Professional Engineer Resume Samples

Thank You For Applying, We Will Contact You.How many times have you heard THAT infuriating line?If you are reading this, then you are probably sick and tired of going to endless job interviews without ever landing the job. You might be wondering "What am I doing wrong? I am qualified for the job!"Well, that's not always enough.Here's How You Can Engineer Your Career in Just 13 Simple Steps!When it comes to landing your dream engineering job, you cannot afford to be unprepared. Remember, this next job interview might be that crucial first step towards your ultimate goal: a successful career in engineering.That's exactly why you need a plan that will help you avoid common pitfalls, promote your skills and sell yourself as the perfect candidate.Discover The Complete Guide To Landing A Job In Engineering: Author, Thomas A. Anderson, a licensed Mechanical Engineer with over a decade of professional experience and dozens of job interviews under his belt (both as an applicant and as an interviewer), has created an all-inclusive job interview guide that will help you ace that upcoming interview.The 13 eye-opening chapters of this engineering job interview book will help you: PREPARE for job interviews in the engineering fieldIDENTIFY your professional goals and plan your careerLEARN how to network and sell yourself What's In It For You?Instead of wasting all those job opportunities, you will finally be able to develop a winning mentality and a proven strategy that will allow you to land the job of your dreams.UNDERSTAND what employers want and become the ideal candidateSAVE YOUR TIME with a convenient all-in-one engineering job interview guideSHARPEN your interview skills and learn how to accept offersAnd That's Not All!Put all your new skills to the test and create an attention-grabbing resume with our professional resume templates.Can You Really Afford To Go To The Next Job Interview Without Changing Anything & Expect A Different Outcome?Scroll Up, Click "Buy Now" & Give Yourself The Best Chances of Success - Starting Today!
Instant Access to Civil Engineering Formulas Fully updated and packed with more than 500 new formulas, this book offers a single compilation of all essential civil engineering formulas and equations in one easy-to-use reference. Practical, accurate data is presented in USCS and SI units for maximum convenience. Follow the calculation procedures inside Civil Engineering Formulas, Second Edition, and get precise results with minimum time and effort. Each chapter is a quick reference to a well-defined topic, including: Beams and girders Columns Piles and piling Concrete structures Timber engineering Surveying Soils and earthwork Building structures Bridges and suspension cables Highways and roads Hydraulics, drams, and waterworks Power-generation wind turbines Stormwater Wastewater treatment Reinforced concrete Green buildings Environmental protection
From the reviews: "This book [...] gives a comprehensive overview of the implementation of OFDM systems. [...] For those who study or work on broadband communication in a wireless multipath environment, this book is a useful and easy-to-read reference. [...]" (Zongsen Wu, Shaowen Song and Tianying Ji, Physics and Computing Dept., Wilfrid Laurier University, ON)
A guide to writing an effective râesumâe uses advertising and branding techniques to make a râesumâe stand out.
No-Nonsense Resumes
Knock 'em Dead Resumes
A Killer Resume Gets MORE Job Interviews!
Building a Second Brain
The Resume Kit
Python for Everybody

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Resumes for Engineering Careers helps you create a tailor-made resume that will help you land your perfect job. It takes you step-by-step through the process, helping to assess your talents and organize them into a standout resume, whether you just graduated from college, are changing careers, or are re-entering the job market after years at one company.
A step-by-step guide to writing an outstanding resume that offers expert tips and practical suggestions for filling in employment gaps, using customizable ClipBullets, choosing the right keywords, and more. Includes a CD with resume templates and worksheets.
Building Mobile Apps at Scale39 Engineering Challenges
Wireless OFDM Systems
The Essential Guide to Creating Attention-Grabbing Resumes That Get Interviews & Job Offers
39 Engineering Challenges
The Google Resume
The Damn Good Resume Guide, Fifth Edition
McGraw-Hill's Big Red Book of Resumes

Python for Everybody is designed to introduce students to programming and software development through the lens of exploring data. You can think of the Python programming language as your tool to solve data problems that are beyond the capability of a spreadsheet.Python is an easy to use and easy to learn programming language that is freely available on Macintosh, Windows, or Linux computers. So once you learn Python you can use it for the rest of your career without needing to purchase any software.This book uses the Python 3 language. The earlier Python 2 version of this book is titled "Python for Informatics: Exploring Information".There are free downloadable electronic copies of this book in various formats and supporting materials for the book at www.pythonlearn.com. The course materials are available to you under a Creative Commons License so you can adapt them to teach your own Python course.

Newly revised and updated, this is the industry standard for executives and professionals in all major industries, and includes a free resume review by the author. Steven Provenzano is President of ECS: Executive Career Services and DTP, Inc. ECS is a team of certified experts specializing in career marketing at all income levels. Mr. Provenzano is the author of ten highly successful career books including Top Secret Resumes & Cover Letters, 4th Ed., the Complete Career Marketing guide for all job seekers. He is a CPRW, Certified Professional Resume Writer, a CEIP, Certified Employment Interview Professional, and has written or edited more than 5000 resumes for staff, managers and executives at all income levels during his 20 years in career marketing and corporate recruiting. His team is so highly regarded, they were selected to write more than 1500 resumes for all of SAP America's domestic consultants. Steven has appeared numerous times on CNBC, CNN, WGN, NBC/ABC in Chicago, in the Wall Street Journal, Chicago Tribune, Crain's, the Daily Herald, and on numerous radio programs. His work is endorsed by Chicago Tribune career columnist Lindsey Novak, as well as top executives from the Fortune 500, including Motorola, Coca-Cola and other firms. You may email your resume direct to the author for a free review, to the email provided on the back cover.

While there is a lot of appreciation for backend and distributed systems challenges, there tends to be less empathy for why mobile development is hard when done at scale. This book collects challenges engineers face when building iOS and Android apps at scale, and common ways to tackle these. By scale, we mean having numbers of users in the millions and being built by large engineering teams. For mobile engineers, this book is a blueprint for modern app engineering approaches. For non-mobile engineers and managers, it is a resource with which to build empathy and appreciation for the complexity of world-class mobile engineering. The book covers iOS and Android mobile app challenges on these dimensions: Challenges due to the unique nature of mobile applications compared to the web, and to the backend. App complexity challenges. How do you deal with increasingly complicated navigation patterns? What about non-deterministic event combinations? How do you localize across several languages, and how do you scale your automated and manual tests? Challenges due to large engineering teams. The larger the mobile team, the more challenging it becomes to ensure a consistent architecture. If your company builds multiple apps, how do you balance not rewriting everything from scratch while moving at a fast pace, over waiting on "centralized" teams? Cross-platform approaches. The tooling to build mobile apps keeps changing. New languages, frameworks, and approaches that all promise to address the pain points of mobile engineering keep appearing. But which approach should you choose? Flutter, React Native, Cordova? Native apps? Reuse business logic written in Kotlin, C#, C++ or other languages? What engineering approaches do "world-class" mobile engineering teams choose in non-functional aspects like code quality, compliance, privacy, compliance, or with experimentation, performance, or app size?

As seen on/in CNBC, CNN, WGN, The Wall Street Journal, and endorsed by The Chicago Tribune, the new edition of Top Secret Resumes is now the complete career marketing tool for all job seekers. This is the only book of its kind that includes a free consultation by the author. Includes more than 100 high-impact Resumes and Cover Letters for virtually all professions (250 8.5 x 11 pages total). Bonus: includes tips on effective Linkedin Profiles, Networking, Career Marketing, Interviewing and Online Resources. Covers Executive Positions, Technical/Non-Technical Management, Engineering, IT, Software/Hardware design, Sales and Marketing, Teachers, Nurses, HR, Public Relations and more, many with documented results. Steven Provenzano's books have sold more than 100,000 copies and remain essential guides for serious job seekers. He has written more than 5000 resumes for clients worldwide for over 20 years, and the full cost of this book is reimbursed with any resume writing service by the author at https://Execareers.com.

The Essential Guide To Turning Your Ph.D. Into a Job
How to Navigate Clueless Colleagues, Lunch-Stealing Bosses, and the Rest of Your Life at Work
The Muse Playbook for Navigating the Modern Workplace
Resumes for Engineering Careers
The Damn Good Resume Guide
Civil Engineering Formulas

Presents 200 resumes that have been used in successful job-hunts, explains different resume formats, and offers writing tips
For more than 15 years, The Academic Job Search Handbook has assisted job seekers in all academic disciplines in their search for faculty positions. The guide includes information on aspects of the search that are common to all levels, with invaluable tips for those seeking their first or second faculty position. This new edition provides updated advice and addresses hot topics in the competitive job market of today, including the challenges faced by dual-career couples, job search issues for pregnant candidates, and advice on how to deal with gaps in a CV. The chapter on alternatives to academic jobs has been expanded, and sample resumes from individuals seeking nonfaculty positions are included. The book begins with an overview of the hiring process and a timetable for applying for academic positions. It then gives detailed information on application materials, interviewing, negotiating job offers, and starting the new job. Guidance throughout is aimed at all candidates, with frequent reference to the specifics of job searches in scientific and technical fields as well as those in the humanities and social sciences. Advice on seeking postdoctoral opportunities is also included. Perhaps the most significant contribution is the inclusion of sample vitas. The Academic Job Search Handbook describes the organization and content of the vita and includes samples from a variety of fields. In addition to CVs and research statements, new in this edition are a sample interview itinerary, a teaching portfolio, and a sample offer letter. The job search correspondence section has also been updated, and there is current information on Internet search methods and useful websites.
Written by professional resume writers, this book includes resumes for a variety of occupations grouped by category. Sixteen of the resumes are printed on high-quality paper stock and bound right into the book. Contains over 200 resumes, 25 cover letter samples, 101 tips for effective resume writing, and 30 tips for polishing cover letters.
Get the inside scoop on pharmaceutical sales careers with this new Vault Guide. Overview of the industry; functions in pharmaceutical sales: field sales, sales management, training and development, instructional design/content development, project management; jobs and career paths; getting hired - education, interview preparation, and more.
175 High-Impact Resumes
Top Secret Executive Resumes, Updated Third Edition
Step-by-step Resumes
101 Best Resumes to Sell Yourself
Just Resumes
Expert Resumes for Engineers

"A killer resume gets more job interviews."
A revolutionary approach to enhancing productivity, creating flow, and vastly increasing your ability to capture, remember, and benefit from the unprecedented amount of information all around us. For the first time in history, we have instantaneous access to the world's knowledge. There has never been a better time to learn, to contribute, and to improve ourselves. Yet, rather than feeling empowered, we ar
overwhelmed by this constant influx of information. The very knowledge that was supposed to set us free has instead led to the paralyzing stress of believing we'll never know or remember enough. Now, this eye-opening and accessible guide shows how you can easily create your own personal system for knowledge management, otherwise known as a Second Brain. As a trusted and organized digital repo
notes, and creative work synced across all your devices and platforms, a Second Brain gives you the confidence to tackle your most important projects and ambitious goals. Discover the full potential of your ideas and translate what you know into more powerful, more meaningful improvements in your work and life by Building a Second Brain.
The ingenious guide to making your resume stand out from thecrowd . . . 175 High-Impact Resumes, Third Edition providesthe tools, tips, and examples you need to build a professionalresume that packs a punch. It guides you step by step through theprocess of constructing your resume and highlighting key componentswhile giving you a clear understanding of the design, content, andoverall performance
and when to usea variety of resume formats, including chronological, functional,linear, and others. With 175 hand-picked, successful resumes of both experienced jobseekers and recent college grads, there's definitely a resume herethat suits your needs. Almost all the resumes in this newThird Edition have been revised and updated toreflect the current thinking and terminology of the employmentprofessio
chapter that provides a practical checklist of the "do's"and "don'ts" of resume writing Guidelines for preparing a professional electronic resume Results of an authoritative survey of employment professionalsthat highlight what employers look for in resumes Resumes across a wide array of occupational areas, includingadministration, finance, accounting, human resources, publicrelations, law, marketing, sale
engineering,education, retail, and many more By following the guidelines and model resumes in this invaluablebook, you can automatically build a highly effective professionalresume with wallop. Regardless of your level of experience and nomatter what industry you're in, 175 High-Impact Resumes,Third Edition will help you get the big interview and landthat knockout job.
The definitive career guide for grad students, adjuncts, post-docs and anyone else eager to get tenure or turn their Ph.D. into their ideal job Each year tens of thousands of students will, after years of hard work and enormous amounts of money, earn their Ph.D. And each year only a small percentage of them will land a job that justifies and rewards their investment. For every comfortably tenured professor o
there are countless underpaid and overworked adjuncts, and many more who simply give up in frustration. Those who do make it share an important asset that separates them from the pack: they have a plan. They understand exactly what they need to do to set themselves up for success. They know what really moves the needle in academic job searches, how to avoid the all-too-common mistakes that si
to decide when to point their Ph.D. toward other, non-academic options. Karen Kelsky has made it her mission to help readers join the select few who get the most out of their Ph.D. As a former tenured professor and department head who oversaw numerous academic job searches, she knows from experience exactly what gets an academic applicant a job. And as the creator of the popular and widely resp
is In, she has helped countless Ph.D.'s turn themselves into stronger applicants and land their dream careers. Now, for the first time ever, Karen has poured all her best advice into a single handy guide that addresses the most important issues facing any Ph.D., including: -When, where, and what to publish -Writing a foolproof grant application -Cultivating references and crafting the perfect CV -Acing the jo
-Avoiding the adjunct trap -Making the leap to nonacademic work, when the time is right The Professor Is In addresses all of these issues, and many more.
--including Real Resumes Used to Change Careers and Resumes Used to Gain Federal Employment
The Resume.Com Guide to Writing Unbeatable Resumes
150 Programming Interview Questions and Solutions
Trade Secrets of a Professional Resume Writer
Blue Collar Resumes-Third Edition
The Academic Job Search Handbook

Civil engineers, mechanical engineers, structural engineers, marine engineers, chemical engineers, systems engineers, and engineering support personnel have a lot in common when they want to create a resume, and this book shows resumes and cover letters of individuals who want to work in the field. For those who seek federal employment, there's a special section showing how to create federal resumes and government applications. Since many technical types aren't writers, this comes as a special gift: select a winning format, plug in your background specs, and away you go. It's that easy--with REAL RESUMES in hand. - The Midwest Book Review1-885288-42-5
The nation's #1 online resume service offers its exclusive advice on how to craft a winning resume The Resume.com Guide to Writing Unbeatable Resumes draws upon the author's considerable expertise, as well as the vast Resume.com database, to arm job seekers with: Sample resumes for every profession and job category, at every level, from entrylevel to executive A comprehensive database of keywords, arranged by industry Electronic job-hunting advice and strategies, with tips on how to make any resume stand out online A detailed Before & After resume trouble-shooting worksheet Job seekers will also find an exciting added value with this essential text. With the purchase of this book, they'll be able to receive a free resume consultation with one of Resume.com's career consultants!
"In this ... guide to the ever-changing modern workplace, Kathryn Minshew and Alexandra Cavoulacos, the co-founders of [the] career website TheMuse.com, show how to play the game by the New Rules, [explaining] how to figure out exactly what your values and your skills are and how they best play out in the marketplace ... [They] guide you as you sort through your countless options [and] communicate who you are and why you are valuable and stand out from the crowd"--
Now in the 5th edition, Cracking the Coding Interview gives you the interview preparation you need to get the top software developer jobs. This book provides: 150 Programming Interview Questions and Solutions: From binary trees to binary search, this list of 150 questions includes the most common and most useful questions in data structures, algorithms, and knowledge based questions. 5 Algorithm Approaches: Stop being blind-sided by tough algorithm questions, and learn these five approaches to tackle the trickiest problems. Behind the Scenes of the interview processes at Google, Amazon, Microsoft, Facebook, Yahoo, and Apple: Learn what really goes on during your interview day and how decisions get made. Ten Mistakes Candidates Make -- And How to Avoid Them: Don't lose your dream job by making these common mistakes. Learn what many candidates do wrong, and how to avoid these issues. Steps to Prepare for Behavioral and Technical Questions: Stop meandering through an endless set of questions, while missing some of the most important preparation techniques. Follow these steps to more thoroughly prepare in less time.
Ask a Manager
Gallery of Best Resumes
Lose the Resume, Land the Job
Suggestions to Medical Authors and A.M.A. Style Book
With Sample Cover Letters
Build an Outstanding Resume in 10 Easy Steps

From the creator of the popular website Ask a Manager and New York's work-advice columnist comes a witty, practical guide to 200 difficult professional conversations—featuring all-new advice! There's a reason Alison Green has been called "the Dear Abby of the work world." Ten years as a workplace-advice columnist have taught her that people avoid awkward conversations in the office because they simply don't know what to say. Thankfully, Green does—and in this incredibly helpful book, she tackles the tough discussions you may need to have during your career. You'll learn what to say when • coworkers push their work on you—then take credit for it • you accidentally trash-talk someone in an email then hit "reply all" • you're being micromanaged—or not being managed at all • you catch a colleague in a lie • your boss seems unhappy with your work • your cubemate's loud speakerphone is making you homicidal • you got drunk at the holiday party Praise for Ask a Manager "A must-read for anyone who works . . . [Alison Green's] advice boils down to the idea that you should be professional (even when others are not) and that communicating in a straightforward manner with candor and kindness will get you far, no matter where you work."—Booklist (starred review) "The author's friendly, warm, no-nonsense writing is a pleasure to read, and her advice can be widely applied to relationships in all areas of readers' lives. Ideal for anyone new to the job market or new to management, or anyone hoping to improve their work experience."—Library Journal (starred review) "I am a huge fan of Alison Green's Ask a Manager column. This book is even better. It teaches us how to deal with many of the most vexing big and little problems in our workplaces—and to do so with grace, confidence, and a sense of humor."—Robert Sutton, Stanford professor and author of The No Asshole Rule and The Asshole Survival Guide "Ask a Manager is the ultimate playbook for navigating the traditional workforce in a diplomatic but firm way."—Erin Lowry, author of Broke Millennial: Stop Scraping By and Get Your Financial Life Together
Yana Parker has helped hundreds of thousands of job seekers write and refine their resumes to damn near perfection. Her resume guides have been praised for their user-friendly style and savvy advice and, rightly so, have become staples in libraries, career centers, and employment offices nationwide. Now, in this fully revised and updated edition of the best-seller, you can quickly garner resume-writing wisdom by following 10 easy steps to a damn good resume. Also included are completely new sections on formatting resumes and submitting resumes over the Internet. Here is a resume guide you can count on to help you get that resume done fast and get it done right.
Explains how to organize information on employment history, education, and skills into a resume that effectively markets a person's abilities, and includes sample resumes for jobseekers in a variety of fields.
Encyclopedia of Job-Winning Resumes, Third Edition, is the most helpful and comprehensive resume book you can buy. It includes more than 400 success-proven resume examples that teach you how to personalize your resume according to your own unique career situation. The 17 chapters contain resumes that cover all major industries, span every job level from entry-level to CEO, and are helpfully arranged by both job field and title to make it easy for you to quickly locate the resumes that address your particular field or situation.The first chapter, The Essentials of Writing Your Resume, is as informative as it is brief. It includes expert advice about what information to include in your resume, what to omit, what to emphasize, and what to tone down. For a quick start, it's specifically designed to keep reading to a minimum so you can start sending out your resume as soon as possible. The second chapter, devoted to creating hard-hitting cover letters, includes 40 examples that cover a wide variety of typical career situations. And for those not-so-typical career situations, the next chapter includes 30 resumes that cover difficult circumstances such as frequent job changes, gaps in employment, layoff, lack of experience, weak education, and many more. For students, there's also a chapter containing 40 resumes to help new graduates enter the work force more quickly and easily. There are helpful hints located beneath each resume, showing you the right way to quickly create a job-winning resume that will get attention and win you an interview. The last chapter includes a Recommended Reading list and a Recommended Web Site list. Whatever your age, industry, career, level of experience or education, you'll find the resume template you need! In 1980, Myra Fournier and Jeff Spin founded A Lasting Impression, a highly successful resume writing and career development firm located in the Greater Boston area. In 1990, they jointly developed ResumExpert, a top-rated and best-selling resume-writing software for the Macintosh computer.
A Crash Course in Resume Writing
With a Guide to Abbreviation of Bibliographic References ; for the Guidance of Authors, Editors, Compositors, and Proofreaders
TOP SECRET Resumes & Cover Letters, the Third Edition Ebook
Vault Career Guide to Pharmaceutical Sales & Marketing
Real-resumes for Engineering Jobs
The New Rules of Work

Engineering skills and knowledge are foundational to technological innovation and development that drive long-term economic growth and help solve societal challenges. Therefore, to ensure national competitiveness and quality of life it is important to understand and to continuously adapt and improve the educational and career pathways of engineers in the United States. To gather this understanding it is necessary to study the people with the engineering skills and knowledge as well as the evolving system of institutions, policies, markets, people, and other resources that together prepare, deploy, and replenish the nation's engineering workforce. This report explores the characteristics and career choices of engineering graduates, particularly those with a BS or MS degree, who constitute the vast majority of degreed engineers, as well as the characteristics of those with non-engineering degrees who are employed as engineers in the United States. It provides insight into their educational and career pathways and related decision making, the forces that influence their decisions, and the implications for major elements of engineering education-to-workforce pathways.
Provides detailed examples of engineering cover letters and resumes used for employment.
Blue Collar Resumes, Third Edition will help you discover, organize, and market your skills and abilities to employers with impact and clarity. Using real-life examples and the latest strategies used by expert resume writers, Steven Provenzano, CPRW/CEIP, clearly explains how to sift through your work history, extract and develop key points about your talents, and sell them to win interviews. You'll learn to evaluate your work experience, education and skills, and translate them into powerful selling points. You will also learn new, effective methods to format and organize your achievements, design the finished resume, and leverage new techniques for making job contacts and acing the interview. The 100+ resume examples in Blue Collar Resumes, Third Edition, reflect a broad spectrum of industries, careers, and job descriptions. These include skilled trade and factory workers, assemblers and construction workers, supervisors, executive secretaries, sales and customer service representatives, data entry clerks, and clerical positions. There's even resume samples for pilots, drivers and equipment operators, technical and medical workers, as well as entry-level business and administrative positions, and veterans returning to the workforce. No matter what your or type of work this guide will help you shorten your job search and increase your income!
Professional resume writers share their secrets and sample resumes for landing the top jobs in engineering.
Cracking the Coding Interview
Top Secret Resumes and Cover Letters: The Complete Career Guide for All Job Seekers, Updated Fourth Edition
Building Mobile Apps at Scale
How to make them work?

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Presents essential information about how to write a successful resume and includes three hundred sample resumes reflecting varying levels of education and experience and covering virtually every professional field, from education and social services to engineering, computer science, and law.
Today's job seekers need to "lose the resume" in order to land the right job. In this guide, Burnison shares the new rules of engagement in which seekers must learn to tell a story about themselves that speaks to their competencies, purpose, passion, and values.
One of the best-selling resume books of all time and a trusted resource for job-seekers for nearly three decades, this edition of The Damn Good Resume Guide has been completely revised and updated for today's marketplace. One of the best-selling resume books of all time and a trusted resource for job-seekers for nearly three decades, this edition of The Damn Good Resume Guide has been completely revised and updated for today's marketplace. The Shortest Distance Between You and Your Next Job For hundreds of thousands of job seekers, The Damn Good Resume Guide has been the go-to resource for writing and refining their resumes to damn near perfection. Filled with savvy advice and written in a straightforward, user-friendly style, The Damn Good Resume Guide will help you zero in on that dream job, then craft a winning resume that gets your foot in the door. This tried-and-true best seller has been fully revised and updated for today's job market, including: Contemporary sample resumes (all of which landed interviews!) with job objectives running the career gamut—from line cook to sales manager, school principal to software engineer. Tips on creating a functional, chronological, or hybrid resume—and advice on choosing which format is best for you. What to include and what to leave out of your resume, so you get the job you really want. Smart ways to deal with gaps in your work history and other less-than-ideal resume scenarios. Instructions for writing cover emails and submitting resumes electronically. How to set up (and excel at) an informational interview. Advice for formatting, polishing, and proofing your resume so that it stands out in the right way. And much more! Follow Parker and Brown's ten easy steps, and you'll be well on your way to a smart, effective, and thoroughly modern resume—a resume that makes you look good and produces results.
Ask your librarian for location.
Designer Your Career A Complete Guide To Landing A Job In Design
The Professor Is In
Understanding the Educational and Career Pathways of Engineers
200 Powerful and Proven Successful Resumes to Get That Job
101 Best Resumes: Endorsed by the Professional Association of Resume Writers
Encyclopedia of Job Winning Resumes, Third Edition

Offers advice on how to create letters and resumes that get jobs.
For the first time ever, here's a resume book that clears away the clutter and gets down to the "brass tacks" of what it takes to write and design a resume that will get you interviews and job offers. Authors and professional resume writers Wendy Enelow and Arnold Boldt share their insights, knowledge, and more than 35 years of combined experience to help you prepare a resume that will get you noticed, not passed over. No-Nonsense Resumes begins with a thorough but easy-to-understand explanation of the key elements that are vital to creating an "attention-grabbing" resume, including how to: — Strategically "position" your resume — Showcase your skills and achievements — Format and design a professional-looking resume — Select and integrate key words — Prepare and distribute your electronic resume Subsequent chapters offer specific tips on creating winning resumes for job opportunities in virtually every profession: Administration & Clerical; Accounting, Banking & Finance; Government; Health Care & Social Services; Hospitality Management & Food Service; Human Resources & Training; Law Enforcement & Legal; Manufacturing & Operations; Sales, Marketing & Customer Service; Skilled Trades; and Technology, Science & Engineering. Included in each chapter are sample resumes contributed by leading resume writers and career consultants worldwide.
The Complete Career Ebook for All Job Seekers by a Resume Expert and former Corporate Recruiter
How to Prepare for a Career and Land a Job at Apple, Microsoft, Google, or any Top Tech Company
Resume Magic
A Collection of Quality Resumes by Professional Resume Writers
A Proven Method to Organize Your Digital Life and Unlock Your Creative Potential
Exploring Data in Python 3