepts to achieve AACSB-related outcomes. Each B with a Capstone section, testing students' ability to apply concepts and skills beyond a single chapter. Note: You are purchasing a standalone product; MyITLab does not come packaged with this content. If you are interested in purchasing this title with MyITLab, ask your instructor for the correct package ISBN and Course ID. Instructors, contact your Pearson representative for more information.

For courses in Microsoft(R) Office applications. Designed for a new generation of learners Trusted for over 15 years, Skills for Success with Microsoft Office 365, 2019 Edition, Introductory , teaches software the way they prefer to learn it -- by seeing and doing, rather than reading blocks of text. Each skill is presented in a highly visual two-page spread with step-by-step instructions so students can learn along. Real-world projects build critical thinking, problem-solving, and collaborative skills, while meeting MOS objectives. The 2019 edition includes new Skills 1-10 Instructional Grader projects requiring students to read the book and complete projects in tandem. It also has a wealth of new Mac OS(R) tips and best practices to ensure all students can learn and apply the skills effectively. Also available with MyLab, combining trusted author content with digital tools and a flexible platform, MyLab personalizes the learning experience and improves results for each student. MyLab IT 2019 delivers trusted content through an expansive course materials library, including new easy-to-use Prebuilt Learning Modules that promote student success. Through an authentic learning experience, students become sharp critical thinkers and proficient in Microsoft Office, developing essential skills employers seek. Note: You are purchasing a standalone product; MyLab IT does not come packaged with this content. Students, if interested in purchasing this title with MyLab IT, ask your instructor to confirm the correct package ISBN and Course ID. Instructors, contact your Pearson representative for more information. If you would like to purchase both the physical text and MyLab IT, search for: 0135768918 / 9780135768914 Skills for Success with Office 2019 Introductory, 1/e + MyLab IT w/ Pearson eText, 1/e Package consists of: 0135768918 / 9780135366479 Skills for Success with Microsoft Office 2019 Introductory, 1/e 0135366585 / 9780135366585 MyLab IT with Pearson eText -- Access Card -- for Skills for Success with Office 2019 Introductory, 1/e In today's technological age, computer literacy is important for everyone, and now learning the basics is easier than ever. This title engages students by combining a unique teaching approach with digital media.

For Introductory Computer courses in Microsoft Office 2007 or courses in Computer Concepts with a lab component for Microsoft Office 2007 applications. Teach the course YOU want in LESS time. The primary goal of the GO! Series, aside from teaching computer applications, is ease of implementation, with an approach that is based on clearly-defined projects for students and a one-of-a-kind student-centered UXD and UCD Approaches for Accessible Education

Go! with Microsoft Office 2013

Microsoft Office 2013

Foundations of Materials Science and Engineering

Study Guide for Shelly/Vermaat S Discovering Computers 2011: Complete

This is the eBook of the printed book and may not include any media, website access codes, or print supplements that may come packaged with the bound book. This book offers full, comprehensive coverage of Microsoft Excel. Beyond point-and-click The goal of the Exploring series is to move students beyond the point-and-click, to understanding the why and how behind each skill. And because so much learning takes place outside of the classroom, this series provides learning tools that students can access anywhere, anytime. Students go to college now with a different set of skills than they did years ago. With this in mind, the Exploring series seeks to move students beyond the basics of the software at a faster pace, without sacrificing coverage of the

fundamental skills that everyone needs to know. Also available with MyITLab MyITLab ® is an online homework, tutorial, and assessment program designed for Information Technology (IT) courses, which engages students and improves results. HTML5 Simulation exercises and Live-in-Application Grader projects come with the convenience of auto-grading and instant feedback, helping students learn more quickly and effectively. Digital badges lets students showcase their Microsoft Office or Computer Concepts competencies, keeping them motivated and focused on their future careers. MyITLab builds the critical skills needed for college and career success. Note: You are purchasing a standalone product; MyITLab does not come packaged with this content. Students, if interested in purchasing this title with MyITLab, ask your instructor for the correct package ISBN and Course ID. Instructors, contact your Pearson representative for more information. In today's technological age, computer literacy is important for everyone, and now learning the basics is easier than ever. A Computer Concepts Text Focused on Today's Student! Technology in Action engages students by combining a unique teaching approach with rich companion media. The sixth edition has been updated to reflect the latest developments in computer technology. New interactive learning tools have also been added to enhance student engagement. Why Computers Matter to You: Becoming Computer Literate; The History of the PC; Looking at Computers: Understanding the Parts; Using the Internet; Ethics; Application Software: Programs That Let You Work and Play; Using System Software: The Operating System, Utility Programs, and File Management; Understanding and Assessing Hardware; Networking and Security: Hackers and Viruses; Protecting Your Computer and Backing Up Your Data; Mobile Computing; Digital Entertainment; System Hardware With an array of fun and engaging learning tools, Technology in Action teaches students computer fundamentals, from learning Microsoft Office to setting up their own home network.

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