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Reference For

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All-in-One is All You
Need Get complete
coverage of all the
Certified Associate
in Project

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All In One Desk
Management
(CAPM) and the
Project
Reference For
Dummies

Management
Professional (PMP)
exam topics from
this comprehensive
volume. Covering
the Project
Management Body
of Knowledge
(PMBOK),
CAPM/PMP Project

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Certification All-in-
One Exam Guide

features learning objectives at the beginning of each chapter, expert exam tips, practice questions, and in-depth explanations. Detailed and authoritative, this book serves as both

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a complete
certification study
guide and an

essential on-the-job
reference. Get full
details on all exam
topics including how
to: Implement
Project Integration
Management Plan
and control project
scope Define,
sequence, and

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manage project
Reference For
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activities Estimate
and administer the
project budget
Perform quality
control Acquire and
manage the project
team Communicate
project performance
with stakeholders
Monitor and control
project risks Plan for
procurement Adhere

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to the PMP code of
professional
conduct The CD-

ROM features Two
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Video training
Complete electronic
book

An award-winning
scientist offers his
unorthodox
approach to
childrearing:

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“Parentology is brilliant, jaw-droppingly funny, and full of wisdom...bound to change your thinking about parenting and its conventions” (Amy Chua, author of Battle Hymn of the Tiger Mother). If you're like many

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parents, you might ask family and friends for advice when faced with important choices about how to raise your kids. You might turn to parenting books or simply rely on timeworn religious or cultural traditions. But when Dalton Conley, a

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dual-doctorate
Reference For
Dummies
scientist and full-
blown nerd, needed
childrearing advice,
he turned to
scientific research to
make the big
decisions. In
Parentology, Conley
hilariously reports
the results of those
experiments, from
bribing his kids to do

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math (since studies show conditional cash transfers improved educational and health outcomes for kids) to teaching them impulse control by giving them weird names (because evidence shows kids with unique names learn

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not to react when
their peers tease
them) to getting a

vasectomy

(because fewer kids
in a family mean
smarter kids).

Conley encourages
parents to draw on
the latest data to
rear children, if only
because that level
of engagement with

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kids will produce
solid and happy
ones. Ultimately
these experiments
are very loving, and
the outcomes are
redemptive—even
when Conley's
sassy kids show him
the limits of his
profession.

Parentology teaches
you everything you

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need to know about the latest literature on parenting—with lessons that go down easy. You'll be laughing and learning at the same time.

Pass the PMP 2021 exam with confidence with the help of practical and up-to-date coverage

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of project
management
practices from the
6th edition of the
PMBOK® Guide
Key FeaturesWritten
by J. Ashley Hunt,
an experienced
PMP® trainer with
over 20 years of
project management
experienceLearn
with the help of

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PMP® practice tests, exam tips, and best practices from the PMBOK® Guide Effectively plan core project work aspects such as scope, cost, quality, procurement, and communication Book Description One of the five most

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prestigious
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certifications in the
world, the PMP®
exam is said to be
the most difficult
non-technical
certification exam.

With this exam
guide, you'll be able
to address the
challenges in
learning advanced
project management

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concepts. This PMP study guide covers all of the 10 project management knowledge areas, 5 process groups, 49 processes, and aspects of the Agile Practice Guide that you need to tailor your projects. With this book, you will understand the best

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practices found in
the sixth edition of
the PMBOK® Guide
and the newly
updated exam
content outline.

Throughout the
book, you'll learn
exam objectives in
the form of a project
for better
understanding and
effective

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implementation of
real-world project
management tasks,
helping you to not
only prepare for the
exam but also
implement project
management best
practices. Finally,
you'll get to grips
with the entire
application and
testing processes in

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PMP® and discover numerous tips and techniques for passing the exam on your first attempt. By the end of this PMP® exam prep book, you'll have a solid understanding of everything you need to pass the PMP® certification exam, and be able

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to use this handy,
on-the-job desktop
reference guide to
overcome
challenges in project
management. What
you will
learn Understand
how to fill out the
exam application
and what to expect
on the day of the
exam Get a

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comprehensive
overview of project
management

processes,
knowledge areas,
and project
execution Explore
project and
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structures and other
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tips and
insights Acquire and
manage resources
and communication
in project
work Monitor and
control projects from
planning to
execution Discover
professional
responsibility, study
tips, and what's in

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store for certified
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this book is for If
you are an
experienced project
manager looking for
a common language
and best practices
in the project
management space
and want to achieve
the PMP

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certification to accelerate your career growth, this book is for you. A minimum of 3 to 7 years of experience in leading and directing projects for a variety of industries will be useful.

This all-inclusive, self-study resource

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provides project managers with all the information they need to thoroughly prepare for the Project Management Professional (PMP) certification exam. Learning tools in this comprehensive PMP exam prep kit include a textbook,

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6 audio CDs, a quick-reference guide, 250 flashcards, and access to online eLearning courses with practice exams. The material covers all the processes, inputs, tools, and outputs found in the fifth edition of the PMBOK Guide and

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gives students
insider secrets, test
tricks and tips,
hundreds of practice
questions, and
exercises designed
to help them master
key concepts
covered on the test.
Candidates who use
this kit go into the
PMP exam armed
with confidence and

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everything they
need to pass on the
first try.

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All the Help You
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Finish

Based on PMBOK
6th Ed

Head First PMP
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offers complete

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objectives at the
beginning of each**

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serve as an
essential on-the-
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Covers all exam
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time, costs, and
quality Managing
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communications
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author New!
Process ITTO
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These days, job competition is fierce; you need an extra edge in everything you do. The Project Management Professional (PMP) credential is critical to remaining current, marketable, and

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*at the top of the
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Akhter's easy-to-
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(PMP)*

*Certification
Exam Prep covers
everything you
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Sohel's book will
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covering exactly
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exam prep. His writing is clear and free of unnecessary bloviations that only clutter the studying process. After fourteen years in the field, including six years teaching a PMP exam boot camp, the author

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simple, clear
approach to
successfully
passing your PMP
and CAPM
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exams. The
ultimate in exam
prep is finally
here. You cannot
lose with Sohel's
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**Management
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***This all-inclusive,
self-study guide
for the PMI's
Project***

***Management
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**exam provides all
the information
project managers
need to
thoroughly
prepare for the
test. It contains
the book The
PMP Exam: How
to Pass on Your
First Try; flash
card App to help
with**

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***memorization of
key points; a
laminated quick
reference guide;
a trial version
subscription to
the PMP course
in InSite (the top
PMP e-learning
site); and
downloadable
audio CDs
featuring experts***

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Dummies
**Andy Crowe, Bill
Yates, and Louis
Alderman**

***discussing the
main points and
concepts for the
exam. The
included learning
materials cover
all the processes,
inputs, tools, and
outputs that will
be tested, along***

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***with insider
secrets, test
tricks and tips,
hundreds of
sample
questions, and
exercises
designed to
strengthen
mastery of key
concepts to help
you pass the
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PMP domains and
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confidence for
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provides
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an ideal study aid**

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aligned with the
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book provides
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unique 160-
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one practice
exam cover
Initiating;
Planning;
Executing;
Monitoring and
Controlling; and**

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you pinpoint
weak areas while
there is still time
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200-question
practice test
provides a bonus
exam--1000
questions in all--,
and a year of
FREE access to***

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environment puts
a test bank,
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questions, and
more at your
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PMP exam is a
challenging four-
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200-question**

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**validation of your
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knowledge.**

**Mimicking exam
conditions is one
of the best ways
to prepare, and
this book is
designed to test
your knowledge,
focus, and mental
endurance to get**

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big day. Test
your project
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1,000 challenging
questions
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that accurately
reflect the
current exam***

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**Access digital
study tools
including
electronic
flashcards and
additional
practice
questions In
today's IT
marketplace,
qualified project
managers are
heavily in**

***demand as
employers
increasingly
require those
who are capable
of managing
larger and more
complex projects.
The PMP
certification
shows that you
know,
understand, and***

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can practice

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**guidelines to a
rigorous level,
and is considered
the premier
project
management
qualification out
there—so when
exam day arrives,
complete
preparation**

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**becomes critical
to your success.**

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day, and focus
your study time
so you can
conquer the**

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Children but
Were Too**

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success from
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final delivery
In today's time-*
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*pressured, cost-conscious
global business environment,
tight project deadlines and
high expectations are the norm.
Projects are now the
standard way of
implementing*

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*change, and
project
management has
become a vital
skill for
successful
business
professionals.
Project
Management For
Dummies shows
you how to
succeed by*

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*focusing on
what you need
to deliver and
then how to
plan and
control the
project in
order to
deliver it. You
will learn how
to plan, keep
the project on
track, manage*

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teams and control risk. You'll even get some tips on software - including free stuff - that will make things easier for you. Who, What, and Why - understand the expectations of

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your project

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Laying the

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foundations -

learn to build

your plans with

a sturdy

structure from

start to finish

The selection

process - see

how to get the

very best from

your teams Get

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seat - learn to
take control
and steer your
project to
success Open
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explanation of
powerful
planning
techniques Ways*

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*to track
progress and
stay in control
How to identify
and then
control risk to
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understanding
your project's
stakeholders is
key How to use
technology to*

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*Motivate your
teams to
perform to
their full
potential Plan,
execute and
deliver your
projects with
confidence Stay
in control to
deliver on
time, within*

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*budget and to
the right
quality*

*This guide will
cover the 2021
PMP Exam. This
guide includes
access to our e-
learning course
with over 35
hours of
project
management*

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course will
grant you a
certificate you
can use to
apply for your
PMP exam. This
guide has over
500 questions
and the e-
learning course
has over 1000*

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effective self-
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the information
you need to
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*challenging
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Management
Professional
exam.*

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Total Tester
customizable
exam engine,
worksheets,
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and more than

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*Study Guide,
Fifth Edition
contains more
than 900
accurate
practice exam
questions. Each
chapter
includes a list
of objectives
covered, a*

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*chapter review,
key terms, a
two-minute
drill, and a
self-test with
detailed
explanations
for both the
correct and
incorrect
answer choices.*

- Offers 100%
coverage of all*

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*official
objectives for
the PMP exam.*

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full-color,
memory card for
studying
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project
management
consultant and
bestselling*

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author

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Exam, this
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accompanies *The
PMP Exam: How
To Pass On Your
First Try, 6th
+ Agile
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Highlighting key agile concepts and terms, this guide is updated for the Jan 2021 PMP Exam.

Presenting all 49 processes along with the key inputs, tools, and

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outputs, this helpful tool also depicts techniques, tables, and graphs to highlight the most important information at a glance.

Common formulas are organized for rapid look-

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*up, bringing
relevant*

Reference For
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*information for
the PMP Exam
together in one
resource.*

Parentology

PMP Exam Prep

Simplified

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*Review
Material,
Explanations,
Insider Tips,
Exercises,
Games, and
Practice Exams
to Pass PMI's
PMP Exam*

*PMP: Project
Management
Professional
Study Guide*

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**An all-
inclusive, self-
study guide for
the PMI's
Project
Management
Professional
(PMP)
certification
exam, this kit
provides all the
information
project managers
need to**

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**thoroughly
prepare for the
test. It**

**contains the
book *The PMP
Exam: How to
Pass on Your
First Try;*
hundreds of
flash cards to
help with
memorization of
key points; a
laminated quick**

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and five audio
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experts Andy
Crowe, Bill
Yates, and Louis
Alderman

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***discussing the
main points and
concepts for the
exam. The
included
learning
materials cover
all the
processes,
inputs, tools,
and outputs that
will be tested,
along with
insider secrets,***

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**test tricks and
tips, hundreds
of sample
questions, and
exercises
designed to
strengthen
mastery of key
concepts to help
you pass the
exam with
confidence.
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Easy! This

accessible guide

bridges the gap

between being a

project manager

and becoming a

globally

recognized

Project

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Professional

(PMP). Covering

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the latest PMP
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Management
Institute (PMI),
the book
explains PMI's
worldwide
standard
methods, nine
knowledge areas,
and 42
processes.

You'll learn

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**proven
strategies for
improving
project
efficiency and
effectiveness,
balancing
constraints,
communicating
timely and
accurate project
status, and
successfully
bringing a**

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**project to
completion. A
real-world case
study that's
followed
throughout the
book provides
helpful
examples,
checklists, and
proven project
results.**

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Easy Learning:**

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