Peoplesoft Admin Guide

Includes tips on writing an effective resume, creating an accurate yet impressive job statement, networking, using software programs and other resume technologies, and making the most of your experience.

Master the Powerful Virtualization Tools in Oracle VM Set up and maintain a dynamic virtualization platform across your enterprise using the detailed information contained in this Oracle Press guide. Oracle VM Implementation and Administration Guide contains key virtualization concepts, practical instructions, examples, and best practices. Find out how to design Oracle VM server farms, build and deploy virtual machines, handle provisioning and cloning, and work with Oracle VM Manager. Monitoring, tuning, and security techniques are also covered in this comprehensive volume. Install, configure, and manage all Oracle VM components Plan, size, and set up Oracle VM server farms and server pools Control resources from Oracle Enterprise Manager Grid Control, Oracle VM Manager, and Oracle VM Command Line Interface Govern network drives and virtual storage using Oracle VM tools Create virtual machines manually or from Oracle library templates Convert existing virtual machines on other systems to Oracle VM virtual machines Generate virtual machine clones that run on multiple server pools Maintain guest operating systems and software using Oracle Enterprise Manager Grid Control's Oracle VM Management Pack

An exhaustive book and ebook resource for PeopleSoft Financials application practitioners to understand core concepts, configurations, and business processes.

PeopleSoft Administrator's GuideSybex Incorporated

PeopleSoft Developer's Guide for PeopleTools & PeopleCode

A Guide for Data Administrators, Developers, and Business Analysts

Beginning Oracle Database 11g Administration

PeopleSoft for the Oracle DBA

Oracle PeopleSoft Enterprise Financial Management 9.1 Implementation

A thorough reference on on database administration outlines a variety of DBA roles and responsibilities and discusses such topics as data modeling and normalization, database/application design, change management, database security and data integrity, performance issues, disaster planning, and other essentials. Original. (Advanced)

Oracle is placing its enterprise application strategy at the center of its future growth Oracle PeopleSoft will be phasing out its current reports product soon, and all reports will need to be rewritten in XML Publisher

Master the Configuration and Administration of Oracle WebLogic Server 11g Oversee a robust, highly available environment for your mission-critical applications using the expert information in this Oracle Press guide. Oracle WebLogic Server 11g Administration Handbook explains the latest management techniques for the de facto application server for Oracle Fusion Middleware 11g> and provides detailed examples and best practices. Find out how to use the Oracle WebLogic Server Administration Console feature, employ command-line and scripting tools, implement failover and migration capabilities, and generate reliable backups. Troubleshooting, tuning, and security procedures are also covered in this comprehensive resource. Install Oracle WebLogic Server 11g or upgrade from a previous version Configure domains, servers, clusters, custom networks, and virtual hosts Work with the Administration Console and Monitoring Dashboard features of Oracle WebLogic Server Use the WebLogic Scripting Tool (WLST) feature of Oracle WebLogic Server to manage and monitor domains Use the Oracle WebLogic Server Work Managers feature to optimize scheduled work Deploy Web applications, Enterprise JavaBeans, and Java EE modules Improve scalability and reliability using Oracle WebLogic Server clusters Monitor servers, tune the Java Virtual Machine, maximize throughput, and optimize performance Authenticate, authorize, and map users within defined security realms

Describes the job market, qualifications, career paths, and common pitfalls and includes information on interviewing, working with employment agencies, and resumes

Essential Guide to PeopleSoft Development and Customization

Hoover's Guide to Computer Companies

The 25th International Conference for the Resource Management & Performance Evaluation of Enterprise Computing Systems, December 5-11, 1999, Reno, Nevada

Optimization and Decision Support Design Guide: Using IBM ILOG Optimization Decision Manager

Master Cloud building with Oracle VM 3 installation, configuration, and maintenance Set up, configure, and manage a dynamic virtualization platform across your enterprise using the detailed information contained in this Oracle Press guide. The book shows, step-by-step, how to size servers for Oracle VM, choose and deploy virtualization hardware and manage the environment as the foundation for a private cloud infrastructure. Real-world examples and valuable best practices are featured throughout. Oracle VM 3 Cloud Implementation and Administration Guide lays out key virtualization concepts and clearly explains every aspect of Oracle VM architecture. From there, you will learn how design server farms, build and maintain virtual machines, handle provisioning and cloning, work with Oracle VM Manager, and incorporate solid security procedures. Advanced topics such as Disaster Recovery design and implementation, Cloud management with Oracle Enterprise Manager Cloud Control and advanced storage and network integration aspects are fully covered. • Features tips, techniques, and tools for optimizing Oracle products on Oracle VM • Contains expert, hands-on advice on tackling the most common challenges • Written by a team of Oracle professionals with extensive VM experience

Make your company's PeopleSoft investment pay off! Create the accurate, insightful reports you need, first time, every time, with PeopleSoft HRMS Reporting-the only complete guide to PeopleSoft reporting. The Complete and Authoritative Guide to Retrieving Data from PeopleSoft's Human Resource Management System PeopleSoft specialist Adam Bromwich presents authoritative guidance on the successful design of PeopleSoft HRMS databases and reports for superior performance, ease of use, and value. Learn how the PeopleSoft database is organized-functionally and technically; review its key tables; and understand how PeopleSoft's online capabilities are linked to the relational database beneath them. Discover how you can: Access your data directly, using Structured Query Language (SQL) and via PeopleSoft's powerful Structured Query Reports (SQR) language Design better tables and reports for HR, Payroll, and Benefits Construct more comprehensive queries Avoid expensive pitfalls in PeopleSoft table design Bromwich reveals the hidden decisions PeopleSoft HR developers must make. How does calculating a payroll affect paycheck data? When does an effective dated table cause major headaches? Where is the accurate data stored and which tables should be left alone? You'll find common routines for retrieving functional data, techniques for slashing costly debugging and maintenance, and much more. PeopleSoft HRMS Reporting is the only independent guide to real-world PeopleSoft reporting. And it's based on the unmatched experience of one of the world's leading PeopleSoft experts.

The authorized guide to the latest edition of the #1 business intelligence software product - Crystal Reports. More than 16 million licenses of Crystal Reports have been shipped to date. This book is a reference designed to provide hands-on guidance for the latest release of the product suite. The latest version of Crystal Reports and the Business Objects enterprise reporting suite delivers vast product enhancements and a tighter integration that will drive upgrades from licensees. Brand new features (e.g. Dynamic and Cascading Parameter Generation) will also appeal to new audiences. Over 1 million new Business Intelligence licensees will be migrating to the Crystal Enterprise Reporting platform, as this is the first release of the software with the existing Business Objects (BO) products being integrated into the Crystal infrastructure. As Business Objects insiders, the authors bring unique and valuable real-world perspectives on implementations and uses of the Crystal Reports product. The book also includes content, tutorials and samples for reporting within the Microsoft Visual Studio.NET and J2EE development environments and also on top of the SAP Business Information Warehouse (BW) and the Peoplesoft platform. Advanced content on report distribution and integration into the secured managed reporting solution known as Business Objects Enterprise XI, is also now included in this definitive user guide with coverage on the new Web Services SDK.

Find all the information you need in order to use the SAS/ACCESS Interface to Bean! This user's guide describes how to use the SAS/ACCESS Interface to Bean as a standalone product; describes how to use the interface as an add-in to SAS/Warehouse Administrator; provides primary support for using the interface to import data from a Bean system; and describes the metadata that is created when a Bean scheme is imported. It also provides glossary definitions and tutorial instruction for novice users of the SAS/ACCESS Interface to Bean. After you have mastered the tutorial, you can continue to use the guide for reference. This title is intended for applications programmers and other users who are comfortable with their own operating environment and are reasonably familiar either with SAS or with Bean. It is assumed that users are completely unfamiliar with using both systems together.

Practitioner's Guide to Business Impact Analysis

Peoplesoft HRMS Reporting

Database Administration

PeopleSoft Administrator's Guide

The Complete Idiot's Guide to a Career in Computer Programming

The CD-ROM Special 25th Anniversary edition of the CMG Annual International Conference Proceedings contains the Conference papers for the years 1976-1999.

Using real-world examples and hands-on tasks, Oracle Data Guard 11gR2 Administration Beginner's Guide will give you a solid foundation in Oracle Data Guard. It has been designed to teach you everything you need to know to successfully create and operate Data Guard environments with maximum flexibility, compatibility, and effectiveness.If you are an Oracle database administrator who wants to configure and administer Data Guard configurations, then "Oracle Data Guard 11gR2 Administration Beginner's Guide" is for you. With a basic understanding of Oracle database administration, you'll be able to easily follow the book.

Implementing Zendesk as part of your company's operations can be a time-consuming process. In this hands-on guide, author Stafford Vaughan provides the most comprehensive set of best practices for setting up and using Zendesk, distilled from years of training companies how to launch this popular customer service software. You'll learn the purpose, benefits, and pitfalls of each Zendesk feature, with examples of how you can configure it to match your company's needs and processes. Through several real-world examples, you'll also discover how other companies use th so you can determine how best to put Zendesk's potential into practice for your business. Customize your Zendesk customer service tool with your brand Create tickets using email, voice, chat, feedback tabs, and social media Implement security measures, including ways to safely login from social media sites Generate profiles and permissions for your Zendesk customers, agents, and administrators Understand the data capture lifecycle, and control the fields your customers are required to fill out Apply techniques for making your agent process more efficient Modify Zendesk your existing customer service process Use forums to provide self-service support for your customers

CRYSTAL REPORTS® 2008 OFFICIAL GUIDE Whether you're a DBA, data warehousing or business intelligence professional, reporting specialist, or developer, this book has the answers you need. Through hands-on examples, you'll systematically master Crystal Reports and Xcelsius 2008's most powerful features for creating, distributing, and delivering content. One step at a time, long-time Crystal Reports insiders take you from the basics through advanced content creation and delivery using Xcelsius, Crystal Reports Server, crystalreports.com, and the offline Crystal Re Viewer. Every significant enhancement introduced in Crystal Reports 2008 is covered, including its new visualization options and more robust Web services capabilities. The book concludes by showing how to use Crystal Reports' powerful .NET and Java SDKs to customize and extend enterprise reporting in virtually unlimited ways. • Learn hands-on, through step-by-step examples and exercises—and discover tips and tricks proven in real-world enterprise environments • Master new Crystal Reports 2008 features, including interactive report viewing, Xcelsius dashboarding, F Flash integration, Report Designer improvements, report bursting, and more • Publish professional-quality reports against virtually any data source, including relational and OLAP databases, Universes, SAP, PeopleSoft, JavaBeans, .NET/COM objects, XML, and more • Discover advanced visualization techniques using Xcelsius, charts, and maps • Learn methods for distributing reports and integrating content into other applications • Learn about the latest reporting addition to the Business Objects family—Xcelsius and begin creating dynamic and interactive dashboards NEIL FITZGERALD has spent several years working at Business Objects and with one of Business Objects' largest providers of custom BI and enterprise reporting solutions. BOB COATES currently works as a Sales Consultant for Business Objects, an SAP company, where he has been employed for more than eleven years. RYAN GOODMAN is the founder of Centigon Solutions, Inc., and remains one of the top Xcelsius experts and evangelists in the world. MICHAEL VOLOSHKO is a senior presales consultant for the financial services team at Business Objects. ON THE WEB this and more at informit.com/sams: • Java and .NET sample reports and code samples for all examples in the book • Bonus chapters, tips, tricks, and links to great reporting resources CATEGORY: Database COVERS: Crystal Reports 2008, Crystal Reports Server 2008, Crystal Reports Viewer, crystalreports.com, Xcelsius 2008 USER LEVEL: Beginning—Intermediate

Health Care Software Sourcebook & IT Buyer's Guide

Security, Audit and Control Features PeopleSoft

The Definitive Guide

Customer Service Guide

Oracle Applications DBA Field Guide

This is a practical hands-on book with clear instructions and lot of code examples. It takes a simple approach, guiding you through different architectural topics using realistic sample projects

IBM® InfoSphere® Guardium® provides the simplest, most robust solution for data security and data privacy by assuring the integrity of trusted information in your data center. InfoSphere Guardium helps you reduce support costs by automating the entire compliance auditing process across heterogeneous environments. InfoSphere Guardium offers a flexible and scalable solution to support varying customer architecture requirements. This IBM Redbooks® publication provides a guide for deploying the Guardium solutions. This book also provides a roadmap process for implementing an InfoSphere Guardium solution that is based on years of experience and best practices that were collected from various Guardium experts. We describe planning, installation, configuration, monitoring, and administrating an InfoSphere Guardium environment. We also describe use cases and how InfoSphere Guardium integrates with other IBM products. The guidance can help you successfully deploy and manage an IBM InfoSphere Guardium system. This book is intended for the system administrators and support staff who are responsible for deploying or supporting an InfoSphere Guardium environment.

GroupWise 5.5 is designed to handle all of today's core business communications including Intranet publication and Internet connections. While the new GroupWise version extends beyond traditional electronic messaging capabilities, Novell's GroupWise(r) 5.5 Administrator's Guide is the only reference tool you'll need for complete GroupWise administration coverage. Bestselling authors Shawn B. Rogers and Richard H. McTague deliver a complete GroupWise 5.5 planning and implementation guide, detailed message-flow diagrams, tips for GroupWise configuration and customization, planning worksheets, and a GroupWise troubleshooting primer. Novell's GroupWise 5.5 Administrator's Guide also comes with exclusive Novell software and a three-user version of GroupWise 5.5 on a free CD-ROM. You'll find GroupWise utilities, patches, gateways, and technical documents. So equip yourself with Novell's GroupWise 5.5 Administrator's Guide and upgrade to the next level of network communication.

IBM® Rational® Application Developer for WebSphere® Software V7.0 (for short, Rational Application Developer) is the full function Eclipse 3.2 based development platform for developing JavaTM 2 Platform Standard Edition (J2SETM) and Java 2 Platform Enterprise Edition (J2EETM) applications with a focus on applications to be deployed to IBM WebSphere Application Server and IBM WebSphere Portal. Rational Application Developer provides integrated development tools for all development roles, including Web developers, Java developers, business analysts, architects, and enterprise programmers. Rational Application Developer is part of the IBM Rational Software Delivery Platform (SDP), which contains products in four life cycle categories: - Architecture management, which includes integrated development environments (Application Developer is here) - Change and release management - Process and portfolio management - Quality management This IBM Redbooks® publication is a programming guide that highlights the features and tooling included with Rational Application Developer V7.0. Many of the chapters provide working examples that demonstrate how to use the tooling to develop applications, as well as achieve the benefits of visual and rapid application development. This publication is an update of Rational Application Developer V6 Programming Guide, SG24-6449. This book consists of six parts: - Introduction to Rational Application Developer - Develop applications - Test and debug applications - Deploy and profile applications - Team development - Appendixes

Linux System Administration

Crystal Reports 2008 Official Guide

Oracle VM 3 Cloud Implementation and Administration Guide, Second Edition

User's Guide, Release 8.2

CMG99 Proceedings

Are you new to PeopleSoft? Experienced, but somewhat baffled by PeopleSoft Security? Just wondering what the heck a Primary Permission List does anyway? Well, The Expert Guide to PeopleSoft Security is for you. The Expert Guide to PeopleSoft Security provides all the information you need to successfully implement and administer security in PeopleSoft 8. Covering specifics for PeopleTools versions 8.1, 8.2 and 8.4, it is the first book to provide an in-depth look at one of the most important aspects of the PeopleSoft System. The Expert Guide to PeopleSoft Security provides knowledge and insight for Administrators, Managers, Developers and Users alike. The Expert Guide to PeopleSoft Security covers the topics essential to your success, including: Security Design, User Profile Setup, Role & Permission List Setup, Process Security, Query Security, Row Level Security (for HR and Financials), Portal Security, Security Migrations, Definition Security, LDAP Authentication, Password Controls, Dynamic Role Creation and more. Additionally it provides an indispensable reference to PeopleSoft Security Tables as well as SQL scripts to query the security information most requested from the system. All in all The Expert Guide to PeopleSoft Security provides a comprehensive look at one of the most misunderstood but essential parts of the PeopleSoft System. Is your system properly secured?

This book, written by veteran Oracle database administrator Iggy Fernandez, a regular on the Oracle conference circuit and the editor of NoCOUG Journal, is a manageable introduction to key Oracle database administration topics including planning, installation, monitoring, troubleshooting, maintenance, and backups, to name just a few. As is clear from the table of contents, this book is not simply a recitation of Oracle Database features such as what you find in the reference guides available for free download on the Oracle web site. For example, the chapter on database monitoring explains how to monitor database availability, database changes, database security, database backups, database growth, database workload, database performance, and database capacity. The chapters of this book are logically organized into four parts that closely track the way your database administration career will naturally evolve. Part 1 gives you necessary background in relational database theory and Oracle Database concepts, Part 2 teaches you how to implement an Oracle database correctly, Part 3 exposes you to the daily routine of a database administrator, and Part 4 introduces you to the fine art of performance tuning. Each chapter has exercises designed to help you apply the lessons of the chapter. Each chapter also includes a list of reference works that contain more information on the topic of the chapter. In this book, you'll find information that you won't find in other books on Oracle Database. Here you'll discover not only technical information, but also guidance on work practices that are as vital to your success as technical skills. The author's favorite chapter is "The Big Picture and the Ten Deliverables." If you take the lessons in that chapter to heart, you can quickly become a much better Oracle database administrator than you ever thought possible.

Demonstrates the resource planning system's basic capabilities while explaining how to implement security, analyze workflow, back-up and recover data, and manage upgrades

Today many organizations face challenges when developing a realistic plan or schedule that provides the best possible balance between customer service and revenue goals. Optimization technology has long been used to find the best solutions to complex planning and scheduling problems. A decision-support environment that enables the flexible exploration of all the trade-offs and sensitivities needs to provide the following capabilities: Flexibility to develop and compare realistic planning and scheduling scenarios Quality sensitivity analysis and explanations Collaborative planning and scenario sharing Decision recommendations This IBM® Redbooks® publication introduces you to the IBM ILOG® Optimization Decision Manager (ODM) Enterprise. This decision-support application provides the capabilities you need to take full advantage of optimization technology. Applications built with IBM ILOG ODM Enterprise can help users create, compare, and understand planning or scheduling scenarios. They can also adjust any of the model inputs or goals, and fully understanding the binding constraints, trade-offs, sensitivities, and business options. This book enables business analysts, architects, and administrators to design and use their own operational decision management solution.

PeopleSoft PeopleTools Tips & Techniques

The British National Bibliography

Practical Zendesk Administration

A Technical and Risk Management Reference Guide

Novell's GroupWise 5.5 Administrator's Guide

Presents information on more than 1,400 computer companies, an overview of the computer industry, lists of the largest and fastest-growing companies, and in-depth profiles on 250 of the largest high-tech firms

CD-ROM contains: Practice database -- Sample scripts reference in text.

* The only book that covers the latest versions of the PeopleSoft tools and the Tuxedo application server. * One of the very few resources that is specific to the Oracle database, rather than being database generic. * Written by a recognized expert, who has based the book on his extensive experience administering and performance-tuning PeopleSoft systems.

This IBM® RedpaperTM publication provides suggestions, hints and tips, directions, installation steps, checklists of prerequisites, and configuration information collected from several IBM InfoSphere® Information Server experts. It is intended to minimize the time required to successfully install and configure InfoSphere Information Server. The information in this document is based on field experiences of experts who have implemented InfoSphere Information Server. As such, it is intended to supplement, and not replace, the product documentation. Discover the proven choices and combinations for installing InfoSphere Information Server that have been the most successful for the IBM InfoSphere Center Of Excellence. This paper includes a broad range of customer needs and experiences, with a focus on the following areas: InfoSphere Information Server architecture Checklists Prerequisites Configuration choices that work well together This paper is based on thousands of hours of production systems experience, from which you can now reap significant benefits.

Oracle SQL and PL/SQL Handbook

The Expert Guide to Peoplesoft Security

Deployment Guide for InfoSphere Guardium

Sas/Access Interface to Peoplesoft

Crystal Reports XI Official Guide

A guide geared toward seasoned Linux and Unix administrators offers practical knowledge for managing a range of Linux systems and servers, covering such topics as installing servers, setting up e-mail systems, and creating shell scripts.

Expert guidance on administering the highly complex Oracle E-Business Suite Time-proven best practices Tried and tested scripts, notes, and references Covers all vital admin tasks, including configuration, monitoring, performance tuning, troubleshooting, and patching

Ambient intelligence (AmI) is an element of pervasive computing that brings smartness to living and business environments to make them more sensitive, adaptive, autonomous and personalized to human needs. It refers to intelligent interfaces that recognise human presence and preferences, and adjust smart environments to suit their immediate needs and requirements. The key factor is the presence of intelligence and decision-making capabilities in IoT environments. The underlying technologies include pervasive computing, ubiquitous communication, seamless connectivity of smart devices, sensor networks, artificial intelligence (AI), machine learning (ML) and context-aware human-computer interaction (HCI). AmI applications and scenarios include smart homes, autonomous self-driving vehicles, healthcare systems, smart roads, the industry sector, smart facilities management, the education sector, emergency services, and many more. The advantages of AmI in the IoT environment are extensive. However, as for any new technological paradigm, there are also many open issues and limitations. This book discusses the AmI element of the IoT and the relevant principles, frameworks, and technologies in particular, as well as the benefits and inherent limitations. It reviews the state of the art of current developments relating to smart spaces and AmI-based IoT environments. Written by leading international researchers and practitioners, the majority of the contributions focus on device connectivity, pervasive computing and context modelling (including communication, security, interoperability, scalability, and adaptability). The book presents cutting-edge research, current trends, and case studies, as well as suggestions to further our understanding and the development and enhancement of the AmI-IoT vision.

This practical guide for both novice and experienced programmers includes details on design and development in a project life cycle. Online and batch development are also covered. This guide also provides customization alternatives of delivered online applications through real examples. Authors include Galina Landres, Isidor Rivera, and Prakash Sankaran.

Guide to Ambient Intelligence in the IoT Environment

Rational Application Developer V7 Programming Guide

PeopleSoft PeopleTools Data Management and Upgrade Handbook

Oracle WebLogic Server 11g Administration Handbook

*Oracle SQL*Plus*

An interactive guide to Oracle's intensive query tool, SQL Plus, discusses its powerful features, furnishes a syntax quick reference, and explains how to write and execute script files, generate reports, extract data from the database, utilize new administrative features, query data dictionary tables, and more. Original. (Intermediate)*

Advanced PeopleSoft PeopleTools Development Strategies Maximize the efficiency and productivity of your PeopleSoft applications from Oracle using the proven methods and best practices in this Oracle Press guide. PeopleSoft PeopleTools Tips & Techniques lays out the benefits of each tactic along with implementation considerations, programming instructions, and reusable code samples. Construct powerful iScripts, build custom UIs, work with Java and Ajax, and integrate the latest Web 2.0 features. Test-driven development, application security, performance tuning, and debugging are also covered in this authoritative resource. Develop modular logic using PeopleSoft application classes Incorporate file attachment and approval workflow capabilities Add Web elements with PeopleCode iScripts and bookmarklets Enhance functionality using HTML, JavaScript, CSS, and Ajax Extend PeopleSoft Integration Broker through custom connctors Effectively merge Java with PeopleCode to create elegant solutions Use runtime loggers and tracers to test and tune applications Extend the PeopleSoft Web server with JSP, servlets, and filters Create Web-based mobile applications using Oracle JDeveloper

This book illustrates the importance of business impact analysis, which covers risk assessment, and moves towards better understanding of the business environment, industry specific compliance, legal and regulatory landscape and the need for business continuity. The book provides charts, checklists and flow diagrams that give the roadmap to collect, collate and analyze data, and give enterprise management the entire mapping for controls that comprehensively covers all compliance that the enterprise is subject to have. The book helps professionals build a control framework tailored for an enterprise that covers best practices and relevant standards applicable to the enterprise.

Master Oracle's PeopleSoft PeopleTools Data Administration and Upgrade Toolset Maximize data integrity, maintain peak application performance, and keep your PeopleSoft environment up to date. PeopleSoft PeopleTools Data Management and Upgrade Handbook explains the latest techniques and provides best practices, case studies, and programming examples. Find out how to develop and deploy data mover scripts, audit database health, apply patches, and generate project comparison reports. This Oracle Press guide offers thorough coverage of Oracle's PeopleSoft life cycle management tools. Understand PeopleSoft PeopleTools architecture Manage metadata using PeopleSoft Application Designer Create and execute PeopleSoft Data Mover scripts Learn how to use PeopleSoft Data Archive Manager Read best practices for applying updates, patches, and fixes Implement PeopleSoft change control features Build automated functional tests Plan and execute application and platform upgrades

IBM InfoSphere Information Server Installation and Configuration Guide

From Novice to Professional

IBM DB2 9.7 Advanced Administration Cookbook

Oracle VM Implementation and Administration Guide

The Complete Idiot's Guide to the Perfect Resume